

IHB File No. S3/8152

CIRCULAR LETTER 26/2000

21 June 2000

CO-OPERATION OF HOs WITH INDUSTRY

Ref: IHB Circular Letter 23/2000 of 15 June 2000

Dear Sir,

The above-referenced Circular Letter distributed the Summary Report of the 5th WEND Meeting held at the IHB on 16-17 March 2000. One of the IHB actions arising from this meeting, and referred to in Annex E of the Report, was to circulate a questionnaire to IHO Member States on the subject of co-operation of HOs with Industry. A draft of this questionnaire was devised by Germany, Denmark and Norway during the meeting and was annexed to the Report.

Hydrographic Offices increasingly have to rely on the services of private companies, especially with regard to information technology. In particular, for the HOs to contribute electronic chart data under the umbrella of the WEND system, it is a prerequisite for them to master the transition from traditional services to the digital era. The WEND Committee thought it would be useful to encourage Member States to exchange information about private companies they found reasonably capable of assisting HOs in the development of digital data.

Member States are therefore invited to provide information about companies, who at least are considered capable enough to become short-listed or have even been awarded a contract, by filling out the attached questionnaire. This questionnaire should reach the Bureau by **30 September 2000.** Responses will be compiled at the IHB and it is intended to publish the results by CL and on the IHO Website (section accessible to Member States only).

On behalf of the Directing Committee
Yours sincerely,



Rear Admiral Neil GUY
Director

Encl: Annex A - Questionnaire

CO-OPERATION OF HO's WITH INDUSTRY – QUESTIONNAIRE

Company's Name	
Address	
Fax	
E-mail	
Date of the Tender ¹	
Areas of Competence ²	
Selection Criteria ³	
Contracted/Short Listed ⁴	
HO's Contact ⁵	

¹ This will be useful to assess the most current information given below. In effect, a company may gain or lose competence quickly through the hiring or departure of a few key individuals.

² Please specify those areas of competence having a relation to the tender.

³ The criteria relevant for the short-list of the tender, satisfied by the company.

⁴ Indication (optional) of whether the company has been awarded a contract or has been short-listed.

⁵ Person designated by an HO who can be contacted about firms currently considered competent. He could also provide other HO's with information on their experiences with individual companies.

