

IHB File S3/5050

<p>CIRCULAR LETTER 35/1999 16 July 1999</p>

STANDARDIZATION OF NAUTICAL PUBLICATIONS WORKING GROUP
Inaugural Meeting, 13-15 September 1999
IHB, Monaco

References: IHB CL 49/1998 of 14 October 1998
IHB CL 19/1999 of 16 April 1999

Dear Sir,

In response to Decision 39 of the XVth IH Conference to expand the Terms of Reference of the IHO WG on Standardization of Sailing Directions to include digital publications, two Circular Letters (CL 49/1998 and CL 19/1999) were sent to Member States.

Circular Letter 49/1998 and an attached Questionnaire asked whether Member States wished to participate in the working group, and whether they wished to nominate a representative. A synopsis of the answers clearly indicated that most Member States wished to participate in the working group and were in favour of it being established under CHRIS.

Circular Letter 19/1999 recommended that the new working group be named the "STANDARDIZATION OF NAUTICAL PUBLICATIONS WORKING GROUP", and proposed that a three day inaugural meeting be scheduled to take place at the IHB in Monaco between **13-15 September 1999**. It was also recommended that the election of the Chairman and Secretary be conducted by correspondence by a CHRIS Letter. Due to time constraints it was not possible to elect the Chairman and Secretary via correspondence, and it will therefore be done at the commencement of the meeting.

Member States wishing to send delegates to the meeting are kindly requested to complete the attached Attendance Form (See Annex B) and return it to the IHB **before 31 August 1999**.

A Draft Agenda for the Meeting is attached at Annex A, and attendees are requested to review it, and to advise the IHB of any additional items **before 31 August 1999**. (Fax (+377) 93 10 81 40 or email: pad@ihb.mc or pac@ihb.mc).

On behalf of the Directing Committee
Yours sincerely,

Rear Admiral Neil GUY
Director

Encls: Annex A - Draft Agenda
Annex B - Attendance Form
Annex C - Hotel and Travel Information - Monaco
1 map

STANDARDIZATION OF NAUTICAL PUBLICATIONS WORKING GROUP

DRAFT AGENDA

13-15 September 1999 - IHB, Monaco.

1. Opening and Administrative Arrangements.
 2. Acceptance of a Director of the IHB as Interim Chairman.
 3. Election of a Chairman and Secretary.
 4. Presentations by Member States.
 5. Revision of existing Terms of Reference (TOR) and drafting of new TOR.
 6. Program of Work.
 7. Date and Place of next meeting.
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STANDARDIZATION OF NAUTICAL PUBLICATIONS WORKING GROUP

ATTENDANCE FORM

13–15 September 1999 - IHB Monaco

Name(s) of Attendee(s):

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.....
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Member State

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Intended dates of Arrival / Departure:

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Name of Hotel where delegate(s) will be staying:

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.....
.....

**GENERAL INFORMATION FOR DELEGATES ATTENDING MEETINGS
AT THE IHB, MONACO ***

HOTELS

The International Hydrographic Bureau has special arrangements with several hotels in Monaco, all of which are situated within walking distance of the Bureau. These hotels generally give special IHB rates and, for this reason, we would recommend delegates to use these hotels. Requests for reservations should be made to the IHB at info@ihb.mc (attn: Ms. Mireille MOLLET). A hotel reservation form is provided herewith. Hotels selected, all being within 10 min walk from the IHB (see enclosed map), are the following:

Name of hotels	Single Room	Double Room	Comments
Abela Hotel 23, avenue des Papalins MC 98000 MONACO Tel.: +377 92 05 90 00 Fax: +377 92 05 91 67	890.00	890.00	3 stars <i>Restaurant.</i> <i>Breakfast: 85.00</i>
Balmoral Hotel 12 avenue de La Costa MC 98000 MONACO Tel: +377 93 50 62 37 Fax: +377 93 15 08 69	420.00	570.00	2 stars <i>Restaurant (lunch only)</i> <i>Breakfast: 85.00</i>
Helvetia Hotel 1 Bis rue Grimaldi MC 98000 MONACO Tel: +377 93 30 21 71 Fax: +377 92 16 70 51	350.00	440.00	2 stars <i>Breakfast included.</i>
Hotel de France 6, rue de la Turbie MC 98000 MONACO Tel.: +377 93 30 24 64 Fax: +377 92 16 13 34	420.00	460.00	2 stars <i>Breakfast included</i>
Miramar Hotel 1, avenue J.F. Kennedy MC 98000 MONACO Tel.: +377 93 30 86 48 Fax: +377 93 30 26 33	500.00	600.00 700.00 <i>(with balcony)</i>	3 stars <i>Restaurant (lunch only)</i> <i>Breakfast: 55.00</i>
Terminus Hotel 9 avenue Prince Pierre MC 98000 MONACO Tel: +377 92 05 63 00 Fax: +377 92 05 20 10	430.00	560.00	2 stars NN <i>Restaurant</i> <i>Breakfast included.</i>

Name of hotels	Single Room	Double Room	Comments
Versailles Hotel 4 avenue Prince Pierre MC 98000 MONACO Tel: +377 93 50 79 34 Fax: +377 93 25 53 64	400.00	450.00	3 stars Restaurant Breakfast: 45.00
Hotel Marriot Ex Ramada Hotel Port Cap d=Ail 06320 Cap D=Ail Tel: +33 4 92 10 67 67 Fax: +33 4 92 10 67 00	750.00 (Mountain view) 890.00 (Sea view)	750.00 (Mountain view) 890.00 (Sea view)	3 stars Restaurant Breakfast: 90.00

Taxes included in all cases except for the Ramada Hotel. Prices in French Francs.

* **International Hydrographic Bureau, 4 Quai Antoine 1er, MC 98000 Monaco, Principality of Monaco. Tel: +377 93 10 81 00 // Fax: +377 93 10 81 40 // e-mail internet: info@ihb.mc**

TRAVELLING FROM NICE AIRPORT TO MONACO

There are various possibilities, the main choices being:

Regular Helicopter Service from Nice Airport to Monaco

There is a regular helicopter service, run by the company **HELI AIR MONACO**, between Nice Airport and Monaco which is extremely practical. The journey takes 7 minutes and costs 380 FF one way, which includes transfer by minibus to your final destination in the Principality; the same minibus service will also collect you from your hotel on the day of your departure for the return journey to Nice Airport. Tickets can be bought upon arrival at Nice Airport from the Heli Air desk which is situated in the arrivals hall of the airport. The service runs all day from 0830 to 2000, 7 days a week.

Taxi service

Taxis are available at all hours at Nice Airport. The journey takes approximately 1 hour - depending on traffic - and costs about 450 FF. Ideally delegates should try and share a taxi in order to reduce the cost.

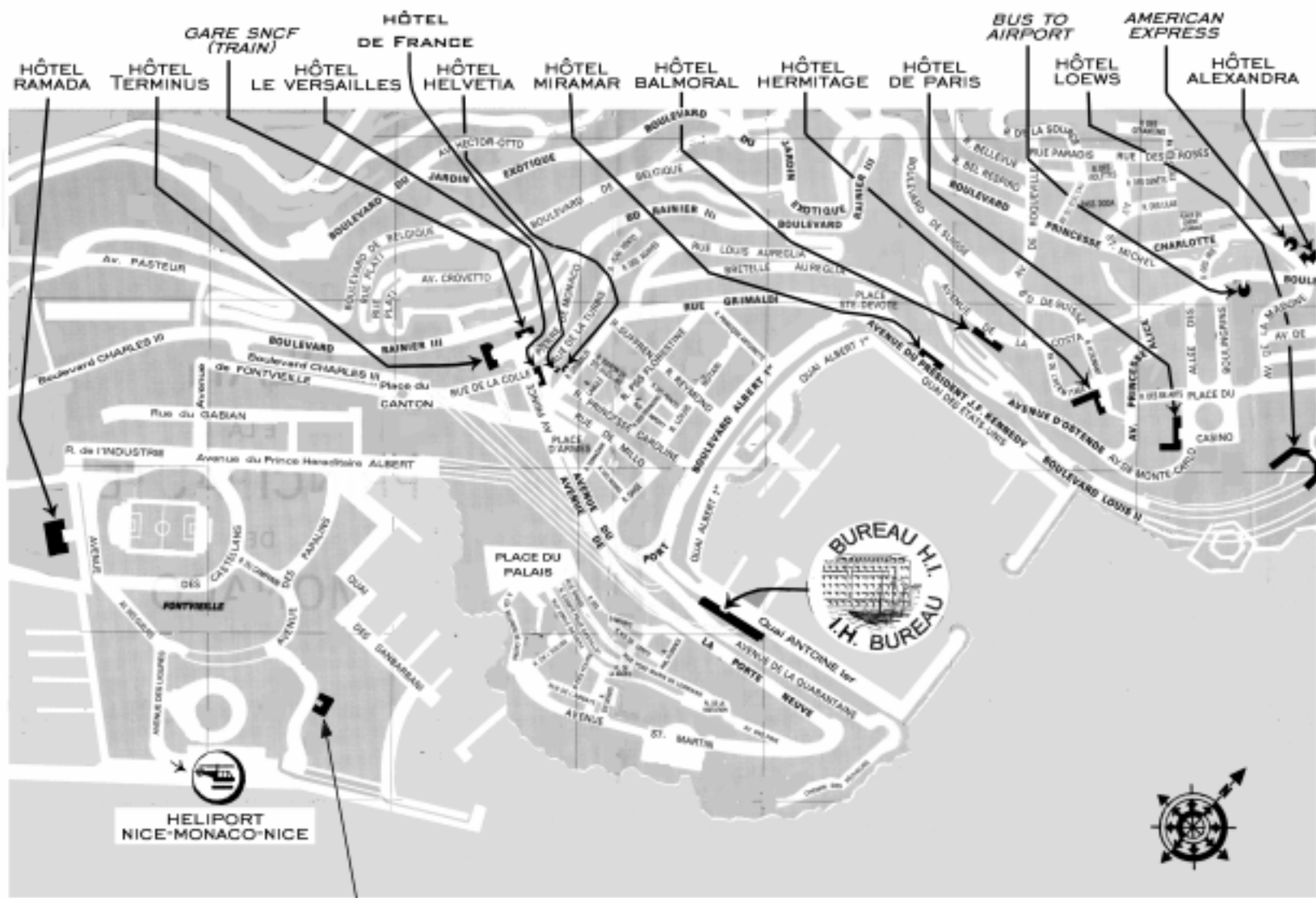
Taxi + Train

A slightly less costly option would be to take a taxi to the main Nice train station (in French "**La gare Nice-Ville**") where there is a regular train service to Monaco and beyond. Price of taxi + 2nd cl. train ticket = 140 FF + 20 FF approximately.

Bus service

There is a regular bus service between Nice Airport and Monaco run by the company RCA (RAPIDES COTE D'AZUR) as follows:

A bus (every hour from 0750 to 1850) from Nice Airport (Terminal 1 + 2) to Monaco via the motorway (autoroute) which takes approximately 1 hour and costs 80 FF one way. The service from Monaco to Nice Airport starts with the first bus at 0605 and then runs every hour from 0655 to 1955; there are several pick-up/drop-off points in Monaco (in front of the Park Palace (Allées Lumière), Place Sainte Dévote, Place d'Armes, Fontvieille (outside the Marriot Hotel (ex-Ramada) and the Rose Gardens).



HÔTEL ABELA

