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**SAIHC Letter No. 2/2017**

**To:** Members and Observers of the IHO Southern Africa and Islands Hydrographic Commission (SAIHC)

**Subject:** **14<sup>th</sup> SAIHC Conference, Saint-Gilles, French Department of la Réunion - 6 – 8 September 2017**

Dear Sir or Madam,

The 14<sup>th</sup> Conference of the Southern Africa and Islands Hydrographic Commission (SAIHC) will be hosted by France in Saint-Gilles les bains, French Department of la Réunion from 6 to 8 September 2017. An information document is attached at Annex D and registration forms are enclosed. All delegates are kindly requested to send the completed registration form to Ms. Patricia Morgand, e-mail: [dq-sec@shom.fr](mailto:dq-sec@shom.fr), Phone: +33 2 56 31 26 21 and for info to Ms Ruth Farre, Fax: +27 (0)21 2233, e-mail: [hydrosan@iafrica.com](mailto:hydrosan@iafrica.com). This will facilitate the overall logistic planning and the preparation of the conference.

A provisional agenda for the 14<sup>th</sup> SAIHC Conference is attached at Annex A. You are requested to review this draft and to provide your comments / suggestions for changes. The final minutes of the 13<sup>th</sup> SAIHC Conference are available from the IHO website ([http://www.iho.int/mtg\\_docs/rhc/SAIHC/SAIHC13/SAIHC13\\_Minutes.pdf](http://www.iho.int/mtg_docs/rhc/SAIHC/SAIHC13/SAIHC13_Minutes.pdf)). They included a number of actions, which are provided in Annex B.

It should be noted that the SAIHC INT Chart Coordinating Working Group (ICCWG) is incorporated as a standing agenda item of the Conference. Action Items resulting from the 5<sup>th</sup> SAIHC ICCWG are provided in Annex C. The ICCWG allows for INT Chart Producers of Region H and all SAIHC recipients of an INT Chart service to interact and discuss specific requirements and shortcomings in the charting service provided.

Yours sincerely

Chairman Southern Africa & Islands Hydrographic Commission (SAIHC)

Enclosures: Annex A – Draft Agenda 14<sup>th</sup> SAIHC Conference  
Annex B – Status of Actions resulting from the 13<sup>th</sup> SAIHC Conference  
Annex C - Status of Actions resulting from 5<sup>th</sup> SAIHC ICCWG  
Annex D – Logistic Information

**DRAFT AGENDA**

**14<sup>TH</sup> IHO-SAIHC Conference  
Saint-Gilles, French Department of la Réunion: 6 to 8 September 2017**

**1. Opening and Administrative Arrangements**

*Docs: SAIHC14-1A List of Documents*

*SAIHC14-1B List of Participants*

**2. Approval of Agenda**

*Docs: SAIHC14-2A Agenda*

**3. Matters arising from Minutes of 12<sup>th</sup> SAIHC Conference**

*Docs: SAIHC14-3A Minutes of SAIHC12*

*SAIHC14-3B Status / Review of Actions List*

**4. Feedback from other IHO bodies affecting SAIHC**

4.1 IHB

4.2: IRCC

4.3 CBSC

**5. SAIHC Activities in the light of the IHO Work Program**

5.1 ICCWG - INT chart scheme for Region H: Progress made since last meeting; actual Charting Status; ENC production status; new requirements and modifications proposed to the scheme.

- Matters arising from Minutes of 5<sup>th</sup> ICCWG Meeting
- 
- S11 - Region H Chart Scheme
- 
- Status of INT Charting
- 
- Comparison of INT Charts vs ENCs

5.2 NAVAREA VII Report

5.3 Bilateral and Regional Cooperation Agreements, Projects and Regional Capacity Building Management Plan. CBSC Technical Visits and Regional Projects

5.4 Presentation of National Reports: Hydrographic surveying, nautical charting, nautical publications and information status.

<i>Docs: SAIHC13-5.4A</i>	<i>National Report: France</i>
<i>SAIHC13-5.4B</i>	<i>National Report: South Africa</i>
<i>SAIHC13-5.4C</i>	<i>National Report: Portugal</i>
<i>SAIHC13-5.4D</i>	<i>National Report: Mauritius</i>
<i>SAIHC13-5.4E</i>	<i>National Report: Kenya</i>
<i>SAIHC13-5.4F</i>	<i>National Report: Mozambique</i>
<i>SAIHC13-5.4G</i>	<i>National Report: Malawi</i>
<i>SAIHC13-5.4H</i>	<i>National Report: Norway</i>
<i>SAIHC13-5.4I</i>	<i>National Report: Seychelles</i>
<i>SAIHC13-5.4J</i>	<i>National Report: Namibia</i>
<i>SAIHC13-5.4K</i>	<i>National Report: United Kingdom</i>
<i>SAIHC13-5.4L</i>	<i>National Report: Angola</i>
<i>SAIHC13-5.4M</i>	<i>National Report: Tanzania</i>
<i>SAIHC13-5.4N</i>	<i>National Report: Madagascar</i>
<i>SAIHC13-5.4O</i>	<i>National Report: Comoros</i>

5.5 Hydrographic Survey status (C-55)

5.6 Procedures in response to Marine Disasters

**6. Marine / Hydrographic Spatial Data Infrastructures (SDI)**

**7. Feedback (IALA & GEBCO)**

**8. Statutes of SAIHC**

**9. Election of chairman and vice-chairman**

**10. Any other Business**

**11. Date and venue of next Conference**

**12. Closure**

**13<sup>th</sup> SAIHC CONFERENCE ACTION ITEMS**

Serial No	Subject	Action	Remarks
<b>SAIHC CONFERENCE</b>			
1	Countries in the SAIHC region to provide capacity building inputs by end of February each year in accordance with capacity building procedures. (Note: Urgent requirements can be forwarded at any time or brought to SAIHC meetings).	SAIHC Member States.	<i>Standing Item</i>
2	IHO Response to Marine Disasters. All are to ensure that emergency contact details are provided and kept up to date. Contact list needs to be compiled and displayed on SAIHC website.	SAIHC Member States.	
3	Member States to provide updates to IHO for C-55 and P-5, as appropriate, at least once a year.	SAIHC Member States.	<i>Standing Item</i>
4	Charting Member States requested to provide coastal bathymetric data to the IHO DCDB.	SAIHC Member States.	
5	All shallow/ deep ocean bathymetric data collected to be forwarded by HOs to the IHO Data Centre for Digital Bathymetry (IHO-DCDB). Feedback to be provided on progress at next SAIHC Conference.	SAIHC Member States.	<i>Standing Item</i>
6	SAIHC Member States to provide survey data and report changes that may affect safety of navigation in their national waters in ample time to INT Chart producer nations.	SAIHC Member States.	<i>Standing Item</i>
7	SAIHC Chair to invite representation from IALA at all SAIHC Conferences.	SAIHC Chair.	<i>Standing Item</i>
8	SAIHC Chair to invite representation by GEBCO at all SAIHC Conferences.	SAIHC Chair.	<i>Standing Item</i>

Serial No	Subject	Action	Remarks
9	Member States who want technical/ capacity building assistance based on findings in their national IMO reports must inform the IHB of their needs.	SAIHC Member States.	<i>Standing Item</i>
10	Member States are encouraged to note the information in M-2 and C-17.	SAIHC Member States.	
11	MZ and Angola to liaise with IALA for a technical visit.	Mozambique. Angola. IALA South Africa	
12	Member States are invited to nominate representatives to participate in the CSBWG.	France Portugal Mozambique UK	
13	The members of SAIHC were requested to consider submitting paper for publication in the Review.	SAIHC Member States.	
14	New information and available survey data should be made available to ensure that coastal states discharge their responsibilities as required by SOLAS.	SAIHC Member States.	
15	SAIHC Chair to invite representation by both RENCs at all SAIHC Conferences.	SAIHC Chair.	<i>Standing Item</i>
16	France to provide CB Co-Ordinator dates for training while underway.	France	
17	Mauritius is to submit a paper on their progress to the IHB for the IH Review and a shorter review for the Hydro International Conference	Mauritius India	

Serial No	Subject	Action	Remarks
18	Namibia is to forward all co-ordinates and detailed information regarding the changes/upgrade of Walvis Bay Harbour to South Africa for charting action and archiving	Namibia South Africa	
19	Further investigation into the use of AIS transponder transmissions, in the use of disseminating information on Aids to Navigation, need to be undertaken	South Africa	
20	Nominations for the Council of Assembly are to reach the IHB before end Oct 2016	SAIHC Member States	
21	Statutes of SAIHC require editorial changes to be made and circulated to all members for comment. Feedback to be received before end Sept 2016.	South Africa SAIHC Member States	
22	Suggestions for venue for SAIHC 14 to be forwarded to the chairman. The chairman to promulgate a reminder letter.	South Africa	

Annex C

Serial No	Subject	Action	Remarks
<b>MATTERS ARISING FROM MINUTES OF 5th ICCWG MEETING</b>			
1	In the case where another organisation conducts a survey on behalf of the coastal state, it is important to make the survey data available to the Primary Charting Authority in order to update charts for the area. The modalities of data sharing to be resolved bilaterally.	SAIHC Member States	
2	MZ as a co-producer of INT 7052 to submit relevant topographic information to ZA so the chart can be completed.	Mozambique.	
3	UK co-producing chart of Approaches to Beira INT 7631 with MZ. New Chart limits are being discussed awaiting finalisation.	UK. Mozambique	
4	UK and MZ to discuss production of INT 7632.	UK. Mozambique.	
5	Production of INT 7581 Bay of Maputo. UK and MZ to agree on new limits, predict a completion date and establish if a new INT number will be required. This is to be forwarded to the chairman for inclusion in S11.	UK. Mozambique	
6	Copies of all new INT products must be made available to the ICCWG.	India	
7	INT 7582 – is to be removed from S11 and the chart is to become INT 7583 (new INT number). A copy of this chart needs to be circulated to the members for comment and will be pending until this is done.	SAIHC Member States	
8	INT 7631 – this is related to Action Items 3 and 6 with ongoing discussions between UK, MZ and PT. New survey data is awaited and this will affect buoyage's and chart limits (which still need to be confirmed). Proposed completion dates is end 2017.	UK Portugal Mozambique	
9	INT 7632 - ongoing discussions between UK, MZ and PT regarding new charting limits.	UK Portugal Mozambique	

Serial No	Subject	Action	Remarks
10	INT 7645 – the Scheme has been proposed and is in process. As soon as the limits have been established they are to be forwarded to the chairman for inclusion in S11.	UK South Africa	
11	INT 7671 - The UK request a new chart for the Port of Mtwara, Tanzania- Harbour chart and Approaches Chart. UK is to supply limits to the chair for inclusion in S11.	UK South Africa	
12	INT 7661 and INT 7662 – these are new charts which are a co-production between MZ and PT. These charts are the Approaches to Nacala and the Port of Nacala respectively. The limits and scales for these charts, as well as any other relevant data is to be forwarded to the chairman for inclusion in the S11.	Portugal Mozambique	
13	The chairman is to allocate INT numbers to the 6 charts submitted by Mauritius and forward these numbers to Mauritius.	Chair	
14	Chairman to update S11 and forward the updated/completed document to the IHB.	Chair	
15	SAIHC ENC Scheme needs to contain not only current ENC's but planned ones as well.	UK	
16	The UK and IHB to collaborate on finalising the SAIHC ENC Scheme and to include producing nations in the content.	UK IHB	
17	IC-ENC volunteered to collaborate with the UK on this scheme by sharing available metadata, from the IC-ENC database, to be included in the catalogue.	UK IC-ENC	



REGISTRATION AND INFORMATION FORM  
INFORMATION ET FORMULAIRE D'ENREGISTREMENT

**14th SAIHC Conference**

6 – 8<sup>th</sup> of September 2017 in Saint-Gilles les bains  
French Department of la Réunion, France

**1. Invitation**

On behalf of the SAIHC Chairman, Captain Abri Kampfer, Shom is pleased to host the 14th Southern Africa and Islands Hydrographic Commission (SAIHC) Conference in Saint-Gilles les bains, French Department of la Réunion, France.

**When?**

The conference will take place from the 6<sup>th</sup> to the 8<sup>th</sup> of September 2017.

**Where?**

The conference will take place at the hotel *Relais de l'Hermitage* in Saint-Gilles les bains, about 40 km from the Saint-Denis Roland Garros international airport.



Hotel *Relais de L'Hermitage*,  
Avenue de la Mer  
BP33  
97434 SAINT GILLES LES BAINS  
REUNION ISLAND  
Website: <http://relais-hermitage-saintgilles.fr/en/>

## How to get there

You will arrive from the Sainte-Marie/Saint Denis Rolland Garros international airport, either at the crack of dawn from Europe, or late on evening from South Africa, or at any time from Mauritius.

Transfer from the Sainte-Marie/Saint Denis Rolland Garros international airport to Saint-Gilles les bains can be done by taxis (20-40€) or bus (starting price at 2€), using the 'Car Jaune' network, particularly special line T, which transit between the two airport along the western coast of the island.



Further information concerning bus network in La Réunion (lines, timetables) can be found through that link:

<http://www.allonslareunion.com/location-vehicules-reunion/reseaux-de-bus.html>

Line T timetable: <http://www.cg974.fr/index.php/Telecharger-document/Ligne-T.html>

## 2. Booking and travel arrangements

Shom has pre-booked a number of rooms at the Conference hotel *Relais de L'Hermitage*, available at the special rate of 100 Euros per night (single room including breakfast).

Participants are invited to liaise directly with the hotel, ideally before **May 5<sup>th</sup> 2017** to take advantage of that special fee.

Reservation requests are to be send directly to Ms. Pauline Papin (@: [restauration@relais-hermitage-saintgilles.fr](mailto:restauration@relais-hermitage-saintgilles.fr); Tel: 0262 33 41 17), mentioning the SAIHC14 Conference.

Otherwise, keep in mind there are more than 40 hotels located in *Saint-Gilles les bains* according to the most popular hotel booking websites.

Participants are invited to provide all their travel and logistical arrangements using the registration form provided hereafter.

### 3. Other practical information

#### Time difference

UTC/GMT +04:00 (there is no summer/winter time in la Réunion)

#### Local weather conditions

(source: SHOM Sailing Directions L9 –Indian Ocean Islands; Southern part).

Average temperatures: 22°C; Min: 18°C; Max: 26°C;

Extrema: 10°C and 29.1°C

Rain: 58.1 mm (September and November are the driest months)

Sea surface temperature in the open ocean: 23°C

### 2. Overview Programme for the Conference

The detailed schedule will be provided by the SAIHC Chair with the Conference agenda.

An **Ice-breaker** will be offered by Ingénieur général Bruno Frachon, Shom General Director at the hotel *Relais de l'Hermitage* on September 5<sup>th</sup> at 19:00.

A **dinner** offered by Ingénieur général Bruno Frachon, Shom General Director at the hotel *Relais de l'Hermitage* on September 7<sup>th</sup> at 19:00.

### 3. Contact details

Please do not hesitate to liaise with the following POCs regarding any matter regarding the SAIHC14 logistic aspects like visa and accommodation assistance.

Logistical, visa and accommodation assistance	Directorate of International Relations and Public Services (DMI) Lt. Cdr Eric Langlois, E-mail: <a href="mailto:dmi-rex-d@shom.fr">dmi-rex-d@shom.fr</a> Phone: +33 1 5366 9781
	SHOM's Brest Office Secretariat Ms. Patricia Morgand E-mail: <a href="mailto:dg-sec@shom.fr">dg-sec@shom.fr</a> Phone: +33 2 56 31 26 21
SAIHC14 documents and agenda	SAIHC Secretariat Ms Ruth Farre E-mail: <a href="mailto:hydrosan@iafrica.com">hydrosan@iafrica.com</a> Fax: +27 (0)21 2233

**The 14th Conference of the Southern Africa and Islands Hydrographic  
Commission (SAIHC)  
Saint-Gilles les bains, la Réunion, France - 6<sup>th</sup> to 8<sup>th</sup> September 2017**

REGISTRATION FORM

*[Please send this form completed via e-mail to:*

*Ms. Patricia Morgand ([dg-sec@shom.fr](mailto:dg-sec@shom.fr)) and for info to Ms Ruth Farre ([hydrosan@iafrica.com](mailto:hydrosan@iafrica.com))*

**Member State /  
Organization**

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1. Your Details:

Family Name\*

Given or Personal Name

Email address

Accompanying person(s) (if any)


2. Travel Details: (for administrative purpose)

Your Arrival

	<b>Date</b>	
	<b>Flight Number</b>	
	<b>Arrival Time</b>	

Your Departure

	<b>Date</b>	
	<b>Flight Number</b>	
	<b>Departure Time</b>	

3. Accommodation Information

*Participants are expected to arrange their own accommodation.*

<b>Hotel Relais de l'héritage</b> (Yes or No)	
<b>Other</b> (Name of the hotel)	

4. Social Events

<b>5 September – Ice Breaker</b> (Yes or No)	
<b>7 September – Conference Dinner</b> (Yes or No)	

Comments

Date

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