

Le directeur général

To the members of the IHO Strategic Plan Review  
Working Group

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Dossier suivi par le secrétariat central

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BREST, le 22 janvier 2019.

N°06 Shom/DG/NP

- Objet** : SPRWG drafting group – proposed agenda and time table of the meeting of the 30 & 31 January 2019
- Reference** : SPRWG CL 2018-01 Outcome and follow-up of the second meeting of the IHO Council, dated 30<sup>th</sup> of November 2018
- Enclosures** : Two annexes

Dear members of the Strategic Plan Review Working Group,

I thank the members' representatives from Canada, Denmark, United States of America, Japan, Norway and Netherlands, and the Secretary General, who have declared and registered for the meeting of the drafting group on the next 30<sup>th</sup> & 31<sup>st</sup> of January. Thanks to the support of the IHO Secretariat, the meeting will take place in Monaco.

The draft agenda and a time table are proposed in annexes. They will be updated according to your comments, before or at the beginning of the meeting.

Best regards,

L'ingénieur général de l'armement Bruno Frachon,  
Chair of the SPRWG



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Destinataires (courriel) : Membres du groupe de travail sur la revue du plan stratégique de l'OHI  
Copies extérieures (courriel) : Secrétariat de l'OHI – président du Conseil de l'OHI  
Copies intérieures : DG – Archives (DG 01.01.09)

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MEETING OF THE SPRWG DRAFTING GROUP  
30-31 January 2019

**PROPOSED AGENDA**

1. Approval of the agenda
2. Framework established by the Council  
*Decisions of the Council regarding the structure and the content of the revised IHO Strategic Plan*
3. Structure of the draft revised IHO strategic plan (DRISP)  
*Detailed structure and table of contents of the document*
4. Targets and indicators for the three "SMART" goals  
*Build a list of targets and indicators, which will define the criteria for measuring success of the IHO and give priorities.*
5. Implementation instruments  
*Organization of the activities of the IHO supporting the achievements of the goals, including interrelation with other management elements, such as budget and work programme.  
Future communication on the IHO revised strategic plan.*
6. Review and update of the strategic context  
*Check consistency with targets retained*
7. Review of the IHO Resolution 12/2002 "Planning cycles"  
*Check consistency between the DRISP and the IHO Resolution*
8. Further work and timeline
  - a. *Documents to be circulated within the SPRWG*
  - b. *Nature of documents transmitted to HSSC & IRCC and expected feedback*
  - c. *Completion of the DRISP*
  - d. *Supporting documents for submission to A-2*
  - e. *Home works*
  - f. *Special SPRWG meeting (20 or 21<sup>st</sup> of June, Monaco)*

## ANNEXE II

MEETING OF THE SPRWG DRAFTING GROUP  
30<sup>th</sup> & 31<sup>st</sup> January 2019  
**TENTATIVE TIME TABLE**

### WEDNESDAY 30<sup>th</sup> JANUARY

TIME	ITEM	ACTION
13:30	<i>Registration - Welcome coffee (lobby)</i>	
<b>14:00</b>	Opening ( <i>Conference room</i> ) 1. Approval of the agenda 2. Framework established by the Council	SPRWG Chair & secretary
14:15	3. Structure of the draft revised IHO strategic plan	Chair, all
14:45	4. Targets and indicators for the three smart goals	All
15:30	<i>Coffee break (lobby)</i>	
15:50	4. Targets and indicators for the three smart goals (cont'd)	All
<b>18:00</b>	END OF DAY 1	

### THURSDAY 31<sup>st</sup> JANUARY

TIME	ITEM	ACTION
<b>08:30</b>	4. Targets and indicators for the three smart goals (cont'd)	All
10:00	<i>Coffee break (lobby)</i>	
10:20	5. Implementation instruments	All
12:30	<i>Lunch break (on site, at the Secretariat)</i>	
13:50	5. Implementation instruments (cont'd)	All
14:50	6. Review and update of the strategic context	Chair, all
15:15	7. Review of the IHO Resolution 12/2002	Chair, all
15:25	8. Further work and timeline	Chair & secretary
<b>16:00</b>	END OF MEETING	