



THIS CIRCULAR LETTER REQUIRES YOU TO VOTE

IHB File S3/8151/CSPCWG

CIRCULAR LETTER 86/2009
14 December 2009

REVISION OF IHO PUBLICATION S-11

Guidance for the Preparation and Maintenance of International Chart Schemes and Catalogue of International Charts

- References:
- a) IHB Circular Letter 89/2008, dated 13 November - *Regional Coordination of ENC Compilation Parameters – Recommendation of BSHC Model*
 - b) CSPCWG Chairman's letter of 23 July 2009 to all RCG Chairpersons and the IHB - *IHO Regional Charting Groups - Terms of Reference*

Dear Hydrographer,

Model TOR / ROP for Regional Charting Groups

1 The activity of coordinating International nautical chart production is long-established in certain regions. Where established, these coordinating bodies, usually referred to as Regional Charting Groups (RCGs), operate under the direction of Regional Hydrographic Commissions (RHC). Some RCGs may have developed their own Terms of Reference (TOR), whilst others have operated harmoniously and successfully for many years but without any formal TOR.

2 With a view to standardizing around a common template, the Committee on Hydrographic Requirements for Information Systems (CHRIS, now superseded by the Hydrographic Services and Standards Committee - HSSC) at its 20th meeting placed an action on the Chart Standardization and Paper Charts Working Group (CSPCWG) "to develop TOR and Rules of Procedure (ROP) suitable for application to all RCGs" (Action 23 from CHRIS20).

3 The Chairman of CSPCWG subsequently developed a model TOR / ROP for RCGs, based on that of the NW European Charting Group (Region D) which is a RCG reporting to the North Sea Hydrographic Commission. The model TOR / ROP also acknowledged Action 12 of WEND11 (Tokyo, Japan, 2-5 September 2008), requiring '*RHCs and INT Chart coordinators to coordinate the development of small/medium scale ENC schemes*', as notified by reference a. A draft was circulated by reference b to all RCG Chairpersons and the IHB for comments.

4 From the comments received, CSPCWG prepared a revised version of the model TOR / ROP for RCGs which was considered by HSSC at its 1st meeting (Singapore, 22-24 October 2009). The revised version included that the title for the coordinating bodies be updated and standardized from *Regional Charting Group* to *International Charting Coordination Working Group (ICCWG)*.

5 HSSC1 endorsed the new title and the proposed TOR / ROP for ICCWG. HSSC1 further agreed that the model TOR / ROP for ICCWG should be included as a new annex to S-11 Part A - *Guidance for the Preparation and Maintenance of International Chart Schemes*. This would provide a

reference template that existing or new ICCWG could use as a basis in order to unify objectives and practices, and to support coordinators.

6 The purpose of the model TOR / ROP for ICCWG is for Regional Hydrographic Commissions' Chairpersons to make use of them, in the development and maintenance of regional charting schemes, and the monitoring of INT charts and ENC production, in order to improve standardization in IHO charting activities.

7 The model TOR / ROP for ICCWG has now been included in S-11 Part A, as Annex C, and the resulting draft new edition 2.003 of S-11 Part A is available for inspection on the IHO website (www.iho.int → Committees & WGs → CSPCWG/Miscellaneous).

Catalogue of INT Charts

8 The IHB maintains S-11 Part B - *Catalogue of INT Charts*, based on the information received at the IHB. This includes copies on INT charts produced, Notices to Mariners and, particularly, updated regional catalogues from INT Chart Coordinators. Current versions of all regional chapters of S-11 Part B are available from the IHO website (Standards & Publications → Download Section → S-11).

9 While updates to S-11 Part B are received at the IHB on a regular basis from a number of INT Chart Coordinators (see list at Annex B), liaison with other coordinators has become irregular in some cases. As a result several regional INT chart catalogues in S-11 Part B may not be up to date.

10 Consequently, HSSC1 placed an action on the IHB "to write to INT chart coordinators, on behalf of HSSC, encouraging them to forward to the IHB updates to S-11 part B Catalogue of INT Charts." (Action 25 from HSSC1). The Chairs of Regional Hydrographic Commissions are therefore requested to ensure that their respective INT Chart Coordinators forward updates for the relevant INT regions to the IHB on a regular basis. This should enable better maintenance of the information on the IHO website and in the relevant publications.

Actions Requested

.1 **Member States** are invited to take note of the work completed by the CSPCWG and in particular its Chairman, Mr. Peter Jones (UKHO).

.2 **Member States** are invited to review the draft of S-11 edition 2.003 and to vote on its adoption using the Voting Paper at Annex A, **by 31 January 2010**.

.3 **Chairs of Regional Hydrographic Commissions** are requested to ensure that their respective INT Chart Coordinators forward updates for the relevant INT regions to the IHB on a regular basis.

.4 **Chairs of Regional Hydrographic Commissions** are invited to consider using the model TOR / ROP in Annex C to S-11 Part A, to continue or establish International Charting Coordination Working Groups (ICCWG).

On behalf of the Directing Committee
Yours sincerely,



Robert WARD
Director

Annex A: Voting Form
Annex B: INT Chart Coordinators Contact List

VOTING FORM
(to be returned to the IHB by 31 January 2010
E-mail: info@ihb.mc - Fax: +377 93 10 81 40)

Member State:

Contact:..... **E-mail:**

APPROVAL OF EDITION 2.003 OF S-11 PART A

1. Do you approve Edition 2.003 of S-11 *Guidance for the Preparation and Maintenance of International Chart Schemes*, as provided on the IHO website (www.iho.int → Committees & WGs → CSPCWG/Miscellaneous)?

YES

NO

Comments (if required)

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Name/Signature:

Date:

INT CHART REGIONS, COORDINATORS AND CONTACTS
(December 2009)

Region	Coordinator	Commission Committee	Contact Person
A (NW Atl. & NE Pac. Oceans)	USA/NOS	USCHC	Mr. Craig WINN craig.winn@noaa.gov
B (Meso-America & Caribb. Sea)	Mexico	MACHC	Cdr. Raul MARTINEZ Sanchez direccion.hidrografia.mexico@gmail.com
C1 (SW Atl. Ocean)	Brazil	SWAtHC	Mr. Wesley CAVALHEIRO wesley.cavalheiro@dhn.mar.mil.br
C2 (SE Pac. Ocean)	Chile	SEPHC	<i>To be nominated</i> shoa@shoa.cl
D (North Sea)	United Kingdom	NSHC & NHC NWECG	Mr. Tim WELLINGTON Tim.Wellington@UKHO.gov.uk
E (Baltic Sea)	Finland	BSHC BSICC	Mr. Jarmo MÄKINEN jarmo.makinen@fma.fi
F (Med. & Black Seas)	France	MBSHC MEDINCHART	Ing. en Chef Yves GUILLAM yves.guillam@shom.fr
G (East Atl. Ocean)	France	EAtHC CHATINTCHART	Ing. en Chef Yves GUILLAM yves.guillam@shom.fr
H (SE Atl. & SW Ind. Oceans)	South Africa	SAIHC	Mr. Malcom N. NELSON hydrosan@iafrica.com
I (NW Ind. Ocean)	Iran	RSAHC	Mr. Ahmad FOROUGHFI foroughi@pso.ir
J (North Ind. Ocean)	India	NIOHC	RAdm S.K JHA inho@dataone.in
K (E. Asia & NW Pac. Ocean)	Japan	EAHC	Mr. Izumi HOSOGAYA ico@jodc.go.jp
L (SE Ind. & SW Pac. Oceans)	Australia	SWPHC	Mr. Jasbir RANDHAWA Jasbir.Randhawa@defence.gov.au
M (Southern Ocean)	IHB	HCA	Ing. en Chef Michel HUET mhuet@ihb.mc

Meaning of acronyms:

- BSHC: Baltic Sea Hydrographic Commission
- BSICC: Baltic Sea International Charting Committee
- CHATINTCHART: CHATo¹ INTernational CHARTing group
- EAHC: East Asia Hydrographic Commission
- EAHC: Eastern Atlantic Hydrographic Commission
- HCA: Hydrographic Commission on Antarctica
- MACHC: Meso American and Caribbean Hydrographic Commission
- MBSHC: Mediterranean and Black Seas Hydrographic Commission
- MEDINTCHART: MEDiterranean INTernational CHARTing group
- NHC: Nordic Hydrographic Commission
- NIOHC: North Indian Ocean Hydrographic Commission
- NSHC: North Sea Hydrographic Commission
- NWECCG: North West European Charting Group
- RSAHC: Ropme² Sea Area Hydrographic Commission
- SAIHC: Southern Africa and Islands Hydrographic Commission
- SEPHC: South East Pacific Hydrographic Commission
- SWAtHC: South West Atlantic Hydrographic Commission
- SWPHC: South West Pacific Hydrographic Commission
- USCHC: United States Canada Hydrographic Commission

¹ Stands for 'Commission Hydrographique de l'Atlantique Oriental'

² Stands for 'Regional Organization for the Protection of the Marine Environment'