



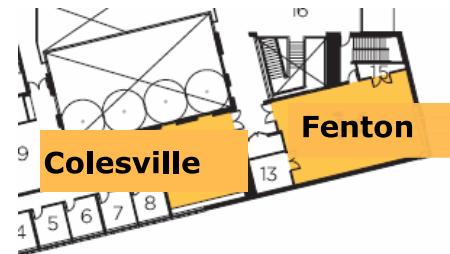
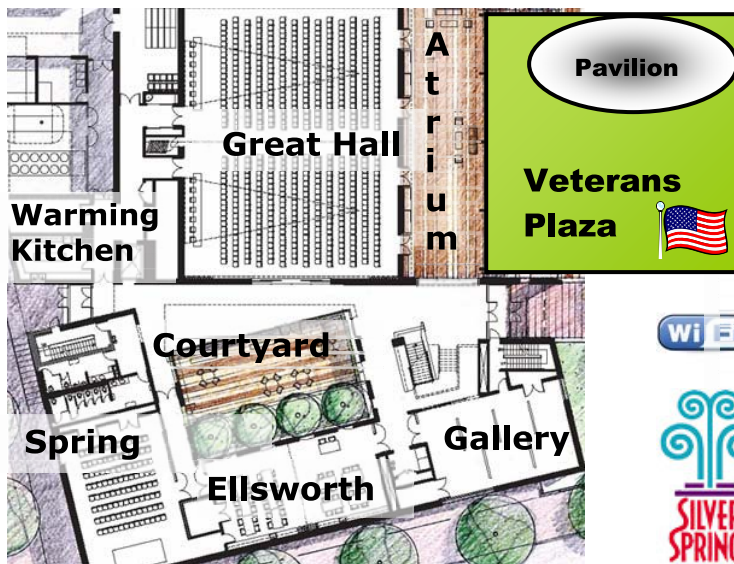
Montgomery County Office of Community Use of Public Facilities
Silver Spring Regional Service Center

Silver Spring Civic Building at Veterans Plaza

One Veterans Place, Silver Spring, MD 20910

Rooms available for public use	Dimensions	Capacity* /Features
Great Hall (can be divided)	64' x 79' x 27'(ceiling ht.) (5,046 sq ft)	Reception: 725 Theatre: 590 (480 with riser) Banquet: 320 Conference: 320-400
Atrium	23' x 79' (1,817 sq ft)	Reception: 100
Ellsworth Room (can be divided)	50' x 27'(1,350 sq ft)	Reception: 120 - Conference: 80
Spring Room	31' x 46' (1,426 sq ft)	Reception: 120 - Conference: 69
Warming Kitchen	21'x14' (249 sq ft)	Warming oven, ice machine, refrigerator
Colesville Room	24' x 27' (648 sq ft)	Conference style: 32
Fenton Room	43' x 27' (1,161 sq ft)	Reception: 106 - Conference: 80
Courtyard (via indoor access)	50' x 20' (1,000 sq ft)- excludes landscaped area	Reception: 45
Veterans Plaza	190' x 80' sq ft (includes pavilion area)(limited availability)	

*Capacity based on preliminary Fire Marshall estimates and subject to change



Amenities

- ✓ Large ballroom configurable to multiple uses
- ✓ Close to public transportation & parking
- ✓ Use your own caterer
- ✓ WiFi and data ports throughout
- ✓ Dual projection systems in Great Hall
- ✓ Wood flooring throughout
- ✓ Veterans Memorial and open plaza



To get an application go to:
www.montgomerycountymd.gov/cupf/info/sscb.asp, or
visit the Civic Building or CUPF's Rockville Office



Community Use of Public Facilities, 600 Jefferson Plaza, Suite 300, Rockville, Maryland 20852
www.montgomerycountymd.gov/cupf

