

**CIRCULAR LETTER No. 31/2003**  
**11 April 2003**

**IHB File N° S3/8161**

**INDUSTRY/STAKEHOLDERS WORKSHOP**  
**IHB, Monaco, 16-17 June 2003**

Dear Hydrographer,

For the past three years the International Hydrographic Bureau (IHB) has organized an "Industry Days" forum to understand the concerns of the major role-players in the world of hydrography and facilitate their interaction with the International Hydrographic Organization (IHO) and its Member States. These sessions continue to evolve as we seek a formula that provides the maximum value for all attendees. The IHB intends to conduct this year's Industry Days Workshop on **16-17 June 2003** at the I.H. Bureau in Monaco.

Since last year's workshop, the formation of an International Association of Hydrographic Industries has been proposed to address, in part, the issue of IHO/Industry liaison. This concept needs further refinement and, perhaps, initial implementation at this year's workshop.

The Strategic Planning Working Group (SPWG) and the Committee on Hydrographic Requirements for Information Systems (CHRIS) have acknowledged the importance of industry in the work of the IHO and seek to better define how the Organization should formally relate to industry. The timing of this year's workshop is conducive to providing a consensus position on IHO/Industry relations into the strategic planning process.

The standardization activities of the IHO have progressed over the last year with the need to inform industry of its status and to receive industry feedback regarding these activities. Similarly, ENC production and distribution have evolved. Which problems have been solved and which new or remaining issues must be addressed?

A draft program/agenda for the Workshop is provided (Annex A). To facilitate the organization of the Workshop, those who intend participating in the Workshop are requested to advise the IHB accordingly and are invited to provide their comments on the attached draft program as soon as possible.

It is intended that relevant papers will support the main topics addressed by the Workshop. Those wishing to give presentations that support the program are invited to inform the IHB as soon as possible, providing the title and abstract. The IHB may need to limit presentations due to time or program agenda.

This year's Industry Days Workshop is scheduled immediately after the 15<sup>th</sup> meeting of CHRIS (11-13 June 2003) and the Harmonization Group on Marine Information Objects (HGMIO) (14 June 2003). Members of these two bodies will be encouraged to attend Industry Days to enhance IHO/Industry interaction.

Those interested in attending Industry Days 2003 are requested to return the attached Hotel Reservation Form (Annex B) to the IHB **before 30 May 2003**. Additional hotel information can be obtained from the IHB (email: [info@ihb.mc](mailto:info@ihb.mc) web-site [http://www.iho.shom.fr/GEN\\_INFO/visiting\\_the\\_ihb.htm](http://www.iho.shom.fr/GEN_INFO/visiting_the_ihb.htm)).

We look forward to your participation in "Industry Days 2003".

On behalf of the Directing Committee  
Yours sincerely,

A handwritten signature in black ink, appearing to read "K. Barbor", written in a cursive style.

Rear Admiral Kenneth BARBOR  
Director

Encls: Annex A - Draft Program and Agenda  
Annex B - Registration Form

IHO INDUSTRY/STAKEHOLDERS WORKSHOP "*Industry Days*"  
IHB, Monaco, 16-17 June 2003

Chair: Rear Admiral Kenneth BARBOR, IHB Director

DRAFT PROGRAM AND AGENDA

1. **Welcome and arrangements**
2. **Keynote**
3. **Who are you?**

Industry has been applied to an amorphous group of activities, many of which are not the least industrial. How do we better describe this group? Would it be better served divided into several more homogenous activities?
4. **Can you get organized?**

Industry is a diverse group with varied interests and competitive motivations. Can it speak with one voice? How and with whom does the IHO communicate?
5. **Can we use your input?**

The IHO acknowledges the importance of industry in accomplishing its objectives. The development and maintenance of standards, in particular, requires a strong input from industry. How can the IHO avail itself of this expertise and perspective? Can a mechanism be instituted within the framework of the IHO?
6. **Have we made any progress?**
  - a. **With ENC Production?**
  - b. **With Standardization?**
  - c. **Data Collection?**
  - d. **Capacity Building?**
  - e. **Display issues?**

IHO INDUSTRY/STAKEHOLDERS WORKSHOP "Industry Days"  
IHB, MONACO, 16-17 June 2003

REGISTRATION FORM

(to be returned to the I.H. Bureau [by Email [info@ihb.mc](mailto:info@ihb.mc) or by Fax: +377 93 10 81 40]  
[by 30 May 2003](#))

Name(s) of Attendee(s): .....

Organization / Company: .....

Accompanying Person(s): YES, number / NO .....

Hotel bookings have been made in the following hotels. Prices given below include breakfast, unless otherwise specified. Please complete as necessary and indicate your 2<sup>nd</sup> choice in case your 1<sup>st</sup> choice hotel is full.

- Already fixed. No need for assistance.
- Hotel Ambassador, Monaco  Single (€125)  Double (€125)
- Hotel Terminus, Monaco  Single (€110)  Double (€145)
- Hotel Forum, Beausoleil, France  Single (€90)  Double (€100)
- Hotel Versailles, Monaco  Single (€75)  Double (€90)  
Breakfast: + €8
- Hotel de France, Monaco  Single (€69)  Double (€87)
- Hotel Diana, Beausoleil, France  Single (€48)  
Breakfast : + €6

Visa Card / Master Card N°: .....

Valid until: .....

Single / Double Room: .....

Number of nights: ..... nights from .....

Comments: .....