



IHB File No. S1/0506

CIRCULAR LETTER 95/2012
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**LIST OF PROJECTS AVAILABLE FOR PERSONNEL SECONDED FROM
MEMBER STATES TO THE IHB**

Reference: IHO Resolution 3/1987 as amended – *Secondment of Personnel from Member States to the IHB*

Dear Hydrographer,

1. In recent years, under the terms of IHO Resolution 3/1987 (see Reference), the Organization has benefitted from the generous secondment of officers from the Republic of Korea and from Japan to assist in progressing the work of the IHO. One officer from each of these Member States continues to serve at the IHB.

2. In accordance with Resolution 3/1987, the Directing Committee has undertaken its regular review of the activities of the IHB and the IHO Work Programme for 2013. The Directing Committee has identified a number of work items that could be progressed more quickly if suitably experienced seconded officers were made available to work as Project Officers. The following subjects have been identified:

- Further develop the IHO on-line dictionary and associated database capabilities, in particular the version in Spanish.
- Provide GIS support with particular emphasis on the development and implementation of web map server technologies and applications, particularly in support of the IHO-IOC GEBCO undersea feature names database, the Antarctic survey metadata database and its extension to all RHCs, and an IHO information database.
- In liaison with TSMAD and other relevant Working Groups, assist in the implementation of S-100 through participation in the development of draft product specifications and related activities included in the HSSC work programme.
- Review all technical terms used in IHO documents, standards and guidelines, proposing relevant updates and revisions to those documents in order to improve standardization.
- Further develop and implement the IHO strategic planning and performance monitoring process at the IHB
- Assist in the development and implementation of revised Capacity Building procedures and publications. Assist in the development of an information data base to support the IHO Capacity Building Programme, including the web-based presentation of relevant information.

- Develop proposals to enhance IHO Publication C-55 - *Status of Hydrographic Surveying and Nautical Charting Worldwide* based on an initial user requirement statement developed by IRCC.
- Review and Catalogue the IHB cartographic archives.

3. Member States that wish to propose officers for secondment in accordance with Resolution 3/1987 may submit details to the Directing Committee at any time for consideration, identifying the tasks that could be undertaken by seconded officers and describing the skills and experience of the personnel nominated to undertake those tasks. In accordance with Reference A, the salary and living expenses of seconded officers must be met by the sponsoring State. However, travel expenses associated with IHB tasks, such as site visits from Monaco, will be covered by the IHB.

On behalf of the Directing Committee
Yours sincerely,



Robert WARD
President