

**Subject:** SPRWG circular mail 1/2018 - 1st of March 2018

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Ref. IHO CL 20/2018, dated 15th Feb. 2018

Dear all,

1. Thank you for your commitment to the Strategic Plan Review Working Group. It will be essential for achieving the ambitious task put on us by the Council through the ToR of the WG. In that perspective, I draw your attention on the final version of the ToR & RoP as enclosed with the reference IHO circular letter.

The ToR state explicitly that our work is to be conducted in a 2 phases process, with milestones for reporting to the Council, which will have to submit a report and recommendations to the Assembly in 2020.

2. For the time being, we need to focus on the first one, the scoping phase, on which the SPRWG will report to the Council at its next meeting, starting on the 9th of October 2018. According to the RoP of the Council, that requires that the WG's report be submitted by Secretary General to member States by the 9th of August. With this, I propose that we consider 3 steps for the scoping phase :

**A - First step:** to handle the point 1.2.1, 1.2.2, 1.2.3 of the ToR, that is: review the strategic contexts / propose the definition of success for IHO in 2026 / identify deficiencies in the existing Plan. To start on this step, **I request your input on the following points:**

- **comments, complements, or critics of the "Strategic assumptions" of the current strategic plan (in its §3) in order to have an up-to-date and prospective view of what is important for IHO in its environment, considered from various points of view (e.g. technical, institutional, customers; others may be found essential as well);**
- **identification of current shortfalls of the Organization, taking into account the vision, mission and object as stated in the Convention on the IHO;**
- **identification what could be the most desired improvements of these shortfalls in the forthcoming years, including what could be the definition of success of the organization by 2026.**

Following initial discussions with the members of the IHO Council who expressed during its first meeting their willingness to participate to the work of the WG, some members made detailed contributions on these points. Their inputs are made available to the SPRWG members, and to the chair and the secretary of the Council through a collaborative work space (see beneath section 3).

**I invite you to give your own views, which may include comments on those already available, by emails. Your inputs will be placed on the site and made available to the members of the WG.** I would like to propose you a synthesis of this first step at the beginning of April, so please consider the possibility of giving your views in March.

**B - A second step**, starting mid-April could be to handle the § 1.2.4 of the ToR, by working on which goals, ways and means that could address identified deficiencies. Of course, we can already think about that point from now, but I suggest that we wait for the collection of inputs for step 1 before discussing that subject.

It would be desirable to have made good progress in this second step before the end of May, so that we can use the outcome of our exchanges as a basis for a **meeting that I propose to hold as a side meeting of IRCC-10 in Goa** ; I have consulted with the chair and the secretary of the IRCC, and this side meeting can be organized on **Tuesday the 5th of June, from 16:00 to 18:00**. Please, note that date in your schedule and **let me know if you intend to attend or not**.

I assume that after the meeting we 'll continue to work by correspondence on this step 2 during the month of June.

**C** - From mid-June onwards, in a **3rd step**, I shall prepare with the help of the vice-chair and of the secretary a management plan and time table for developing and drafting any proposed revisions of the existing strategic plan, and a draft framework of the revised SP (item 1.2.5 & 1.2.6 of the ToR). I shall circulate these deliverables within the SPRWG for amendments, before forwarding them in early August to IHO Secretariat, for inclusion in the documents of the 2nd meeting of the Council.

**3.** As mentioned above, Doug Brunt, our secretary, has set up a collaborative work space using OneNote. This work space is open to all members of the SPRWG. It will

- provide members with access to all relevant documents, correspondence, and inputs,
- provide the SPRWG Secretary and chair a space to track and organize/collate/consolidate inputs.

**Doug will sent you the link to access this work space**

**4.** At the same time, from the received contributions and discussions I have had with some of you, I have sought to identify several topics on which it might be useful to have specific reflections for to support the various steps. I shall submit a paper on these matters in a few days.

Best Regards,

BF