



IHB File S3/8152

CIRCULAR LETTER 91/2004  
23 December 2004

**ENC PRODUCTION GUIDANCE**  
*IHO Publication S-65, Edition 1.0*

- Ref: 1) IHB Circular Letter 42/2004 dated 29 June 2004  
2) WEND Letter No. 2/2004 dated 18 October 2004

Dear Sir or Madam,

WEND Letter 2/2004 circulated for comments a draft "ENC Production Cookbook", prepared at the UKHO on behalf of the IHO and in liaison with the IHB. As mentioned in CL 42/2004, this resulted from an action item from the 8<sup>th</sup> WEND Meeting (Tokyo, Japan, March 2004). The intention is to have an IHO reference document to assist hydrographic offices in understanding the implications of, and assessing the resource requirements for initiating an ENC production programme.

This reference document should provide an easy-to understand explanation of the several options available to implement an ENC production program and offers an estimate of the resources needed to initiate and maintain this capability. The technical level and style of this publication are well suited for small hydrographic offices just beginning their investigation into meeting their responsibilities under SOLAS V. It should enable those HOs who are starting their ENC production programme to gain an overview of ENC production processes, and the requirements and procedures that need to be in place to set up an ENC production facility.

The Bureau thanks those WEND members who have responded and provided comments (Australia, France, Greece, New Zealand and Portugal). All replies were supportive of the proposed ENC production cookbook and there was general support for making this document an IHO publication, as suggested by the IHB. Comments received have been taken into account in the revised draft which is now available for review on the IHO website ([www.iho.shom](http://www.iho.shom) > Committees > WEND). Printed copies can be provided on request to the IHB ([info@ihb.mc](mailto:info@ihb.mc)).

It is therefore proposed to make this document Edition 1.0 of [IHO Publication S-65, entitled "ENC Production Guidance"](#). The latter title has been suggested by Australia, and this is supported by the IHB, as the term "Cookbook" may result in confusion, particularly when translated into other languages. Member States are requested to approve this new publication

by filling in the response form in **Annex A**, to be returned to the IHB **by 1<sup>st</sup> March 2005**. Any additional comments on the revised text will be welcome.

A French version has been prepared at the IHB and is close to completion. It will be placed on the IHO website as soon as it is ready. Assistance from MS in the translation into Spanish would be most appreciated. Please indicate on Annex A whether you would be prepared to undertake the Spanish version.

The IHB reiterates its thanks to the UKHO for their work in developing this document.

On behalf of the Directing Committee

Yours sincerely,

A handwritten signature in black ink, appearing to read 'K. Barbor', written in a cursive style.

Rear Admiral Kenneth BARBOR  
Director

Encl: Annex A - Response Form

**ENC PRODUCTION GUIDANCE**

**Response Form**

*(to be returned to the IHB by 1<sup>st</sup> March 2005  
E-mail: [info@ihb.mc](mailto:info@ihb.mc) - Fax: +377 93 10 81 40)*

**Member State:** .....

1. Do you approve that the [draft "ENC Guidance Document"](#), which is available on the IHO website ([www.iho.shom.fr](http://www.iho.shom.fr) > Committees > WEND), be made Edition 1.0 of IHO Special Publication 65 (IHO S-65)?

YES

NO

Comments : .....  
.....  
.....  
.....

2. Would you be prepared to undertake the translation into Spanish of this publication?

YES

NO

If yes, what would be the expected deadline for completing the Spanish version?

.....  
Comments : .....  
.....

Name: .....

E-mail : .....

Signature : .....

Date : .....