



Dossiers de l'OHI n° S3/0104 & CBSC

LETTRE CIRCULAIRE 20/2017
14 février 2017

**QUINZIEME REUNION DU SOUS-COMITE
SUR LE RENFORCEMENT DES CAPACITES (CBSC 15)**

Paramaribo, Suriname, 7-9 juin 2017

et

NEUVIEME REUNION DU COMITE DE COORDINATION INTER-REGIONAL (IRCC 9)

Paramaribo, Suriname, 12-14 juin 2017

Références : A. LC de l'OHI 49/2016 du 26 septembre – *Résultat de la 14^{ème} réunion du sous-comité sur le renforcement des capacités (CBSC 14)*
B. LC de l'OHI 42/2016 du 5 septembre – *Résultat de la huitième réunion du comité de coordination inter-régional (IRCC 8)*

Madame la Directrice, Monsieur le Directeur,

1. Suite à l'aimable invitation de l'autorité maritime du Suriname (MAS) d'accueillir les prochaines réunions du sous-comité de l'OHI sur le renforcement des capacités (CBSC 15) et du comité de coordination inter-régional (IRCC 9) à Paramaribo, du 7 au 9 et du 12 au 14 juin 2017, respectivement, j'ai l'honneur de vous confirmer la tenue de ces deux réunions qui se dérouleront au *Ramada Paramaribo Princess Hotel & Casino* à Paramaribo, Suriname.

2. La présente lettre communique des informations générales ainsi qu'un ordre du jour et un calendrier provisoires pour le CBSC 15 (annexe A) et pour l'IRCC 9 (annexe B).

3. **Actions découlant du CBSC 14 et de l'IRCC 8.** L'état d'avancement actuel des actions découlant du CBSC 14 et de l'IRCC 8 (cf. références A et B) peut être consulté dans les sections correspondantes du site web de l'OHI. Plusieurs actions sont toujours en attente. Il est demandé aux responsables des actions qui restent à accomplir de bien vouloir agir en conséquence et de rendre compte de leur avancement au secrétariat de l'IRCC (dcoord@iho.int) et au secrétariat du CBSC (adcc@iho.int), dans les meilleurs délais.

4. **Projets d'ordres du jour et de calendriers pour les CBSC 15 et IRCC 9.** Les projets d'ordres du jour et de calendriers des CBSC 15 et IRCC 9 sont communiqués dans les annexes A et B respectivement. Les documents associés, lorsque connus, sont listés. Il est demandé aux Etats membres de bien vouloir examiner les projets d'ordres du jour et de calendriers des réunions et de faire parvenir tout éventuel commentaire et proposition d'items des ordres du jour, nouveaux ou amendés, aux secrétariats de l'IRCC et du CBSC avant le **17 avril 2017**. Si nécessaire, les projets d'ordre du jour et de calendrier révisés pour les CBSC 15 et IRCC 9 seront préparés et mis en ligne sur le site web de l'OHI, en temps utiles.

5. **Soumission de documents pour l'IRCC 9.** Les documents destinés à l'examen de l'IRCC 9 devront être soumis au secrétariat de l'IRCC (dcoord@iho.int avec copie à adcc@iho.int) conformément aux instructions relatives à la soumission de rapports et de propositions pour examen par l'IRCC et ses entités subordonnées qui sont disponibles sur le site web de l'OHI (Accueil → Comités & GT → IRCC → Réunions) comme suit :

Documents	Date limite de soumission
Documents de fond – nouveaux items Propositions de nouveaux items de travail et toute soumission nécessitant un examen et une décision de l'IRCC	Au plus tard le 24 avril 2017 (sept semaines avant le début de la réunion)
Commentaires et contributions ultérieurs Documents ultérieurs (qui ne devraient pas dépasser les 4 pages) commentant les soumissions ou propositions soumises comme indiqué ci-dessus	Au plus tard le 22 mai 2017 (trois semaines avant le début de la réunion)
Rapports des organes des CHR et de l'IRCC	
Documents d'information	

6. **Soumission de documents au CBSC 15.** Les documents destinés à l'examen du CBSC 15 devront être soumis au secrétariat du CBSC (adcc@iho.int) conformément aux instructions relatives à la soumission de rapports et de propositions pour examen par l'IRCC et ses entités subordonnées, auxquelles il est fait référence au paragraphe 5, comme suit :

Documents	Date limite de soumission
Demandes de soutien au CBSC Les soumissions devront être établies conformément aux procédures CB (www.iho.int → Renforcement des capacités → Procédures)	Au plus tard le 1^{er} avril 2017
Documents de fond – nouveaux items Propositions de nouveaux items de travail et toute soumission nécessitant un examen et une décision du CBSC	Au plus tard le 19 avril 2017 (sept semaines avant le début de la réunion)
Commentaires et contributions ultérieurs Documents ultérieurs (qui ne devraient pas dépasser les 4 pages) commentant les soumissions ou propositions soumises comme indiqué ci-dessus	Au plus tard le 17 mai 2017 (trois semaines avant le début de la réunion)
Documents d'information	

7. Les documents reçus après le délai fixé seront traités en tant que documents d'information seulement. Tous les documents de la réunion seront mis en ligne sur le site web de l'OHI sous l'onglet Comités & GT, dans les sections correspondantes, dès qu'ils seront disponibles. Les Etats membres sont invités à consulter le site web de l'OHI régulièrement.

8. **Membres.** Les listes des membres de l'IRCC et du CBSC sont tenues à jour sur le site web de l'OHI : (Accueil → Comités & GT → IRCC → Membres) et (Accueil → Comités & GT → CBSC → Membres et coordinateurs). Les deux réunions sont ouvertes à tous les Etats membres, et aux organisations accréditées en tant qu'observateurs susceptibles d'y participer, conformément aux mandats du CBSC et de l'IRCC.

9. **Election des présidents et vice-présidents.** Les CBSC 15 et IRCC 9 seront respectivement la première réunion du CBSC et la première réunion de l'IRCC suivant la première session de l'Assemblée de l'OHI. Par conséquent, conformément aux règles de procédure pertinentes et comme indiqué dans le projet d'ordre du jour de chaque réunion, une élection pour les postes de président et de vice-président de chaque organe aura lieu immédiatement avant la clôture de chaque réunion. Les Etats membres sont donc invités à proposer des candidats aux fonctions de président et de vice-président du CBSC et de l'IRCC et à informer le Secrétariat (cl-lc@iho.int, copie à adcc@iho.int) dans les meilleurs délais. Les candidatures seront acceptées jusqu'au premier jour de chaque réunion.

10. **Logistique.** Des informations d'ordre général et les coordonnées de la personne à contacter pour toute assistance en matière de logistique, de visa et d'hébergement sont fournies à l'annexe C de cette lettre. Votre attention est attirée sur le fait que les démarches pour les réservations d'hôtel et les demandes de visa incombent à chaque participant. Vous noterez que les personnes qui souhaitent participer à la fois aux réunions CBSC 15 et IRCC 9 devront envoyer deux formulaires de réservation de chambre distincts à l'hôtel suggéré, en utilisant les références décrites en annexe C. Des informations complémentaires concernant l'administration et la logistique seront fournies sur le site web de l'OHI, le cas échéant.

11. **Inscription.** Les membres du CBSC et de l'IRCC, ainsi que les observateurs, souhaitant participer à l'une ou aux deux réunions, sont priés d'utiliser le système d'inscription en ligne de l'OHI, dès que possible et **au plus tard le 5 mai 2017**. Ceci facilitera la planification logistique globale ainsi que la préparation des réunions. Néanmoins, le système d'inscription en ligne restera ouvert aux inscriptions jusqu'au premier jour des deux réunions. Le système d'inscription en ligne est disponible à l'adresse suivante :

12. Conformément aux dispositions indiquées lors de l'IRCC 8 en 2016, les CBSC 16 et IRCC 10 devraient se tenir à Goa, Inde, en 2018 et les CBSC 17 et IRCC 11 en Italie, en 2019. La Pologne a également aimablement proposé d'accueillir les CBSC 18 et IRCC 12 en Pologne, en 2020. Toutes les propositions visant à accueillir les réunions suivantes en 2021 (CBSC 19 et IRCC 13) sont d'ores et déjà les bienvenues et celles-ci devront être communiquées de préférence **au plus tard lors de l'IRCC 9** au Suriname.

Veillez agréer, Madame la Directrice, Monsieur le directeur, l'assurance de ma haute considération,

Pour le Secrétaire général,



Mustafa IPTES
Directeur

Annexes (en anglais uniquement) :

Annexe A – Projet d'ordre du jour et de calendrier pour la CBSC 15

Annexe B – Projet d'ordre du jour et de calendrier pour l'IRCC 9

Annexe C – Informations logistiques pour la CBSC 15 et l'IRCC 9

**15th MEETING OF THE IHO CAPACITY BUILDING SUB-COMMITTEE
IHO-CBSC15
Paramaribo, Suriname, 7-9 June 2017**

DRAFT AGENDA AND TIMETABLE

*15^{ème} réunion du sous-comité de l'OHI sur le renforcement des capacités
OHI-CBSC 15
Paramaribo, Suriname, 7-9 juin 2017
Projet d'ordre du jour et de calendrier
(en anglais uniquement)*

Note: Presenters of papers in parentheses ()

Time	DAY ONE OF CBSC15 – Wednesday 7 June	Action
08h00	Registration	All
09h00	<p>1. a. Opening Remarks Opening of the meeting and welcome.</p> <p>b. Introductions Participants will be invited to introduce themselves.</p> <p>c. Administrative Arrangements <i>Docs: CBSC15-01A List of Documents (Chair)</i> <i>CBSC15-01B List of Participants (Chair)</i> <i>CBSC15-01C CBSC Membership (Chair)</i> <i>CBSC15-01D ToR and RoP (Chair)</i> <i>CBSC15-01E ToR for the CB Coordinators (Chair)</i></p> <p>Logistic guidance and information. Documents are presented and updated as necessary.</p>	<p>Chair/Host</p> <p>All</p> <p>Chair/Host</p>
09h50	<p>2. Approval of Agenda <i>Doc: CBSC15-02 Agenda and Timetable (Chair)</i></p> <p>Participants are invited to comment the agenda and timetable in case updates are necessary. Agenda is adopted.</p>	Chair
10h00	<p>3. Matters arising from Minutes of CBSC14 Meeting <i>Docs: CBSC15-03A Minutes of CBSC14 (Chair)</i> <i>CBSC15-03B Status of Action List from CBSC14 (Secretariat)</i></p> <p>Approval of the CBSC14 Minutes. List of Actions from CBSC14 is reviewed and updated.</p>	Chair / Secretary
10h30	Coffee break	Host
11h00	<p>4. Reports by the Chair and the IHO Secretariat <i>Docs: CBSC15-04A Report by the Chair (Chair)</i> <i>CBSC15-04B Report by the IHO Secretariat (Secretariat)</i></p> <p>Highlights from the Chair and the Secretariat on ongoing issues and the future of the IHO Capacity Building programme. Chair reports on the Coordination of CB activities with ROK and Japan and the work of the Joint IHO/IMO/WMO/IOC/IALA/IAEA/FIG CB Coordination Meeting.</p>	Chair/ Secretariat

11h30	<p>5. Regional Assessment of CB Activities</p> <p>5.1 Reports of the Regional Hydrographic Commissions (RHC)</p> <p><i>Docs: CBSC15-05.1A NSHC Report</i> <i>CBSC15-05.1B MBSHC Report</i> <i>CBSC15-05.1C BSHC Report</i> <i>CBSC15-05.1D USCHC Report</i> <i>CBSC15-05.1E EAHC Report</i> <i>CBSC15-05.1F EAthC Report</i> <i>CBSC15-05.1G SEPRHC Report</i> <i>CBSC15-05.1H SWPHC Report</i> <i>CBSC15-05.1I MACHC Report</i> <i>CBSC15-05.1J SAIHC Report</i> <i>CBSC15-05.1K NIOHC Report</i> <i>CBSC15-05.1L RSAHC Report</i> <i>CBSC15-05.1M SWAtHC Report</i></p> <p>RHC Members and CB Coordinators will update the meeting on the status of C-55, report on visits (high-level, technical and follow-up) and report on courses, workshops and seminars.</p>	RHC Reps.
12h30	Group photo followed by lunch break	Host
14h00	<p>5. Regional Assessment of CB Activities (continued)</p> <p>5.2 Update and closure of the 2016 CBWP</p> <p><i>Doc: CBSC15-05.2 Closed 2016 CBWP</i></p> <p>CBSC will update and close the 2016 CBWP.</p>	Chair / Secretary
14h30	<p>6. Regional projects for CB</p> <p><i>Docs: CBSC15-06A Risk Assessment (SWPHC)</i> <i>CBSC15-06B OECS Project (UK)</i> <i>CBSC15-06C EAHC-TRDC (EAHC)</i> <i>CBSC15-06D Definition Study for Long Term Project (EAthC)</i> <i>CBSC15-06E Strengthening the Hydrographic Capacities in the MACHC (Mexico)</i> <i>CBSC15-06F Commonwealth Marine Economies (CME) Programme (UK)</i> <i>CBSC15-06G Report on Fund Opportunities from the World Bank and Other Institutions for Regional Projects (IHO Secretariat)</i></p> <p>Reports and presentations on ongoing developments in regional projects (Maximum 20 minutes each):</p> <ol style="list-style-type: none"> SWPHC (Risk assessment) MACHC (OECS Project) EAHC (EAHC-TRDC) EAthC (Definition Study for a Long Term Project) MACHC (Strengthening the Hydrographic Capacities) UK Overseas Territories (Commonwealth Marine Economies Programme) 	RHC Reps Secretariat
15h30	Coffee break	Host
16h00	<p>6. Regional projects for CB (continued)</p> <p>Continuation of item 6.</p>	RHC Reps
17h30	END OF DAY ONE	Chair
Time	DAY TWO OF CBSC15 – Thursday 8 June	Action
09h00	<p>7. Outcomes of the 1st Session of the IHO Assembly and the Strategic Issues of the CBSC</p> <p><i>Docs: CBSC15-07 IHO Capacity Building Strategy (Secretariat)</i></p> <p>The meeting will discuss the IHO CB Strategy and the way ahead for the CB Strategy, including the development of projects to seek donor funds, the measures of success of the CB Programme and the reviewed IHO Strategic Plan adopted at A-1.</p>	Chair/ Secretariat
10h30	Coffee break	Host

11h00	<p>8. Operational issues of the CBSC</p> <p>8.1 Draft CB Procedures 9, 10, 11 and 12</p> <p><i>Docs: CBSC15-08.1A Draft CB Procedure 9 on Technical Visits (Secretariat)</i> <i>CBSC15-08.1B Draft CB Procedure 10 on the CB Management Plan (Secretariat)</i> <i>CBSC15-08.1C Draft CB Procedure 11 on the Assessment of the Status of CB Phases (UK)</i> <i>CBSC15-08.1D Draft CB Procedure 12 on a Certificate for the Completion of CB Activities (UK and Secretariat)</i></p> <p>Revision of the draft CB Procedures 9 (<i>Technical Visits</i>), 10 (<i>CB Management Plan</i>), 11 (<i>Assessment of the Status of CB Phases</i>) and 12 (<i>Certificate for the Completion of CB Activities</i>).</p>	Secretary
12h30	Lunch break	Host
14h00	<p>8. Operational issues of the CBSC (Continued)</p> <p>8.2 CB Management System update</p> <p><i>Doc: CBSC15-08.2 CB Management System update (Secretariat)</i></p> <p>Analysis of the issues for the continuing development of the CB Management System</p> <p>8.3 C-55 Status and Developments</p> <p><i>Doc: CBSC15-08.3 C-55 Status and Developments (Secretariat)</i></p> <p>Secretary will update on the status of C-55 and current developments.</p> <p>8.4 Performance Indicators and Statistics</p> <p><i>Docs: CBSC15-08.4 Performance Indicators (Chair)</i></p> <p>Discussion on the requirements for the Performance Indicators and the establishment of the relevant statistics related to CB.</p> <p>8.5 National Hydrographic (Coordinating) Committee (NHC/NHCC)</p> <p><i>Docs: CBSC15-08.4 Performance Indicators (Chair)</i></p> <p>Discussion on the importance of the establishment of the National Hydrographic (Coordinating) Committee (NHC/NHCC).</p>	Secretary Secretariat Chair/ Chair / Secretariat
15h30	Coffee break	Host
16h00	<p>8. Operational issues of the CBSC (Continued)</p> <p>8.5 Review of the 3-year RHC Work Plans 2018-2020</p> <p><i>Docs: CBSC15-08.5A MBSHC 3-year Work Plan</i> <i>CBSC15-08.5B EAHC 3-year Work Plan</i> <i>CBSC15-08.5C EAthC 3-year Work Plan</i> <i>CBSC15-08.5D SEPRHC 3-year Work Plan</i> <i>CBSC15-08.5E SWPHC 3-year Work Plan</i> <i>CBSC15-08.5F MACHC 3-year Work Plan</i> <i>CBSC15-08.5G SAIHC 3-year Work Plan</i> <i>CBSC15-08.5H NIOHC 3-year Work Plan</i> <i>CBSC15-08.5I RSAHC 3-year Work Plan</i> <i>CBSC15-08.5J SWAtHC 3-year Work Plan</i></p> <p>Review of the 3-year Work Plans of the RHCs (CBSC13 Action 45)</p>	Chair / RHCs
17h30	END OF DAY TWO	Chair

Time	DAY THREE OF CBSC15 – Friday 9 June	Action
09h00	<p>9. CB Management</p> <p>9.1 Update of the 2016 CBWP <i>Doc: CBSC15-09.1 Updated 2017 CBWP (Secretariat)</i> Assessment of and feedback to the 2017 CBWP.</p> <p>9.2 Finance Report <i>Doc: CBSC15-09.2 Finance Report (Secretariat)</i> Secretary will introduce the finance report for the approval of the CBSC</p>	<p>Chair</p> <p>Secretariat</p>
10h30	Coffee break	Host
11h00	<p>9. CB Management (continued)</p> <p>9.3 Management Plan <i>Doc: CBSC15-09.3 Draft 2018 CB Management Plan (Secretariat)</i> CBSC will review, update and approve the 2018 CB Management Plan.</p> <p>9.4 Adoption of the 2018 CBWP <i>Doc: CBSC15-09.4 Adopted 2018 CBWP (Secretariat)</i> CBSC adopt the 2018 CBWP. <i>Doc. CBSC15-09.4</i> will be drafted during the meeting following the approval of the 2018 CB Management Plan.</p>	Chair / Secretariat
12h30	Lunch break	Host
14h00	<p>10. Report from the CBSC to the IRCC9 Meeting Preparation of the CBSC Chair report to the IRCC9 Meeting.</p>	Chair
14h30	<p>11. Any other business CBSC discuss any other business.</p>	Chair
15h00	<p>12. Election of the Chair and Vice-Chair <i>Doc: CBSC15-12 Nomination of Candidates for Chair and Vice-Chair (Secretariat)</i> The Chair will introduce doc. CBSC15-12 with the candidates for CBSC Chair and Vice-Chair for the period 2017-2020 and will invite the CBSC to elect the new Chair and Vice-Chair.</p>	Chair
15h30	Coffee break	Host
16h00	<p>13. Next CBSC Meetings (venue and date) Definition of the dates and venue for CBSC16 and confirmation of CBSC17 and CBSC18. Participants are expected to offer to host CBSC19. Current status is: CBSC16: May / June 2018 – Goa, India (subject to confirmation) CBSC17: May / June 2019 – Italy CBSC18: May / June 2020 – Poland</p>	Chair
16h30	<p>14. Review of the List of Actions <i>Doc: CBSC15-14 Draft list of actions from CBSC15 (IHO Secretariat)</i> CBSC reviews the List of Actions with deadlines and assigned lead. <i>Doc. CBSC15-14</i> will be drafted during the meeting.</p>	Chair
17h00	<p>15. Closure Chair ends the meeting.</p>	Chair
17h15	END OF THE MEETING	Chair

**9th MEETING OF THE IHO INTER-REGIONAL COORDINATING COMMITTEE
IHO-IRCC9
Paramaribo, Suriname, 12-14 June 2017**

DRAFT AGENDA AND TIMETABLE

*9^{ème} réunion du comité de coordination inter-régional de l'OHI
OHI-IRCC 9
Paramaribo, Suriname, 12-14 juin 2017
Projet d'ordre du jour et de calendrier
(en anglais uniquement)*

Note: Presenters of papers in parentheses ()

Time	DAY ONE OF IRCC9 – Monday 12 June	Action
08h00	Registration	All
09h00	<p>1. a. Opening Remarks Opening of the meeting and welcome. Chair will give the opening remarks and then invite the host and the IHO Secretary-General / Director to address the audience.</p> <p>b. Introductions Participants will be invited to introduce themselves.</p> <p>c. Administrative Arrangements <i>Docs: IRCC9-01A List of Documents (Secretariat)</i> <i>IRCC9-01B List of Participants (Secretariat)</i> <i>IRCC9-01C List of IRCC Members (Secretariat)</i></p> <p>Logistic guidance and information. Documents are presented and updated as necessary.</p>	<p>Chair/Host/ IHO S-G</p> <p>All</p> <p>Chair/Host/ Secretariat</p>
09h30	<p>2. Approval of Agenda <i>Doc: IRCC9-02 Agenda and Timetable (Secretariat)</i></p> <p>Participants are invited to comment on the agenda and timetable in case updates are necessary. Agenda is adopted.</p>	Chair
09h45	<p>3. Matters arising from Minutes of IRCC8 Meeting <i>Docs: IRCC9-03A Minutes of IRCC8 (Secretariat)</i> <i>IRCC9-03B Status of Action List from IRCC8 (Secretariat)</i></p> <p>Approval of the IRCC8 Minutes. List of Actions from IRCC8 is reviewed and updated.</p>	Chair / Secretariat
10h15	<p>4. Review of Terms of Reference and Rules of Procedure <i>Doc: IRCC9-04 IRCC TOR-ROP (Secretariat)</i></p> <p>Meeting will review the IRCC Terms of Reference (ToR) and Rules of Procedure (RoP).</p>	Chair / Secretariat
10h30	Coffee Break	Host
11h00	<p>5. Report by the Chair and the Secretariat <i>Docs: IRCC9-05A IRCC Annual Report (Chair)</i> <i>IRCC9-05B IHO Secretariat Report (Secretariat)</i></p> <p>Highlights from the activity reports are delivered by the Chair and the Secretariat.</p>	Chair / Secretariat

11h30	<p>6. Regional Hydrographic Commission (RHC) Reports</p> <p><i>Docs: IRCC9-06A Nordic HC (NHC Chair)</i> <i>IRCC9-06B North Sea HC (NSHC Chair)</i> <i>IRCC9-06C East Asia HC (EAHC Chair)</i> <i>IRCC9-06D US/Canada HC (USCHC Co-Chair)</i> <i>IRCC9-06E Mediterranean and Black Seas HC (MBSHC Chair)</i> <i>IRCC9-06F Baltic Sea HC (BSHC Chair)</i> <i>IRCC9-06G Eastern Atlantic HC (EAtHC Chair)</i> <i>IRCC9-06H South-East Pacific Regional HC (SEPRHC Chair)</i> <i>IRCC9-06I South-West Pacific RHC (SWPRHC Chair)</i> <i>IRCC9-06J Meso American - Caribbean Sea HC (MACHC Chair)</i> <i>IRCC9-06K Southern Africa and Islands HC (SAIHC Chair)</i> <i>IRCC9-06L North Indian Ocean HC (NIOHC Chair)</i> <i>IRCC9-06M ROPME Sea Area HC (RSAHC Chair)</i> <i>IRCC9-06N South West Atlantic HC (SWAtHC Chair)</i> <i>IRCC9-06O Arctic Regional HC (ARHC Chair)</i></p> <p>RHC Chairs are invited to summarize their report briefly and present the key achievements, the challenges faced and lessons learned in each Region (maximum 10 minutes each).</p> <p>The Committee will be invited to note the key achievements and discuss how to overcome some of the common challenges faced by the RHCs.</p>	RHC Chairs
12h30	Group Photo followed by Lunch Break	Host
14h00	<p>6. RHC Reports (continued)</p> <p>Continuation of item 6</p>	RHC Chairs
15h30	Coffee Break	Host
16h00	<p>6. RHC Reports (continued)</p> <p>Continuation of item 6</p>	RHC Chairs
17h30	END OF DAY ONE	Chair

Time	DAY TWO OF IRCC9 – Tuesday 13 June	Action
09h00	<p>7. Reports from IRCC Subordinate Bodies</p> <p><i>Docs: IRCC9-07A Hydrographic Commission on Antarctica (HCA Chair)</i> <i>IRCC9-07B World-Wide Navigational Warning Service Sub-Committee (WWNWS-SC Chair)</i> <i>IRCC9-07C Capacity Building Sub-Committee (CBSC Chair)</i> <i>IRCC9-07D WEND Working Group (WENDWG Chair)</i> <i>IRCC9-07E1 MSDI Working Group (MSDIWG Chair)</i> <i>IRCC9-07E2 Draft New Edition 2.0.0 of C-17 (MSDIWG Chair)</i> <i>IRCC9-07E3 Proposal to Amend the IHO Resolution 5/2009 "Marine Spatial Data Infrastructure (MSDI) Policy" (MSDIWG Chair)</i> <i>IRCC9-07F IHO-EU Network Working Group (IENWG Chair)</i> <i>IRCC9-07G CSB Working Group (CSBWG Chair)</i> <i>IRCC9-07H1 FIG-IHO-ICA IBSC (IBSC Chair)</i> <i>IRCC9-07H2 Draft New Edition 1.0.0 of S-8A (IBSC Chair)</i> <i>IRCC9-07H3 Draft New Edition 1.0.0 of S-8B (IBSC Chair)</i> <i>IRCC9-07H4 Draft Guidelines for S-5A/B and S-8A/B (IBSC Chair)</i> <i>IRCC9-07I IHO-IOC GEBCO Guiding Committee (GGC Chair)</i></p> <p>Chairs of the IRCC bodies will present the main achievements, challenges faced, lessons learned and work programs in the IRCC bodies (maximum 10 minutes</p>	Chairs of the IRCC Subordinate bodies

	each). The Committee is invited to consider the inputs and draft publications and to provide guidance of each body's work programme.	
10h30	Coffee Break	Host
11h00	7. Reports from IRCC Bodies (continued) Continuation of item 7.	RHC Chairs
12h30	Lunch Break	Host
14h00	7. Reports from IRCC Bodies (continued) Continuation of item 7.	RHC Chairs
15h00	8. Outcomes of the 1st Session of the IHO Assembly (A-1) <i>Docs: IRCC9-08A List of Decisions of A-1 (Secretariat)</i> <i>IRCC9-08B Other documents to A-1 (to be determined)</i> The Committee will consider the outcomes of the 1 st Session of the IHO Assembly, including the decisions in general and specifically those related to the establishment of the IHO Council and its Membership, the IHO Resolutions, the 2018-2020 IHO Work Programme, the IHO Strategic Plan and others affecting the IRCC.	Chair / Secretariat
15h30	Coffee Break	Host
16h00	8. Outcomes of the 1st Session of the IHO Assembly (continued) Continuation of item 8.	Chair
17h30	END OF DAY TWO	Chair

Time	DAY THREE OF IRCC9 – Wednesday 14 June	Action
09h00	9. Inputs from Member States and other bodies affecting IRCC <i>Docs: IRCC9-09A Input from HSSC8 (HSSC)</i> <i>IRCC9-09B Relations with IGOs, NGOs and IHO Stakeholders (Secretariat)</i> Highlights from the reports and how they impact the RHCs and the IRCC bodies. Representation of the IHO at international and regional events will be discussed and evaluated.	Chair / Secretariat
09h30	10. Data gathering and Management, Maximizing the use of Hydrographic Data <i>Docs: IRCC9-10A Update on Data Gathering and Management, Maximizing the use of Hydrographic Data (Secretariat)</i> Update on data gathering and management, crowd-sourced bathymetry, Satellite Derived Bathymetry, and maximizing the use of hydrographic data will be considered. IRCC will discuss the necessary actions to improve data gathering and also MSDI/NSDI at national and regional levels. Participants are invited to comment and contribute (papers / inputs are expected from the Member States and participants).	Chair / Secretariat
10h30	Coffee Break	Host
11h00	11. Developments on the Infrastructure of the IHO Secretariat <i>Doc: IRCC9-11 Update on Infrastructure of the IHO Secretariat (Secretariat)</i> Presentation of the developments on the IHO GIS, databases, online registration system and how they impact the RHCs and the Member States' activities. Participants are invited to comment and contribute.	Chair / Secretariat

11h30	12. Other information papers Relevant information papers from the IRCC Members and Observers Organizations will be provided, if any.	Chair
11h45	13. Election of the Chair and Vice-Chair <i>Doc: IRCC9-13 Nomination of Candidates for Chair and Vice-Chair (Secretariat)</i> The Chair will introduce doc. IRCC9-13 with the candidates for IRCC Chair and Vice-Chair for the period 2017-2020 and will invite the Committee to elect the new Chair and Vice-Chair.	Chair
12h00	14. Next IRCC Meetings (Venue and Date) Definition of the dates and venue for IRCC10 and confirmation of the dates and venue for IRCC11. Participants are expected to offer to host IRCC12. IRCC10: May / June 2018 – Goa, India (subject to confirmation) IRCC11: May / June 2019 – Italy (exact venue to be decided) IRCC12: May / June 2020 – Poland (exact venue to be decided) IRCC13: May / June 2021 – Venue depending on proposals from Member States	Chair
12h15	15. Any other business Participants are invited to present other business items (if any).	All
12h30	Lunch	Host
14h00	16. Review of the Actions and Decisions <i>Docs: IRCC9-16A Draft List of Actions from IRCC9 (Secretariat)</i> <i>IRCC9-16B Draft List of Decisions from IRCC9 (Secretariat)</i> Review of the actions and decisions agreed during the meeting. Documents <i>IRCC9-16A</i> and <i>IRCC9-16B</i> will be drafted during the meeting.	All
14h30	17. IRCC Work Programme Management <i>Docs: IRCC9-17A IHO Work Programme for 2018-2020 (Secretariat)</i> <i>IRCC9-17B Draft IRCC Work Programme (Secretariat)</i> Discussion to build the IRCC Work Programme for 2017-2018 considering the impact of the IHO Work Programme for 2018-2020. Document <i>IRCC9-17B</i> will be drafted during the meeting.	Chair
14h50	18. Closure Chair ends the meeting.	Chair
15h00	END OF THE MEETING	Chair

FIFTEENTH MEETING OF THE CAPACITY BUILDING SUB-COMMITTEE (CBSC15)
Paramaribo, Suriname, 7-9 June 2017
and
NINETH MEETING OF THE INTER-REGIONAL COORDINATION COMMITTEE (IRCC9)
Paramaribo, Suriname, 12-14 June 2017

LOGISTICS INFORMATION

Quinzième réunion du sous-comité sur le renforcement des capacités (CBSC 15)
Paramaribo, Suriname, 7-9 juin 2017

et

Neuvième réunion du comité de coordination inter-régional (IRCC 9)
Paramaribo, Suriname, 12-14 juin 2017

INFORMATIONS LOGISTIQUES
(en anglais uniquement)

Meetings

The CBSC15 and IRCC9 Meetings will be held at the Ramada Paramaribo Princess Hotel & Casino in Paramaribo, Suriname at the following address:

Kleinewaterstraat 9
Paramaribo – Suriname
Telephone: +597 424160 / Fax: +597 421946
e-mail: info@ramadaparamaribo.com
Website: www.ramadaparamaribo.com

Accommodation in Paramaribo:

The recommended accommodation is the Ramada Paramaribo Princess Hotel & Casino (www.ramadaparamaribo.com) which will also be the meeting venue. The following options are available at the Ramada Paramaribo Princess Hotel & Casino:

The Maritime Authority Suriname (MAS) has arranged special rates with the Ramada Paramaribo Princess Hotel & Casino under the references CBSC15 and IRCC9. The special rates include breakfast, lunch and free wifi internet. Please use the attached form (Appendix 1) when you will arrange your booking:

Type of Room	Room + Lunch
STD - Single	\$94.50
STD – Double	\$112.50
DLX - Single	\$112.50
DLX - Double	\$130.50
EXEC – Single	\$112.50
EXEC – Double	\$130.50
STANDARD SUITE	\$112.50
CORNER SUITE	\$157.50

Please note that breakfast, lunch and free wifi are included in these rates. The rates are per night and on double occupancy basis.

Full details of the hotel are available at: www.ramadaparamaribo.com. Participants attending the meeting(s)

are requested to arrange their own reservations directly with the hotel (Ramada Paramaribo Princess Hotel & Casino). Please send the Room Reservation Forms (Attached to this Annex) to the hotel by e-mail or fax for each meeting **no later than 01 May 2017. Participants for those who wish to attend both meetings should forward both Room Reservation Forms to the hotel.**

Other hotels available in the vicinity of the meeting venue can be found at: www.booking.com.

<i>Hotel and location</i>	<i>Booking details</i>	<i>Room rates</i>	<i>Access to meeting venue</i>
<i>Royal Torarica</i>	http://www.royaltorarica.com/en/	<i>Approx. \$175,00</i>	<i>Within walking distance (5 min)</i>
<i>Torarica Hotel and Casino</i>	http://www.torarica.com/en/	<i>Approx. \$195.00</i>	<i>Within walking distance (6 min)</i>

Please note that lunch is not included in these rates.

Transportation to and from Paramaribo to the Johan Adolf Pengel International Airport (PBM)

Transfer to and from the hotel can be done by local taxi services available at the airport and hotel. It takes approx. 50-55 minutes to drive from Paramaribo to the Johan Adolf Pengel International Airport. Participants attending the meeting(s) are invited to arrange their own transportation.

General Information for Paramaribo

Please visit the website indicated below for detailed information about Paramaribo:

<http://www.surinametourism.sr/>

Visa requirements

Depending on your nationality, the purpose and duration of your visit, you may require a visa or a tourist card to visit Suriname. We invite you to check visa requirements at your earliest convenience. Anyone requiring visa assistance or a letter of invitation from Suriname for the purposes of obtaining a visa to visit please liaise with the local point of contact Mr. Ryan Fung A Loi.

Visa information is available at:

http://consulaatsuriname.nl/index.php?option=com_content&view=category&id=29&Itemid=54&lang=english

Tourist card information is available at:

http://consulaatsuriname.nl/index.php?option=com_content&view=article&id=151&Itemid=77&lang=english

Contact details

The primary point of contact regarding the meeting details, more particularly logistical, visa and accommodation assistance is as follows:

Mr. Ryan Fung A Loi LL.M
Head Legal Department
Work: + (597) 476733 ext. 234
Mobile: + (597) 8705620
e-mail: rfungaloi@mas.sr

Appendix:

1. Hotel registration form
2. Credit card authorization form



You do your thing... Leave the rest to us!

HOTEL REGISTRATION SHEET

Guest Information

Check-in date:		Room rate:	USD:		SRD:	
First name:		Last Name:				
Passport #:		Exp. Date:				
Address:						
Country:			City:			
Telephone:						
E-mail address:						
Nationality:						

Hotel Room Types

Type of Room	Room + Lunch	Selection	ROOM PRICES INCLUDE
STD - Single	\$94.50		✓ Based on double occupancy ✓ Breakfast included ✓ FREE use of WIFI ✓ FREE use of swimming pool
STD - Double	\$112.50		
DLX - Single	\$112.50		
DLX - Double	\$130.50		
EXEC - Single	\$112.50		
EXEC - Double	\$130.50		
STANDARD SUITE	\$112.50		
CORNER SUITE	\$157.50		

Payment

Credit Card Payment	Yes	No
We do not accept Master Card. We only accept Visa and American Express.		
Credit Card Number:		
Expiration date:		
Cash Payment	Yes	No

Please complete this form and mail to reception@ramadaparamaribo.com

Telephone	(597) 424160
Website	www.ramadaparamaribo.com
Contact Person	Veronique Fong Hing (Assistant Hotel Manager) 597-7460149



You do your thing... Leave the rest to us!

Authorization for Credit Card Use

Print and complete this authorization and return
All information provided will remain confidential

I, _____ authorize the Ramada Paramaribo Princess Hotel to process the Credit Card / American Express account that is stated below for the payment of Room & Tax charges, Food & Beverage charges, Laundry charges, Extra room charges. I agree to pay for this purchase in accordance with the issuing bank card holder agreement.

Guest(s) Name(s): _____

Credit / American express Card #: _____ Exp. Date: _____

Card Holder's Name: _____

Card Holder's Signature: _____ Card Holder's e-mail add: _____

Arrival Date : _____ Departure Date: _____

Total Amount to be charged: _____ Transaction Date: _____

Note:

Please attach a front & back Copy of the Credit / American Express card.
If there are any questions, please notify immediately the premises.

Ramada Paramaribo Princess

Kleinewaterstraat 9 | Paramaribo - Suriname

T: (+597) 424160 | F: (+597) 421946

E: reception@ramadaparamaribo.com

W: www.ramadaparamaribo.com

YOU DO YOUR THING, leave the rest to us...

