

**CIRCULAR LETTER 5/2004**  
**22 January 2004**

**FREE HYDROGRAPHIC COURSE (7<sup>th</sup>) AT THE NATIONAL  
HYDROGRAPHIC SCHOOL, GOA, INDIA**  
**(28 June 2004 - 29 January 2005)**  
(Recognized at Level B of the International Standards  
of Competence for Hydrographic Surveyors)

Reference: IHB CL 20/2003 dated 28 February 2003.

Dear Hydrographer,

The Sixth Hydrographic Course for personnel from Indian Ocean Littoral States, as announced in the above Circular Letter, commenced at the National Hydrographic School, Goa in October 2003 and is due for completion in March 2004. This course will be followed by a practical phase of eight weeks onboard Indian Naval Hydrographic Ships, which will be completed on 22 May 2004.

2. The Chief Hydrographer to the Government of India has now informed the IHB, on behalf of the Indian Government, that there will be a Seventh Hydrographic Course for personnel from Indian Ocean Littoral States, financed by India, at the National Hydrographic School, Goa in 2004 - 2005.

3. The course will commence on Monday 28 June 2004 and the theoretical part (including field practice) will end on 4 December 2004. This phase will be followed by an eight-week practical training phase onboard an Indian Naval Hydrographic Ship. The second phase will start on 6 December 2004 and end on 29 January 2005. For this course, a maximum of 6 male trainees can be accepted and nominations from any Indian Ocean littoral state will be considered. The second phase, i.e. the practical training onboard an Indian Survey ship, is also available to other countries in addition, under a self-financing scheme. The training charges for the afloat attachment under the self-financing scheme would be approximately Indian Rupees 4500/- per week. In addition, charges towards messing, laundry and other personal incidentals will be payable as per actuals.

4. The support provided by the Government of India will cover accommodation, food, medical expenses, internal travel and a reasonable living allowance to cater for food and small out-of-pocket expenses. Free air travel to and from the respective countries could also be considered in a few cases as per Government of India policy.

5. Interested government authorities responsible for hydrography should forward the nominations of their candidates (Annex I) to the:

Joint Secretary (TC)  
Ministry of External Affairs  
1011 Akbar Bhawan  
Chankya Puri  
New Delhi - 110 021  
Tel/ Fax : +91 11 26883553

through the Indian Embassy in their country. A copy of this application should also be endorsed to the: -

Director of Naval Training  
Sena Bhawan  
Integrated Headquarters of the Ministry of Defence (Navy)  
New Delhi - 110 011, India  
Fax : +91 11 23794855

and

The Chief Hydrographer to the Government of India  
National Hydrographic Office  
P.O. Box 75  
107-A, Rajpur Road  
Dehra Dun - 248 001, India  
Fax : +91 135 2748373

Nominations should reach the above authorities by **15 April 2004**.

6. The selection process will be strict and it is essential that candidates are employed by the hydrographic office or the port authority of their country. The nomination must be originated by the employer and should include a statement specifying that the candidate will be employed in the government or port authority service once he has successfully completed the course.

7. The educational requirements are : education to college level including mathematics and physics. The candidates should also hold a bridge watch-keeping certificate on a naval/ocean-going vessel or equivalent. A good knowledge of English is also necessary, as the course instruction will be in English.

8. The course programme will cover the syllabus specified for Category 'B' level in the Eighth Edition of the Standards of Competence for Hydrographic Surveyors.

On behalf of the Directing Committee  
Yours sincerely,

*(original signed)*

Captain Hugo GORZIGLIA  
Director

Encls :- Annex 1 - Nomination Form  
Annex 2 - Acceptance Form  
Annex 3 - Logistics

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Copied to: Comores, Eritrea, Ethiopia, Kenya, Madagascar, Malawi, Maldives, Maurice, Qatar, Saudi Arabia, Seychelles, Somalia, Tanzania.

**COURSE ON HYDROGRAPHY (Level B) AND FOLLOW-UP**  
**(28 June 2004 - 29 January 2005)**

Affix recent  
Photograph

**NOMINATION FORM FOR PARTICIPATION**

A completed Nomination Form should be submitted to the "Joint Secretary (TC), Ministry of External Affairs, 1011 Akbar Bhawan, Chankya Puri, New Delhi - 110 021, India, through the Indian Embassy, with a copy to the Director of Naval Training, Sena Bhawan, Integrated Headquarters of the Ministry of Defence (Navy), New Delhi - 110 011, India and The Chief Hydrographer to the Govt. of India, National Hydrographic Office, Post Box No.75, 107-A, Rajpur Road, Dehra Dun - 248 001, India. Nominations should be made as early as possible, using a separate form for each nomination, indicating clearly the Government's priority if more than one participant is nominated.

1. FAMILY NAME .....
- FIRST NAME .....
- OTHER NAME .....
2. NAMES OF BOTH PARENTS .....
- NATIONALITY.....
3. Mailing Address .....
- .....
- .....
- Telephone .....
- Fax .....
- E-mail .....
4. Nearest airport where air travel will commence and terminate :
- Name of airport .....
- Location.....
5. Date of Birth .....
6. Place of Birth .....
7. Nationality .....
8. Passport No. .... Valid up to .....
9. Date and place of issue ..... Issuing Authority .....

10. Person to notify in case of emergency :

Name .....

Address .....

.....

.....

Telephone .....

Fax .....

E-Mail .....

11. Present position and description of duties .....

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12. Educational background .....

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13. Previous Experience .....

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Nominee's signature .....

The above mentioned person is nominated as our first / second possible participant in the course. It is certified that he is medically fit for the course including afloat attachment.

Name and signature of government official authenticating this nomination.

Title .....

Signature .....

ACCEPTANCE FORM

I hereby accept the invitation of the Government of India to participate in the 7<sup>th</sup> Course on Hydrography (Level B) and Follow-up (from 28 June 2004-29 January 2005).

I confirm that : -

1. I will refrain from engaging in political, commercial and any activities other than those governed by the course programme;
2. I will advise the Indian Government immediately if I am unable to attend the course.

Signature of the participant .....

Name of participant .....  
(Printed)

Address .....  
.....  
.....

Date .....

## LOGISTICS

Students are required to arrive in Goa on 27 June 2004.

Accommodation: Twin-bedded room (two students per room) for the first phase. The accommodation onboard the Indian Naval Survey Ship for the second phase will be as per availability.

Medical expenses will be provided.

Nominal out-of-pocket living allowance will be provided to the students.

Assistance in obtaining a visa may be provided by the Chief Hydrographer to the Government of India, but in principle should be the responsibility of the national organizations.

The climate in Goa is moderate with temperature ranging from 20°C – 35°C for most part of the year. Rains heavily during monsoon period from June to September.

Free air ticket to and from the country of the candidate may be provided in a few cases.

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