

**DQWG 4th Meeting
Helsinki, 14 - 17 June, 2011**

Draft Agenda, Rev.3

(By 31 May 2011)

1 Open Meeting

<i>Docs: DQWG04-01A</i>	<i>List of documents</i>
<i>DQWG04-01B</i>	<i>List of participants</i>
<i>DQWG04-01C</i>	<i>Program</i>
<i>DQWG04-01D Rev.3</i>	<i>Draft Agenda</i>
<i>DQWG04-01E</i>	<i>DQWG3 Minutes</i>
<i>DQWG04-01F</i>	<i>Status of DQWG3 Actions</i>
<i>DQWG04-01G</i>	<i>DQWG Letter 1/2010</i>

a Open the meeting (welcome, practical arrangements, review of documents, participants and program, review the goals for the meeting).

b Review of the DQWG3 Minutes and Status of DQWG3 Actions

2 Review TSMAD Paper for Consideration

Docs: DQWG04-02A TSMAD Paper for Consideration by DQWG.

a For discussion.

3 Review analysis of Mariner's Questionnaire

Docs: DQWG04-03A Summary and analysis of the replies.

a Agree what quality indicators are of value to the mariner

b Agree what method of portrayal is best for the mariner

4 Review analysis of responses to CL 17/2010

Docs: DQWG04-04A Summary and analysis of the replies.

a Agree on what existing quality indicators need to be filled to support 3a

b Agree whether new quality indicators are needed to support 3a.

5 Review analysis of responses to CL 59/2010

Docs: DQWG04-05A Summary and analysis of the replies.

a Agree a standard method for populating CATZOC from legacy data

6 Review of email discussions since DQWG3

Docs: DQWG4-06A Compilation of email discussions

7 Review DQWG ToRs

Docs: DQWG04-07A DQWG TORs

a Determine if the ToRs are still valid

8 Review DQWG Work Programme

Docs: DQWG04-08A DQWG Work Programme

a Review the status of the Tasks of the Work Programme

b Devise future work program to take forward decisions at items 2 – 7

9 Review DQWG Membership

Docs: DQWG04-09A DQWG Membership

10 Discussion of the issues to be reported to the HSSC3.

Docs:

11 Agree future actions

Docs:

12 Decide location / date of next meeting (2012)**13 Close meeting**