



IHO File No. FO/599/01

FINANCE COMMITTEE
CIRCULAR LETTER 04/2017
16 August 2017

**SUBMISSION OF THE PROPOSED WORK PROGRAMME
AND BUDGET ESTIMATES FOR 2018 TO THE IHO COUNCIL**

References

- A. Financial Regulations of the IHO – *Article 8 (b)*;
- B. IHO Resolution 12/2002 as amended – *Planning Cycle*;
- C. IHO Assembly document A.1/MISC/03/Rev1 – *List of Decisions of the 1st Session of the IHO Assembly – Decision No. 24 c.*

Dear Hydrographer and Member of the Finance Committee,

1. In accordance with Reference A, Reference B directs that in each August, prior to the meeting of the IHO Council:

The Secretary-General takes into account the input from HSSC and IRCC and the results of the audited accounts for the previous year and submits a draft Work Programme and Budget for the following year to the Finance Committee for information and to the Council for approval.

2. Accordingly, this letter is intended to draw your attention to the fact that the draft Work Programme and budget estimates for 2018 have now been published as documents for the consideration of the first meeting of the Council. They can be viewed and downloaded (*in English only*) from the Council webpage on the IHO website at www.iho.int→IHO Council.

3. The relevant documents are:

C1-4.2 – *Proposed Work Programme for 2018*, and

C1-4.3 – *Proposed Budget for 2018*.

4. In accordance with Reference C, the Council is empowered to approve these documents. The Members of the Finance Committee who may wish to comment on them are invited to liaise with a Member of the Council or to inform the IHO Secretariat not later than 13 October 2017.

Yours sincerely,

Robert WARD
Secretary-General