

**INTERNATIONAL HYDROGRAPHIC
ORGANIZATION**



**ORGANISATION HYDROGRAPHIQUE
INTERNATIONALE**

IHB File N° AB-2

**CIRCULAR LETTER 12/2008
29 January 2008**

**FIG/IHO/ICA ADVISORY BOARD ON STANDARDS OF COMPETENCE FOR
HYDROGRAPHIC SURVEYORS AND NAUTICAL CARTOGRAPHERS**

MEMBERSHIP

Dear Hydrographer,

1 The Chief Hydrographer of India has informed the IHB that Commodore Lohit Brahma, IHO Member of the FIG/IHO/ICA Advisory Board on Standards of Competence for Hydrographic Surveyors and Nautical Cartographers, has retired from the Indian Navy and, therefore, cannot continue as a Board Member.

2 To avoid any inconvenience that this retirement may cause to the Advisory Board, the Chief Hydrographer of India proposes that Commodore K.M. Nair, who is currently the Officer-in-Charge of the National Hydrographic School, replace Commodore Brahma.

3 In accordance with the procedures in force, the IHB Directing Committee now requests Member States to submit their nominations, if any, by 27 February 2008. All nominations must include the candidate's detailed Curriculum Vitae. As soon as the final selection has been made, Member States will be informed immediately of the decision. The selected candidate would be expected to attend the next IAB meeting scheduled to take place from 7 to 11 April 2008 in Sydney, Australia.

4 In order to help Member States in selecting a replacement, the present Terms of Reference and Rules of Procedure of the International Advisory Board are annexed to this Circular Letter.

On behalf of the Directing Committee
Yours sincerely,

A handwritten signature in blue ink, appearing to be 'Hugo Gorziglia', written in a cursive style.

Captain Hugo GORZIGLIA
Director

Annex A: IAB Terms of Reference and Rules of Procedure

**FIG/IHO/ICA INTERNATIONAL ADVISORY BOARD ON STANDARDS OF COMPETENCE FOR
HYDROGRAPHERS AND NAUTICAL CARTOGRAPHERS**

TERMS OF REFERENCE

1. The FIG/IHO/ICA International Advisory Board shall:
 - a) Review at appropriate intervals (not exceeding two years) the recommended minimum standards of competence for hydrographic surveyors and nautical cartographers, taking into account comments and recommendations received from National Focal Points (NPF) and other authorities.
 - b) Maintain and promulgate all publications and documents resulting from the tasks carried out by the Board.
 - c) Review the syllabi of programmes submitted by Hydrographic Offices, institutions and learned bodies taking into account comments and recommendations received from National Focal Points and other authorities.
 - d) Provide advice and comments on such syllabi by comparison with the recommended minimum standards and award certificates of programmes recognition to those institutions whose programmes meet the recommended standards.
 - e) Review the procedures of submission.
 - f) Communicate with IHO through the IHB, with FIG through the Chair of Commission IV, and with ICA through the Commission on Marine Cartography.
 - g) Normally meet once each year.
2. The IHO/FIG International Advisory Board will be composed of members:
 - a) Of known competence in the civil, governmental or educational sectors of hydrographic surveying and nautical cartography.
 - b) Selected to provide as wide as possible a spectrum of knowledge and experience in educational practices, hydrography and nautical cartography.
 - c) From different geographical areas, as far as reasonable.
3. The Board will have up to ten members, four provided by FIG, four provided by IHO and two provided by ICA.
4. The Board will have its permanent Secretariat at the International Hydrographic Bureau, Monaco. The Secretariat will publish the documents and publications produced by the Board as required.
5. The functioning of the Board will be regulated by an internal document, the "Rules of Procedure", issued and kept to date by the Board. Any modification to the "Rules of procedure" will be adopted by simple majority of the Board Members.
6. The IHO will finance the cost involved of the IHB and Secretariat. Members of the Board are expected to be supported by their own organizations for travel expenses and work.
7. Proposals from the Board to modify these Terms of Reference must be ratified by IHO, FIG and ICA following the procedures of these bodies.

IAB RULES OF PROCEDURE

1. Members are expected to attend every meeting of the Board, and to conduct business by correspondence between meetings.
 2. It is expected that members will serve on the Board initially for a period of six years.
 3. The Board will elect from amongst its members, a Chairman and a Vice-Chairman for a term of three years. Under agreement of all the Board's members, the Chairman may be re-elected for a second period. These posts will be held alternatively by FIG, IHO and IAC nominees on the Board. On completion of the Chairman's mandate, the Vice-Chairman will automatically become the Chairman and a new Vice-Chairman will be elected.
 4. The working language of the Board will be English.
 5. Decisions will be taken by simple majority vote of members of the Board.
 6. The Board will normally meet once per year. The venue and date of the meeting will be decided at the previous meeting, in order to facilitate participants travel arrangements.
 7. Final reports of meetings will be sent to IHO, FIG, ICA, currently recognized courses and other appropriate organizations.
-