# 29th SCUFN MEETING

**Boulder, Colorado, USA 19-23 September 2016**

# DRAFT AGENDA and TIMETABLE

Notes: 1) Meeting to start at 0900 at the NOAA/NCEI, Boulder, on Monday 19 September 2016

2) Names of prospective presenters of papers are given in parenthesis.

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| **Monday 19 Sept.** | **SCUFN-29 DAY 1** |
| 0830-0900 | Welcome and Registration |
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| 0900 | **Welcome address by Ms Lisa Taylor (NOAA/NCEI)** *(tbc)* |
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| 0910 | **1. Opening and Administrative Arrangements**  *Doc: SCUFN29-01A List of Documents (Sec.)*  *SCUFN29-01B List of Participants (Sec.)*  *SCUFN29-01C SCUFN Membership and Observers List (Sec.)*  *SCUFN29-01D Terms of Reference and Rules of Procedure* |
| 0930 | **2. Introduction by SCUFN Chair - Approval of Agenda**  **2.1 SCUFN Chair Report (GEBCO Guidance, Last GEBCO Events, etc.)** *Doc: SCUFN29-02.1A SCUFN Chair Report (Chair)*  **2.2 Approval of Agenda**  *Doc: SCUFN29-02.2A Agenda and Time Table (Secretary)* |
| 0945 | **3. Matters remaining from Previous Meetings**  **3.1 Review of Actions from SCUFN-28 and transfer to the relevant agenda items**  *Doc: SCUFN29-03.1A List of Actions from SCUFN-28 and Status (Secretary)*  **3.2 Report and recommendations of the SCUFN Generic Term Group**  *Doc: SCUFN29-03.2A Recommendations from SCUFN Generic Term Group and Actions to be considered by SCUFN (Group Members)*  *SCUFN29-03.2B Proposal for harmonizing definitions "hill" and "knoll" between ACUF (US) and SCUFN (J. Nerantzis)* |
| **1030** | **Group Photo and Coffee Break** |
| 1050 | **4. Proposals Submitted during Intersessional Period**  **4.1 From USA, Schmidt Ocean Institute**  *Doc: SCUFN29-04.1A Proposals (6) from USA, SOI (Mr Leighton Rolley)*  **4.2 From France, Ifremer**  *Doc: SCUFN29-04.2A Proposal (1) from France, Ifremer (Sec.)*  **4.3 From Denmark, Danish Geodata Agency**  *Doc: SCUFN29-04.3A Proposal (1) from Denmark, Danish Geodata Agency (Sec.)*  **4.4 From Canada, GNBC/ACUFN**  *Doc: SCUFN29-04.4A Proposals (12) from Canada, GNBC/ACUFN (K. Fadaie)* |
| **1230** | **Lunch Break** |
| 1330 | **4. Proposals Submitted during Intersessional Period (continue)**  **4.5 From UK, University of Oxford**  *Doc: SCUFN29-04.5A Proposal (1) from UK, University of Oxford (Sec.)* |
| 1400 | **4. Proposals Submitted during Intersessional Period (continue)**  **4.6 From UK, Mr Lee Daniels**  *Doc: SCUFN29-04.6A Proposals (2) from UK, Mr Lee Daniels (Sec.)*  **4.7 From USA, NOAA**  *Doc: SCUFN29-04.7A Proposals (2) from USA, NOAA* |
| **1500** | **Coffee Break** |
| 1520 | **4. Proposals Submitted during Intersessional Period (continue)**  **4.8 From New Zeland, NZGB**  *Doc: SCUFN29-04.8A Proposals (31) from New Zealand, NZGB* |
| **1700** | **END OF SESSION DAY 1** |
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| **Tuesday 20 Sept.** | **SCUFN-29 DAY 2** |
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| 0830 | **5. Liaison with Other Geographical Name Bodies**  **5.2 Undersea Names Committee of the New Zealand Geographic Board (NZGB)**  *Docs: SCUFN29-05.2A Report of Fast-Track Review of Existing Names by SCUFN Sub-Group (feature names listed for SCUFN-27 (2014) and SCUFN-28 (2015) – Proposal for Fast-Track Review of Existing Names by SCUFN Sub-Group (names submitted for SCUFN29 (2016)) (V. Stagpoole)*  *SCUFN29-05.2B Using the forward slash “/” to separate dual names (V. Stagpoole)*  *SCUFN29-05.2C Comments on the proposal to use dual names (Y. Ohara, SCUFN Vice Chair)* |
| **1030** | **Coffee Break** |
| 1050 | **4. Proposals Submitted during Intersessional Period (continue)**  **4.9 From Malaysia, National Hydrographic Centre (NHC)**  *Doc: SCUFN29-04.9A Proposals (4) from Malaysia, NHC*  **4.10 From Brazil, DHN**  *Doc: SCUFN29-04.10A Proposals (7) from Brazil, DHN* |
| **1230** | **Lunch Break** |
| 1330 | **4. Proposals Submitted during Intersessional Period (continue)**  **4.11 From Dominican Republic, ANAMAR**  *Doc: SCUFN29-04.11A Proposals (2) from Dominican Republic, ANAMAR*  **4.12 From Japan, JHOD/JCUFN**  *Doc: SCUFN29-04.12A Proposals (23) from Japan, JHOD/JCUFN* |
| **1500** | **Coffee Break** |
| 1520 | **5. Liaison with Other Geographical Name Bodies (continue)**  **5.1 Advisory Committee on Undersea Features (ACUF) of the US Board on Geographical Names**  *Doc: SCUFN29-05.1A ACUF Report*  **5.3 UN Group of Experts on Geographical Names (UNGEGN)**  *Doc: SCUFN29-05.3A Report of the 29th Session of the UNGEGN Report (US Rep.)*  **5.4 Marine Regions**  *Doc: SCUFN29-05.4A Marine Regions Report* |
| **1700** | **END OF SESSION DAY 2** |
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| **1900** | **Non-host dinner(to be confirmed)** |
| **Wednesday 21 Sept.** | **SCUFN-29 DAY 3** |
| 0900 | **4. Proposals Submitted during Intersessional Period (continue)**  **4.12 From Japan, JHOD/JCUFN (cont.)**  *Doc: SCUFN29-04.12A Proposals (23) from Japan, JHOD/JCUFN* |
| **1030** | **Coffee Break** |
| 1050 | **6. Standardization of Undersea Feature Names: IHO-IOC Publication B-6**  *Docs: SCUFN29-06A* *Initial review of a draft new Edition of Publication B-6 (Secretary)*  *SCUFN29-06B Status of website interface for submission and review of proposals (H-C Han)*  *SCUFN29-06C Report of the Project Team on the Development of an S-100 Product Specification for Undersea Feature Names and Registering SCUFN terms in the IHO Registry – Draft Terms of reference and Rules of Procedure (K. Fadaie)* |
| **1230** | **Lunch Break** |
| 1330 | **7. Gazetteer of Undersea Feature Names**  **7.1 Maintenance of the on-line interface to GEBCO Gazetteer database**  *Doc: SCUFN29-07.1A Wish-List of Improvements to the On-line Interface of the GEBCO Gazetteer (Secretary)*  *SCUFN29-07.1B Report and proposals by NOAA//NCEI on maintenance issues (L. Taylor/J. Cartwright)*  **7.2 Maintenance of the GEBCO Gazetteer database (including PENDING names)**  *Doc: SCUFN29-07.2A Maintenance of the GEBCO Gazetteer Database (Secretary)*  *SCUFN29-07.2B Monitoring the list of the PENDING names*  *SCUFN29-07.2C Procedure for editorial corrections in the Gazetteer, identified by, or reported to SCUFN Members (tbd)* |
| **1530** | **Coffee Break** |
| 1550 | **7. Gazetteer of Undersea Feature Names (cont.)**  **7.3 Undersea Feature Names located in the territorial sea of a Coastal State and discussion on the role/scope of SCUFN**  *Doc: SCUFN29-07.3A Proposals (139) by ACUFN, Canada (K. Fadaïe)*  **7.4 Micro Undersea Features**  *Docs: SCUFN29-07.4A Proposal for the development of a road map (Chair/Vice Chair)*  *SCUFN29-07.4B Useful Reference SCUFN25-08.1A* |
| **1700** | **END OF SESSION DAY 3** |
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| **Thursday 22 Sept.** | **SCUFN-29 DAY 4** |
| 0900 | **4. Proposals Submitted during Intersessional Period (continue)**  **4.13 From the Republic of Korea, KHOA/KCGN**  *Doc: SCUFN29-04.13A Proposals (4) from ROK, KHOA/KCGN*  **4.14 From the Russian Federation, SSC YMG**  *Doc: SCUFN29-04.14A Proposal (1) from Russian Federation, SSC YMG* |
| **1030** | **Coffee Break** |
| 1050 | **4. Proposals Submitted during Intersessional Period (continue)**  **4.15 From China, CCUFN**  *Doc: SCUFN29-04.15A Proposals (50) from China, CCUFN* |
| **1230** | **Lunch Break** |
| 1330 | **4. Proposals Submitted during Intersessional Period (continue)**  **4.15 From China, CCUFN (cont.)**  *Doc: SCUFN29-04.15A Proposals (50) from China, CCUFN* |
| **1530** | **Coffee Break** |
| 1550 | **4.15 From China, CCUFN (cont.**  *Doc: SCUFN29-04.15A Proposals (50) from China, CCUFN* |
| **1700** | **END OF SESSION DAY 4** |
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| **Friday 23 Sept.** | **SCUFN-29 DAY 5** |
| 0900 | **8. Any Other Business** |
| 0930 | **9. SCUFN Programme of Work – Review of the draft List of Decisions and Actions**  *Doc: SCUFN29-09.1A Draft SCUFN Programme of Work 2016-17 to be submitted to GEBCO Guiding Committee* |
| **1030** | **Coffee Break** |
| 1050 | **10. Dates and Venues for the Next Meetings** |
| 1130 | **11. Conclusion** |
| **1200** | **END OF SESSION DAY 5 – END OF SCUFN-29** |
| **1215** | **Lunch** |
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