

4th IHO-HSSC Meeting
Taunton, UK, 25-28 September 2012
Paper for Consideration by HSSC
Programme Performance Indicators for HSSC

Submitted by:	IHB
Executive Summary:	This paper provides a progress report on the implementation of Programme Performance monitoring and in particular its effect on HSSC and its subordinate bodies..
Related Documents:	XVIII th IHC paper CONF.18/WP.1/Add.2 - <i>Implementation of the Strategic Plan</i>
Related Projects:	Any related projects that may impact upon considerations

Introduction / Background

1. At the 4th Extraordinary International Hydrographic Conference (4EIHC) in 2009 Member States approved a revised Strategic Planning Mechanism including Programme Performance Monitoring and Risk Management. The monitoring of programme performance monitoring will rely on a combination of strategic performance indicators (SPI's) and working-level performance indicators (WPI's)
2. During the 4EIHC the Directing Committee expressed a concern that the implementation of the strategic planning mechanism appeared to be complex and that it was unlikely that the existing capacity of the Bureau would be sufficient to undertake the detailed processes being proposed.
3. As a result, Decision 7 of the 4EIHC requested that the IHB Directing Committee review the implementation of the new planning mechanism, in consultation with the HSSC and IRCC chairs and report back to the next conference in 2012.
4. In 2010 HSSC-2 considered the proposed programme performance monitoring mechanism, particularly in relation to the IHO technical programme (Programme 2) and the work of the HSSC. HSSC-2 agreed that the WPI's presented at the 4EIHC were too numerous and many would be difficult to compile. HSSC-2 developed a simplified and pragmatic set of WPI's for consideration by the Directing Committee. These are presented at Annex A to this paper.
5. This Directing Committee presented a short progress report on the implementation of the strategic planning process to the XVIIIth IHC in paper IHC paper CONF.18/WP.1/Add.2 - *Implementation of the Strategic Plan*. The report indicated that some progress had been made, particularly in respect of development of the IHO Work Programme but less progress had been made in implementing the performance monitoring and risk assessment mechanisms.

The Way Ahead

6. The Directing Committee reported that it will now move ahead and use the existing SPI's to monitor and report the achievement of the Objectives of the Organization, as they have been identified in Table 1 of Annex C of the Strategic Plan 2009. However, based on advice from the specialist expert provided by Norway and the practice and procedures followed by other international organisations and several Member States, the conclusion has been reached that the number and nature of the WPI's should be kept to a workable minimum.
7. In the next year, the Directing Committee will implement a periodical review of the achievement of the Objectives of the Organization based on the existing SPIs, using a standardized monitoring table (balanced scorecard), through which it will report to Member States.
8. At the same time, the Directing Committee will use the WPI's proposed by HSSC-2 as the basis to develop a similar monitoring and reporting process for the HSSC. This will include proposing methods to collect and collate the input data, setting tolerance levels and ways to report and present the results. This is expected to be available for review by HSSC-5 at its meeting in 2013.

Action Required of HSSC

9. The HSSC is invited to:
 - a. **note** this report,
 - b. **commentas** appropriate, and
 - c. **take any other action** as considered necessary.

Proposed Working-level Performance Indicators (WPI's) by HSSC-2
(from Annex F to HSSC-2 Minutes)

Metric	Data Collection Point	Rationale
Number of proposal submissions (by domain) to S-100 GI Registry	S-100 Registry Manager (IHB idc)	Relative indicator of uptake of IHO standards including for purposes other than SOLAS navigation
% of annual work programme achieved	HSSC WGs (all)	Progress against objectives in the strategic plan
Total number of participants at meetings (MS and Expert Contributors)	HSSC WGs (all)	Indicates participation of MS and wider community in execution of the plan
Number of technical revisions and clarifications approved by MS	IHB	Indicative of ability to provide comprehensive, safe and effective standards
Number of ENC's distributed annually under license	IC-ENC	Relative indicator of ENC usage throughout SOLAS market