



IHB File No. S1/0900

CIRCULAR LETTER 98/2008
28 November 2008

IHO PUBLICATIONS

Reference: IHO Work Programme 2008-2012

Dear Hydrographer,

1. The IHO Work Programme 2008-2012 makes reference to several activities concerning publications and related matters that directly involve the IHB. Task 4.1.3 - *IHO Publications* invites the IHB to develop and propose new IHO classification criteria and a revised pricing policy for IHO publications. The Directing Committee wishes to inform Member States on the progress made and its recommendations.
2. The Directing Committee has undertaken a close examination of the arrangements for the designation, distribution and pricing of IHO publications aimed at defining policies that will simplify and modernize the publications service to IHO Member States, as well as other users.
3. **Publication numbering and classification.** The classification of IHO publications is currently identified by letter prefixes: B (bathymetric), M (miscellaneous), P (periodic) and S (special). The use of the categories of so-called "miscellaneous" and "special" publications is currently inconsistent. To remove these inconsistencies, the Directing Committee considers that the application of a new and more logical classification prefix is possible provided that a cross-reference is available that relates existing documents to their new designation under a more logical system. This is important because of the many references made to the existing publications by various authorities.
4. In developing a more logical classification system, the Directing Committee is proposing the minimum possible number of changes to the classification prefixes of existing publications. Changes will mainly affect the existing M and S categories for which two new classification criteria are proposed - S (Standards and Specifications) and CB (Capacity Building). The following classification prefixes are proposed:

B	Bathymetric Publications	Mainly those related to GEBCO.
CB	Capacity Building Publications	Publications that relate or contribute to the IHO capacity building programme.
M	Miscellaneous - Basic Regulatory Publications	Publications of a general or regulatory nature.
P	Periodic Publications	Publications that refer to periodic events or require periodic editions according to content.
S	Standards and Specifications	Publications that refer to standards and specifications, including guidelines.

5. A full list of IHO publications with the original and proposed new classification prefixes is provided in **Annex A**.
6. **Pricing Policy.** The pricing policy for publications is also inconsistent. There seems little or no logic or historical basis for the prices that are applied today. Furthermore, the IHB now publishes almost all IHO documents in digital form. This means that the cost of transfer of publications to recipients is minimal - unless they are required on CD-ROM or in hard copy. Because of this, the Directing Committee proposes that most publications should be free of charge if downloaded via the Internet. The consequent reduction of income due to less sales will be compensated by a decrease in the expenditure under Chapter II m) "Publication Costs - Other Publications".
7. In the rare cases where a Member State requires publications on a CD-ROM, the IHB would provide this service at no cost. If such a requirement comes from a non Member State or other organization or individual, and subject to the discretion of the Directing Committee allowed under Administrative Resolution R 4.1.3, a charge of 50 Euros would apply for each CD-ROM, regardless of the number of publications included on the CD. A "print-on-demand" service for publications is not anticipated as publications can be printed locally from a CD-ROM or from an Internet download.
8. The list of IHO publications in **Annex A** shows which publications are proposed to be free of charge, and the prices for others, together with additional notes for particular publications. These proposals do not introduce any adverse financial implications as has been explained above.
9. The Directing Committee invites Member States to consider its recommendations and invites any comments on the proposals to be forwarded to the IHB by **31 January 2009**. Based on the input received, the Directing Committee will draft an Administrative Resolution that will be submitted to Member States for approval.

On behalf of the Directing Committee
Yours sincerely,

A handwritten signature in blue ink, appearing to be 'H. Gorziglia', written in a cursive style.

Captain Hugo GORZIGLIA
Director

FULL LIST OF IHO PUBLICATIONS - CLASSIFICATION AND PRICES

B	Bathymetric Publications.	Current classification	Cost
B-1	General Bathymetric Chart of the Oceans (GEBCO). Fifth Edition	B-1	(note 1)
B-6	Standardization of Undersea Feature names (Guidelines, Proposal Form, Terminology).	B-6	Free
B-7	GEBCO Guidelines	B-7	Free
B-8	Gazetteer of Geographical Names of Undersea Features	B-8	Free
B-9	GEBCO Digital Atlas	B-9	(note 2)
B-10	The History of GEBCO	B-10	20 €
CB	Capacity Building Publications.		
CB-2	National Maritime Policies and Hydrographic Services	M-2	Free
CB-6	Reference texts and journals for training in Hydrography.	M-6	Free
CB-13	Manual on Hydrography	M-13	Free
CB-16	National Hydrographic Regulations	M-16	Free
CB-47	Training courses in Hydrography and Nautical Cartography	S-47	Free
CB-51	Manual on Technical Aspects of the United Nations Convention on the Law of the Sea	S-51	Free
CB-55	Status of Hydrographic Surveying and Nautical Charting Worldwide	S-55	Free
M	Miscellaneous - Basic Regulatory Publications.		
M-1	Basic Documents of IHO (Convention / General Regulations / Finance Regulations / Rules of Procedure for International Hydrographic Conferences / IHO-Monaco Government Host Agreement / Agreement between France & Monaco Governments regarding IHO.	M-1	Free
M-3	IHO Technical and Administrative Resolutions	M-3	Free
M-7	Staff Regulations	M-7	(note 3)
M-10	The History of IHO	M-10	20 €
P	Periodic Publications.		
P-1	International Hydrographic Review (to start in its new version in 2009)	P-1	(note 4)
P-5	IHO Year Book	P-5	Free
P-6	Proceedings of International Hydrographic Conferences	P-6	Free
P-7	IHO Annual Report	P-7	(note 5)
S	Standards and Specifications		
S-4	IHO Chart Specifications	M-4	Free
S-5	Standards of Competence for Hydrographic Surveyors	M-5	Free
S-8	Standards of Competence for Nautical Cartographers	M-8	Free
S-11	Catalogue of INT Charts	M-11	Free
S-12	List of Lights	M-12	Free
S-15	List of Booklets on Chart Symbols and Abbreviations published by various Maritime Countries	M-15	Free
S-23	Limits of Oceans and Seas	S-23	Free
S-32	Hydrographic Dictionary	S-32	Free
S-44	IHO Standards for Hydrographic Surveys	S-44	Free

S	Standards and Specifications (contd)	Current classification	Cost
S-52	Specifications for Charts Content and Display Aspects of ECDIS	S-52	Free
S-52 App1	Guidance on Updating the Electronic Navigational Charts	S-52 App1	Free
S-52 App2	Colour and Symbols Specifications for ECDIS	S-52 App2	Free
S-52 App2(A)	IHO ECDIS Presentation Library	S-52 App2(A)	500 € (note 6)
S-53	Worldwide Navigational Warnings Service	S-53	Free
S-53 App1	Manual on Maritime Safety Information	S-53 App1	Free
S-57	IHO Transfer Standard for Hydrographic Digital Data	S-57	Free
S-58	Recommended ENC Validation Checks	S-58	Free
S-60	User's Handbook on Datum Transformation involving WGS-84	S-60	Free
S-61	Product Specification for Raster Navigational Charts	S-61	Free
S-62	ENC Producer Codes	S-62	Free
S-63	IHO Data Protection Scheme	S-63	Free
S-64	IHO Test Data Sets for ECDIS	S-64	Free
S-65	ENC Production Guidance	S-65	Free
S-66	Facts about Electronic Charts and Carriage Requirements	S-66	Free

Notes:

- (1) 5th Edition of GEBCO is sold by the Canadian Hydrographic Service
- (2) GEBCO Digital Atlas is sold by the British Oceanographic Data Centre
- (3) Staff Regulations is free and restricted to Member States Only.
- (4) The International Hydrographic Review, in its new digital version, will be free of charge starting in 2009. A printed compilation of the two annual digital editions will be made available free of charge to all MS. The IHB will explore whether printed copies can be funded through advertisements and made available outside the IHO.
- (5) The Annual Report is free of charge to all Member States. A few extra copies will be produced for distribution to sister organizations and other bodies. The IHB Directing Committee does not propose to offer printed versions of this publication for sale but for discretionary distribution only.
- (6) The ECDIS Presentation library is compiled and maintained under contract. A charge is levied to offset the costs of employing a contractor.

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