



Dossiers de l'OHI n° S3/0104 & CBSC

LETTRE CIRCULAIRE 10/2019
25 janvier 2019

17^{EME} REUNION DU SOUS-COMITE SUR LE RENFORCEMENT DES CAPACITES (CBSC17)
Gênes, Italie, 29 - 31 mai 2019
et
11^{EME} REUNION DU COMITE DE COORDINATION INTER-REGIONAL (IRCC11)
Gênes, Italie, 3 - 5 juin 2019

Référence : LC de l'OHI 44/2018 du 7 septembre – *Résultat de la dixième réunion du Comité de coordination inter-régional (IRCC10)*

Madame la Directrice, Monsieur le Directeur,

1. Comme convenu par le Comité de coordination inter-régional (IRCC) et par le sous-comité sur le renforcement des capacités (CBSC) de l'OHI, les réunions CBSC17 et IRCC11 seront accueillies par l'Institut hydrographique de la Marine italienne (*Istituto Idrografico della Marina Militare (IIM)*) à Gênes, Italie, du 29 au 31 mai et du 3 au 5 juin 2019, respectivement (cf. référence).

2. **Actions découlant du CBSC16 et de l'IRCC10.** L'état d'avancement actuel des actions découlant du CBSC16 et de l'IRCC10 peut être consulté dans les sections correspondantes du site web de l'OHI (www.iho.int/cbsc et www.iho.int/ircc). Plusieurs actions sont toujours en attente. Il est demandé aux responsables des actions qui restent à accomplir de bien vouloir agir en conséquence et de rendre compte de leur avancement au secrétaire de l'IRCC (dcoord@iho.int) et au secrétaire du CBSC (adcc@iho.int) dans les meilleurs délais.

3. **Projets d'ordres du jour et de calendriers pour les CBSC17 et IRCC11.** Les projets d'ordres du jour et de calendriers pour les réunions CBSC17 et IRCC11 sont fournis en Annexes A et B, respectivement. Les documents associés, lorsque connus, sont listés. Il est demandé aux Etats membres de bien vouloir examiner les projets d'ordres du jour et de calendriers des réunions et de faire parvenir tout éventuel commentaire ou proposition d'items des ordres du jour, nouveaux ou amendés, aux secrétaires de l'IRCC et du CBSC avant le **10 avril 2019**. Si nécessaire, les projets d'ordres du jour et de calendriers révisés pour les CBSC17 et IRCC11 seront préparés et mis en ligne sur le site web de l'OHI.

4. **Soumission de documents pour l'IRCC11.** Les documents destinés à l'examen de l'IRCC11 devront être soumis au secrétaire de l'IRCC (dcoord@iho.int et copie à adcc@iho.int) conformément aux instructions relatives à la soumission de rapports et de propositions pour examen par l'IRCC et ses entités subordonnées disponibles sur le site web de l'OHI (www.iho.int/ircc), comme suit :

Documents	Date limite de soumission
Documents de fond – nouveaux items Propositions de nouveaux items de travail et toute soumission nécessitant un examen et une décision de l'IRCC	Au plus tard le 15 avril 2019 (sept semaines avant le début de la réunion)
Commentaires et contributions ultérieurs Documents ultérieurs (qui ne devraient pas dépasser les 4 pages) commentant les soumissions ou propositions soumises comme indiqué ci-dessus	Au plus tard le 13 mai 2019 (trois semaines avant le début de la réunion)
Rapports des organes des CHR et de l'IRCC	
Documents d'information	

5. **Soumission de documents au CBSC17.** Les documents destinés à l'examen du CBSC17 devront être soumis au secrétariat du CBSC (adcc@iho.int, et copie à cba@iho.int) conformément aux instructions relatives à la soumission de rapports et de propositions pour examen par l'IRCC et ses entités subordonnées, auxquelles il est fait référence dans le paragraphe 4 ci-dessus, comme suit :

Documents	Date limite de soumission
Demandes de soutien au CBSC Les soumissions devront être établies conformément aux procédures CB (www.iho.int → Renforcement des capacités → Procédures)	Au plus tard le 1^{er} avril 2019
Documents de fond – nouveaux items Propositions de nouveaux items de travail et toute soumission nécessitant un examen et une décision du CBSC	Au plus tard le 10 avril 2019 (sept semaines avant le début de la réunion)
Commentaires et contributions ultérieurs Documents ultérieurs (qui ne devront pas dépasser 4 pages), commentant des soumissions ou des propositions soumises comme indiqué ci-dessus	Au plus tard le 8 mai 2019 (trois semaines avant le début de la réunion)
Documents d'information	

6. Les documents reçus après le délai fixé seront traités en tant que documents d'information seulement. Tous les documents de la réunion seront mis en ligne sur le site web de l'OHI sous l'onglet Conseil de l'OHI, Comités & GT, dans les sections correspondantes, dès qu'ils seront disponibles. Les Etats membres sont invités à consulter le site web de l'OHI régulièrement.

7. **Membres.** Les listes des membres de l'IRCC et du CBSC sont tenues à jour sur le site web de l'OHI (www.iho.int/ircc → Membres) et (www.iho.int/cbsc → Membres et coordonnateurs). Les deux réunions sont ouvertes à tous les Etats membres et aux organisations accréditées en tant qu'observateurs qui sont susceptibles d'y participer, conformément aux mandats de l'IRCC et du CBSC.

8. **Logistique.** Des informations d'ordre général, les coordonnées de la personne à contacter pour toute assistance en matière de logistique, de visa et d'hébergement sont fournies à l'Annexe C à la présente lettre. Votre attention est attirée sur le fait que les démarches pour les réservations d'hôtel et les demandes de visa incombent à chaque participant. Des informations complémentaires concernant l'administration et la logistique seront fournies sur le site web de l'OHI, le cas échéant.

9. **Inscription.** Les membres du CBSC et de l'IRCC ainsi que les observateurs souhaitant participer à l'une ou aux deux réunions sont priés d'envoyer leur formulaire d'inscription (fourni à l'Annexe D) à l'organisation hôte (instructions à l'Annexe D) avec copie au Secrétariat de l'OHI (adcc@iho.int) dès que possible et **au plus tard le 1^{er} avril 2019**. Ceci facilitera la planification logistique globale ainsi que la préparation des réunions. Les formulaires d'inscription sont également disponibles à partir des pages web du CBSC17 et de l'IRCC11 en format Word. Le système d'inscription en ligne de l'OHI ne sera pas disponible puisque l'inscription sera gérée par le pays hôte, afin d'éviter toute duplication.

10. Conformément aux dispositions indiquées lors de la réunion IRCC10, les réunions CBSC18 et IRCC12 devraient se tenir en Pologne, les CBSC19 et IRCC13 en Equateur en 2021 et les CBSC20 et IRCC14 au Japon en 2022. Toutes les propositions visant à accueillir les réunions suivantes en 2023 (CBSC21 et IRCC15) sont d'ores et déjà les bienvenues et devront être communiquées de préférence **au plus tard lors de l'IRCC11**.

11. Le 2^{ème} Forum du renforcement des capacités et des parties prenantes de l'IBSC, qui devait avoir lieu les 27 et 28 mai 2019 à Gênes, Italie, conjointement avec la réunion CBSC17, a été reporté à 2020 en raison de difficultés logistiques et de la nécessité de fonds supplémentaires. Le forum susmentionné devrait avoir lieu au Secrétariat de l'OHI à Monaco en 2020 en tant qu'événement distinct, les date et lieu exacts seront annoncés ultérieurement.

Veillez agréer, Madame la Directrice, Monsieur le Directeur, l'assurance de ma haute considération,

Pour le Secrétaire général,



Mustafa IPTES
Directeur

Annexes (en anglais uniquement) :

Annexe A – Projet d'ordre du jour et de calendrier pour le CBSC17

Annexe B – Projet d'ordre du jour et de calendrier pour l'IRCC11

Annexe C – Informations logistiques pour le CBSC17 et pour l'IRCC11

Annexe D – Formulaire d'inscription pour le CBSC17 et pour l'IRCC11

**17th MEETING OF THE IHO CAPACITY BUILDING SUB-COMMITTEE
IHO-CBSC17
Genoa, Italy, 29-31 May 2019**

DRAFT AGENDA AND TIMETABLE

*17^{ème} réunion du sous-comité sur le renforcement des capacités de l'OHI (CBSC17)
Gênes, Italie, 29-31 mai 2019*

Projet d'ordre du jour et de calendrier

Note: Presenters of papers in parentheses ()

Time	Tuesday 28 May	Action
-	Arrival	All
19h00	Ice Breaking Cocktail at Hotel Savoia	All
Time	DAY ONE OF CBSC17 – Wednesday 29 May	Action
08h00	Registration	All
09h00	<p>1. a. Opening Remarks Opening of the meeting and welcome by the Italian National Hydrographer, RAdm Luigi Sinapi</p> <p>b. Introductions Participants will be invited to introduce themselves.</p> <p>c. Administrative Arrangements <i>Docs: CBSC17-01A List of Documents (Chair)</i> <i>CBSC17-01B List of Participants (Chair)</i> <i>CBSC17-01C CBSC Membership (Chair)</i> <i>CBSC17-01D ToR and RoP (Chair)</i> <i>CBSC17-01E ToR for the CB Coordinators (Chair)</i></p> <p>Logistic guidance and information. Documents are presented and updated as necessary.</p>	<p>Chair/Host</p> <p>All</p> <p>Chair/Host</p>
09h50	<p>2. Approval of Agenda <i>Doc: CBSC17-02 Agenda and Timetable (Chair)</i></p> <p>Participants are invited to comment the agenda and timetable in case updates are necessary. Agenda is adopted.</p>	Chair
10h00	<p>3. Matters arising from Minutes of CBSC16 Meeting <i>Docs: CBSC17-03A Minutes of CBSC16 (Chair)</i> <i>CBSC17-03B Status of Action List from CBSC16 (Secretary)</i></p> <p>Approval of the CBSC16 Minutes. List of Actions from CBSC16 is reviewed and updated.</p>	Chair / Secretary
10h30	Coffee break	Host
11h00	<p>4. Reports by the Chair and the IHO Secretariat <i>Docs: CBSC17-04A Report by the Chair (Chair)</i> <i>CBSC17-04B Report by the IHO Secretariat (Secretary)</i></p> <p>Highlights from the Chair and the Secretariat on ongoing issues and the future of the IHO Capacity Building Programme. Chair reports on the Coordination of CB activities with ROK and Japan and the work of the Joint IHO/IMO/WMO/IOC/IALA/IAEA/FIG/IMPA CB Coordination Meeting.</p>	Chair/ Secretary

11h30	<p>5. Regional Assessment of CB Activities</p> <p>5.1 Reports of the Regional Hydrographic Commissions (RHC)</p> <p><i>Docs: CBSC17-05.1A NSHC Report</i> <i>CBSC17-05.1B MBSHC Report</i> <i>CBSC17-05.1C BSHC Report</i> <i>CBSC17-05.1D USCHC Report</i> <i>CBSC17-05.1E EAHC Report</i> <i>CBSC17-05.1F EAHC Report</i> <i>CBSC17-05.1G SEPRHC Report</i> <i>CBSC17-05.1H SWPHC Report</i> <i>CBSC17-05.1I MACHC Report</i> <i>CBSC17-05.1J SAIHC Report</i> <i>CBSC17-05.1K NIOHC Report</i> <i>CBSC17-05.1L RSAHC Report</i> <i>CBSC17-05.1M SWAtHC Report</i></p> <p>RHC Members and CB Coordinators will update the meeting on the status of surveys, charts and MSI (C-55), report on visits (high-level, technical and follow-up) and report on courses, workshops and seminars.</p>	RHC Reps.
12h30	Group photo followed by lunch break	Host
14h00	<p>5. Regional Assessment of CB Activities (continued)</p> <p>5.2 Update and closure of the 2018 CBWP</p> <p><i>Doc: CBSC17-05.2 Closed 2018 CBWP</i></p> <p>CBSC will review, update and close the 2018 CBWP.</p>	Chair / Secretary
14h30	<p>6. Regional or other projects for CB</p> <p><i>Docs: CBSC17-06A Risk Assessment at SWPHC (SWPHC)</i> <i>CBSC17-06B Risk Assessment in the GCR (MACHC)</i> <i>CBSC17-06C CME Project (MACHC)</i> <i>CBSC17-06D EAHC-TRDC (EAHC)</i> <i>CBSC17-06E HydroMOWCA Project (EAHC)</i> <i>CBSC17-06F FOCAHIMECA (MACHC, Mexico)</i> <i>CBSC17-06G Italian CB Activities (Italy)</i> <i>CBSC17-06H SDB Training (EOMAP)</i></p> <p>Reports and presentations on ongoing/new developments in regional or other projects (Maximum 20 minutes each).</p>	All
15h30	Coffee break	Host
16h00	<p>6. Regional projects for CB (continued)</p> <p>Continuation of item 6.</p>	All
17h30	END OF DAY ONE	Chair
Time	DAY TWO OF CBSC17 – Thursday 30 May	Action
09h00	<p>7. Outcomes of the 2nd meeting of the IHO Council and the Strategic Issues of the CBSC</p> <p><i>Docs: CBSC17-07A IHO Capacity Building Strategy (Chair)</i> <i>CBSC17-07B Decisions and Actions from C-2 (Secretary)</i></p> <p>The meeting will discuss the IHO CB Strategy and the way ahead for the CB Strategy, including the development of projects to seek donor funds, the measures of success of the CB Programme. The outcome of C-2 will be considered.</p>	Chair/ Secretary
10h30	Coffee break	Host
11h00	<p>8. Operational issues of the CBSC</p> <p>8.1 Draft CB Procedures 9</p>	

	<i>Doc: CBSC17-08.1 Draft CB Procedure 9 on Technical Visits (Secretariat)</i> Revision of the draft CB Procedures 9 (<i>Technical Visits</i>).	Secretary
12h30	Lunch break	Host
14h00	<p>8. Operational issues of the CBSC (Continued)</p> <p>8.2 CB Management System update <i>Doc: CBSC17-08.2 CB Management System update (Secretariat)</i> Status of development of the CB Management System.</p> <p>8.3 C-55 Status and Developments <i>Doc: CBSC17-08.3 C-55 Status and Developments (Secretariat)</i> Secretary will update on the status of C-55 and current developments.</p> <p>8.4 Performance Indicators and Statistics <i>Doc: CBSC17-08.4 Performance Indicators (Chair)</i> Discussion on the requirements for the Performance Indicators and the establishment of the relevant statistics related to CB. The ongoing revision of the IHO Strategic Plan will be considered.</p> <p>8.5 National Hydrographic (Coordinating) Committee (NHC/NHCC) <i>Doc: CBSC17-08.5 Legislation model for NHC/NHCC (Secretary)</i> Discussion on the importance of the establishment of the National Hydrographic (Coordinating) Committee (NHC/NHCC).</p>	Secretary Secretariat Chair Chair / Secretariat
15h30	Coffee break	Host
16h00	<p>8. Operational issues of the CBSC (Continued)</p> <p>8.6 Review of the 3-year RHC Work Plans 2018-2020 <i>Docs: CBSC17-08.6A MBSHC 3-year Work Plan</i> <i>CBSC17-08.6B EAHC 3-year Work Plan</i> <i>CBSC17-08.6C EAHC 3-year Work Plan</i> <i>CBSC17-08.6D SEPRHC 3-year Work Plan</i> <i>CBSC17-08.6E SWPHC 3-year Work Plan</i> <i>CBSC17-08.6F MACHC 3-year Work Plan</i> <i>CBSC17-08.6G SAIHC 3-year Work Plan</i> <i>CBSC17-08.6H NIOHC 3-year Work Plan</i> <i>CBSC17-08.6I RSAHC 3-year Work Plan</i> <i>CBSC17-08.6J SWAtHC 3-year Work Plan</i></p> <p>Updates of the 3-year Work Plans of the RHCs.</p>	All
17h00	END OF DAY TWO	Chair
17h30	Visit to the "Lanterna", Genoa Lighthouse – Bus transfer from Hotel Savoia	Host
Time	DAY THREE OF CBSC17 – Friday 31 May	Action
09h00	<p>9. CB Management</p> <p>9.1 Update of the 2019 CBWP <i>Doc: CBSC17-09.1 Updated 2019 CBWP (Secretary)</i> Assessment of and feedback to the 2019 CBWP. CBSC will review, update and approve the 2019 CBWP.</p> <p>9.2 Finance Report <i>Doc: CBSC17-09.2 Finance Report (Secretary)</i> Secretary to introduce the finance report for the approval of the CBSC.</p>	Chair/ Secretary Secretary
10h30	Coffee break	Host
11h00	9. CB Management (continued)	

	<p>9.3 Management Plan <i>Doc: CBSC17-09.3 Draft 2020 CB Management Plan (Secretary)</i> CBSC will review, update and approve the 2020 CB Management Plan.</p> <p>9.4 Adoption of the 2020 CBWP <i>Doc: CBSC17-09.4 Adopted 2020 CBWP (Secretary)</i> CBSC to adopt the 2020 CBWP. <i>Doc. CBSC17-09.4</i> will be drafted during the meeting following the approval of the 2020 CB Management Plan.</p>	<p>Chair/ Secretary</p> <p>Chair/ Secretary</p>
12h30	Lunch break	Host
14h00	<p>10. Report from the CBSC to the IRCC11 Meeting Preparation and review of the CBSC Chair report to the IRCC11 Meeting.</p>	Chair
14h30	<p>11. Any other business CBSC discuss any other business.</p>	Chair
15h00	<p>12. Next CBSC Meetings (venue and date) Confirmation of the dates and venue for CBSC18, CBSC19 and CBSC20. Participants are expected to offer to host CBSC21. Current status is: CBSC18: May / June 2020 – Poland CBSC19: May / June 2021 – Ecuador CBSC20: May / June 2022 – Japan</p>	Chair
15h30	Coffee break	Host
16h00	<p>13. Review of the List of Actions <i>Doc: CBSC17-13 Draft list of actions from CBSC17 (Secretary)</i> CBSC reviews the List of Actions with deadlines and assigned lead. <i>Doc. CBSC17-13</i> will be drafted during the meeting.</p>	Chair
17h00	<p>14. Closure Chair ends the meeting.</p>	Chair
17h30	END OF THE MEETING	Chair

**11th MEETING OF THE IHO INTER-REGIONAL COORDINATION COMMITTEE
IHO-IRCC11
Genoa, Italy, 3-5 June 2019**

DRAFT AGENDA AND TIMETABLE

*11^{ème} réunion du Comité de coordination inter-régional de l'OHI (IRCC11)
Gênes, Italie, 3-5 juin 2019*

Projet d'ordre du jour et de calendrier

Note: Presenters of papers in parentheses ()

Time	Sunday 2 June	Action
08h00	Arrivals	All
19h00	Ice Breaking Cocktail at Hotel Savoia	Host
Time	DAY ONE OF IRCC11 – Monday 3 June	Action
08h00	Registration	All
09h00	<p>1. a. Opening Remarks Opening of the meeting and welcome. Chair will give the opening remarks and then invite the Italian Navy High Representative (TBD)/Italian National Hydrographer, RAdm Luigi Sinapi and the IHO Secretary-General / Director to address the audience.</p> <p>b. Introductions Participants will be invited to introduce themselves.</p> <p>c. Administrative Arrangements <i>Docs: IRCC11-01A List of Documents (Secretariat)</i> <i>IRCC11-01B List of Participants (Secretariat)</i> <i>IRCC11-01C List of IRCC Members (Secretariat)</i></p> <p>Logistic guidance and information. Documents are presented and updated as necessary.</p>	Chair/Host/ Rep. of IHO Secretariat All Chair/Host/ Secretariat
09h30	<p>2. Approval of Agenda <i>Doc: IRCC11-02 Agenda and Timetable (Secretariat)</i></p> <p>Participants are invited to comment on the agenda and timetable in case updates are necessary. Agenda is adopted.</p>	Chair
09h45	<p>3. Matters arising from Minutes of IRCC10 Meeting <i>Docs: IRCC11-03A Minutes of IRCC10 (Secretariat)</i> <i>IRCC11-03B Status of Action List from IRCC10 (Secretariat)</i></p> <p>Approval of the IRCC10 Minutes. List of Actions from IRCC10 is reviewed and updated.</p>	Chair / Secretariat
10h15	<p>4. Review of Terms of Reference and Rules of Procedure <i>Doc: IRCC11-04 IRCC TOR-ROP (Secretariat)</i></p> <p>Meeting will review the IRCC Terms of Reference (ToR) and Rules of Procedure (RoP).</p>	Chair / Secretariat
10h30	Coffee Break	Host
11h00	<p>5. Report by the Chair and the Secretariat <i>Docs: IRCC11-05A IRCC Annual Report (Chair)</i> <i>IRCC11-05B IHO Secretariat Report (Secretariat)</i></p> <p>Highlights from the activity reports are delivered by the Chair and the Secretariat.</p>	Chair / Secretariat

11h30	<p>6. Regional Hydrographic Commissions (RHCs)</p> <p>6.1 RHC Reports</p> <p><i>Docs: IRCC11-06.1A Nordic HC (NHC Chair)</i> <i>IRCC11-06.1B North Sea HC (NSHC Chair)</i> <i>IRCC11-06.1C East Asia HC (EAHC Chair)</i> <i>IRCC11-06.1D US/Canada HC (USCHC Chair)</i> <i>IRCC11-06.1E Mediterranean and Black Seas HC (MBSHC Chair)</i> <i>IRCC11-06.1F Baltic Sea HC (BSHC Chair)</i> <i>IRCC11-06.1G Eastern Atlantic HC (EAtHC Chair)</i> <i>IRCC11-06.1H South-East Pacific Regional HC (SEPRHC Chair)</i> <i>IRCC11-06.1I South-West Pacific HC (SWPRHC Chair)</i> <i>IRCC11-06.1J Meso American - Caribbean Sea HC (MACHC Chair)</i> <i>IRCC11-06.1K Southern Africa and Islands HC (SAIHC Chair)</i> <i>IRCC11-06.1L North Indian Ocean HC (NIOHC Chair)</i> <i>IRCC11-06.1M ROPME Sea Area HC (RSAHC Chair)</i> <i>IRCC11-06.1N South West Atlantic HC (SWAtHC Chair)</i> <i>IRCC11-06.1O Arctic Regional HC (ARHC Chair)</i></p> <p>RHC Chairs are invited to summarize their report briefly and present the key achievements, the challenges faced and lessons learned in each Region (maximum 10 minutes each).</p> <p>The Committee will be invited to note the key achievements and discuss how to overcome some of the common challenges faced by the RHCs.</p>	RHC Chairs
12h30	Group Photo followed by Lunch Break	Host
14h00	<p>6.1 RHC Reports (continued)</p> <p>Continuation of item 6.1</p>	RHC Chairs
15h30	Coffee Break	Host
16h00	<p>6.1 RHC Reports (continued)</p> <p>Continuation of item 6.1</p>	RHC Chairs
17h00	<p>6.2 Revision of IHO Resolution 2/1997 Establishment of RHC</p> <p><i>Docs: IRCC11-06.2 Draft revised IHO Resolution 2/1997 (USA)</i></p> <p>Meeting will be invited to review the new draft revision of the IHO Resolution 2/1997 as amended (in detailed version).</p>	Chair
17h00	END OF DAY ONE	Chair
17h30	Visit to the "Lanterna" Lighthouse – Bus transfer from Hotel Savoia	Chair
Time	DAY TWO OF IRCC11 – Tuesday 4 June	Action
09h00	<p>7. Reports from IRCC Subordinate Bodies</p> <p><i>Docs: IRCC11-07A Hydrographic Commission on Antarctica (HCA Chair)</i> <i>IRCC11-07B World-Wide Navigational Warning Service Sub-Committee (WWNWS-SC Chair)</i> <i>IRCC11-07C Capacity Building Sub-Committee (CBSC Chair)</i> <i>IRCC11-07D WEND Working Group (WENDWG Chair)</i> <i>IRCC11-07E MSDI Working Group (MSDIWG Chair)</i> <i>IRCC11-07F IHO-EU Network Working Group (IENWG Chair)</i> <i>IRCC11-07G CSB Working Group (CSBWG Chair)</i> <i>IRCC11-07H FIG-IHO-ICA IBSC (IBSC Chair)</i> <i>IRCC11-07I IHO-IOC GEBCO Guiding Committee (GGC Chair)</i> <i>IRCC11-07J UN-GGIM Shared Guiding Principles for Geospatial Information Management (PPT)</i></p> <p>Chairs of the IRCC bodies will present the main achievements, challenges faced, lessons learned and work programs in the IRCC bodies, including the Project Team</p>	Chairs of the IRCC

	on the UN-GGIM Shared Guiding Principles for Geospatial Information Management (PPT) (maximum 10 minutes each). The Committee is invited to consider the inputs and to provide guidance of each body's work programme.	subordinate bodies
10h30	Coffee Break	Host
11h00	7. Reports from IRCC Bodies (continued) Continuation of item 7.	Chairs of subordinate bodies
12h30	Lunch Break	Host
14h00	7. Reports from IRCC Bodies (continued) Continuation of item 7.	Chairs of subordinate bodies
15h00	8. Outcomes of the 2st Meeting of the IHO Council (C-2) <i>Docs: IRCC11-08A List of Decisions and Actions of C-1 (Secretariat)</i> <i>IRCC11-08B Draft Revised IHO Resolution 2/2007(Secretariat)</i> <i>IRCC11-08C Draft Revised IHO Resolution 1/2005 (EAHC)</i> <i>IRCC11-08D Other documents (to be determined)</i> The Committee will consider the outcomes of the 2 nd Meeting of the IHO Council, including the decisions and actions related to the IRCC activities, as well as revision of IHO Resolution 2/2007 (Action C2/13 refers). The meeting will also consider the progress on Draft Revised IHO Resolution 1/2005 to be presented by EAHC.	Chair / Secretariat
15h30	Coffee Break	Host
16h00	8. Outcomes of the 2st Meeting of the IHO Council (continued) Continuation of item 8.	Chair
17h30	END OF DAY TWO	Chair
19h30	Dinner on board an Italian Navy Ship (TBC) or at another heritage location in Genoa - Bus transfer from Hotel Savoia for all guests at 19h00	Chair
Time	DAY THREE OF IRCC11 – Wednesday 5 June	Action
09h00	9. Inputs from Member States and other bodies affecting IRCC <i>Docs: IRCC11-09A Input from HSSC11 (HSSC Chair)</i> <i>IRCC11-09B Relations with IGOs, NGOs and IHO Stakeholders (Secretariat)</i> Highlights from the recent HSSC reports and how they impact the RHCs and the IRCC bodies. Representation of the IHO at international and regional events will be discussed and evaluated.	Chair / Secretariat
09h30	10. Data gathering and Management, Maximizing the use of Hydrographic Data <i>Docs: IRCC11-10A Update on Data Gathering and Management, Maximizing the use of Hydrographic Data (Secretariat)</i> Update on data gathering and management, crowd-sourced bathymetry, Satellite Derived Bathymetry, and maximizing the use of hydrographic data will be considered. IRCC will discuss the necessary actions to improve data gathering and also MSDI/NSDI at national and regional levels. Participants are invited to comment and contribute (papers / inputs are expected from the Member States and participants).	Chair / Secretariat
10h30	Coffee Break	Host
11h00	11. Developments on the Infrastructure of the IHO Secretariat <i>Doc: IRCC11-11 Infrastructure of the IHO Secretariat (Secretariat)</i>	Chair /

	Presentation of the developments on the IHO GIS, databases, online registration system and how they impact the RHCs and the Member States' activities. Participants are invited to comment and contribute.	Secretariat
11h30	12. Other information papers Relevant information papers from the IRCC Members, Observers and invited Organizations will be provided, if any.	Chair
12h00	13. Next IRCC Meetings (Venue and Date) Definition of the dates and venue for IRCC12 and confirmation of the dates and venue for IRCC13 and IRCC14. Participants are expected to offer to host IRCC15. The current status is: IRCC12: May / June 2020 – Poland (exact venue to be decided) IRCC13: May / June 2021 – Ecuador (exact venue to be decided) IRCC14: May / June 2022 – Japan (exact venue to be decided)	Chair
12h15	14. Any other business Participants are invited to present other business items (if any).	All
12h30	Lunch	Host
14h00	15. IRCC Administration (Draft Report from the IRCC to the C-3) Review the highlights of the draft IRCC report and proposals (if any) to the 3 rd Council Meeting.	Chair / Secretariat / All
14h30	16. Review of the Actions and Decisions <i>Docs: IRCC11-16A Draft List of Actions from IRCC11 (Secretariat)</i> <i>IRCC11-16B Draft List of Decisions from IRCC11 (Secretariat)</i> <i>IRCC11-16C Draft List of Recommendations to RHCs (Secretariat)</i> Review of the actions, decisions and recommendations agreed during the meeting. Documents <i>IRCC11-16A</i> , <i>IRCC11-16B</i> and <i>IRCC11-16C</i> will be drafted during the meeting.	Chair / Secretariat / All
15h30	17. IRCC Work Programme Management <i>Docs: IRCC11-17A IHO Work Programme for 2018-2020 (Secretariat)</i> <i>IRCC11-17B Draft IRCC Work Programme (Secretariat)</i> Discussion to build the IRCC Work Programme for 2019-2020 considering the impact of the IHO Work Programme for 2018-2020. Document <i>IRCC11-17B</i> will be drafted during the meeting.	Chair / Secretariat / All
16h00	17. Closure Chair ends the meeting.	Chair
16h15	END OF THE MEETING	Chair

17th MEETING OF THE CAPACITY BUILDING SUB-COMMITTEE (CBSC17)
Genoa, Italy, 29-31 May 2019
and
11th MEETING OF THE IHO INTER-REGIONAL COORDINATION COMMITTEE (IRCC11)
Genoa, Italy, 3-5 June 2019

Logistics Information

17^{ème} réunion du sous-comité sur le renforcement des capacités (CBSC17)
Gênes, Italie, 29-31 mai 2019

et

11^{ème} réunion du Comité de coordination inter-régional de l'OHI (IRCC11)
Gênes, Italie, 3-5 juin 2019

Informations logistiques

The 17th Meeting of the Capacity Building Sub-Committee (29-31 May 2019) and the 11th Meeting of the Inter-Regional Coordination Committee (3-5 June 2019) of the International Hydrographic Organization will be hosted by the *Istituto Idrografico della Marina Militare (IIM)* in Genoa, Italy.

As the organizer of the meeting, the IIM is pleased to welcome you to Genoa and provide the following logistical information. Please contact us if you require additional information or support.



ISTITUTO IDROGRAFICO MARINA

Passo dell'Osservatorio, 4

16135 – GENOVA (GENOA)

Phone: +39 010 24431 (contact center)

maridrografico.ure@marina.difesa.it

www.marina.difesa.it

1. MEETINGS VENUE

Genoa is the capital of the Italian region of Liguria and the sixth-largest city in Italy. In 2015, 594,733 people lived within the city's administrative limits. As of the 2011 Italian census, the Province of Genoa, which in 2015 became the Metropolitan City of Genoa, counted 855,834 resident persons. Over 1.5 million people live in the wider metropolitan area stretching along the Ligurian Riviera. Located on the Gulf of Genoa in the Ligurian Sea, Genoa has historically been one of the most important ports on the Mediterranean: in fact Genoa was one of the so-called *Repubbliche Marinare* along with Venice, Pisa, and Amalfi. Because of the great importance of those four cities, their flags are still part of the Italian national flag used by the Navy and merchant vessels.

Trade, shipbuilding, and banking helped support one of the largest and most powerful navies in the Mediterranean. There is an old saying that says: "*Ianuensis ergo Mercator*" which means "Genoese, therefore a merchant" but the Genoese were skilled sailors and ferocious warriors as well.

Genoa's nickname is *la Superba* ("the proud one") due to its glorious past and impressive landmarks. Part of the old town of Genoa was inscribed on the World Heritage List (UNESCO) in 2006 as Genoa: Le Strade Nuove and the system of the Palazzi dei Rolli.

Genoa is currently one of the busiest ports in Italy and in the Mediterranean Sea. Today a number of leading Italian companies are based in the city, including Fincantieri, Selex ES, Ansaldo Energia, Ansaldo STS, Edoardo Raffinerie Garrone, Piaggio Aerospace, Mediterranean Shipping Company and Costa Cruises.



Genoa is the birthplace of Cristoforo Colombo, Niccolò Paganini, Giuseppe Mazzini, Renzo Piano and many other famous Italian people

Both meetings will be held at the Grand Hotel Savoia Genoa, located at Via Arsenale di Terra 5, Genoa. Situated in the heart of the City, this hotel puts you in easy reach of most iconic tourist destinations of the city.



2. ACCOMMODATION & RATES

For the both CBSC17 and IRCC11 meetings, there are block booked standard rooms available in two hotels next to each other. Block booked rooms will be kept until **26 March 2019**; special rates will be apply until the **1 May 2019**.

One of the hotels is the **Grand Hotel Savoia Genoa*******, where the meeting will be held.

Special rates are (including breakfast, wi-fi):

- 129 € per night, classic room;
- 15 € per night, for one additional person.

City tax is not included (4,5€ per night).

To enjoy the special rates, use the promotional code **IDROGE** (capital letters) preferably via web, otherwise by e-mail or by phone at the following contacts:

Grand Hotel Savoia - Via Arsenale di Terra 5 - 16126 Genoa (Italy)

- web: www.planetariahotels.com/en/
- e-mail: info@grandhotelsavoia.it
- Phone: +39 010 2772.828

The alternative hotel is the **Hotel Continental******, next to the Grand Hotel Savoia.

Special rates are (including breakfast, wi-fi):

- 99 € per night, classic room;
- 12 € per night, for one additional person.
- City tax is not included (3€ per night).

To enjoy the special rates, use the promotional code **IDROGE** (capital letters) preferably via web, otherwise by e-mail or by phone at the following contacts:

Hotel Continental, Via Arsenale di Terra 1 - 16126 Genoa (Italy)

- web: www.planetariahotels.com/en/
- e-mail: info@hotelcontinentalgenova.it
- Phone: +39 010 2772.828

Both hotels have a private car park. The price is 25€ per day, per vehicle.

There are several other hotels within walking distance of the venue, but you are not likely to obtain a better price without reducing the standard significantly.

3. COFFEE BREAK AND LUNCH

During **CBSC17** and **IRCC11**, coffee break and lunch will be courtesy of the IIM. Participants are invited to arrange their own dinner.

4. TRANSPORTATION

Participants to **IRCC11** staying at the suggested hotels will have free transfer from and to the airport, provided they request the service upon booking their rooms, specifying date and time of arrival, flight number and number of travelling people.

Participants to the **CBSC17** are to arrange their own transfer to/from the hotels.

Following services are available:

- **Taxi:** from Genoa Airport to the city centre, the taxi fare is approximately 40€. Journey time - approx. 20 minutes.
- **by Bus:** a direct shuttle service (called Volabus) from Genoa airport arrivals to Piazza Principe railway station is available. You may buy Volabus tickets at the automatic ticket machine at the airport or directly on the bus. Fare ticket is € 6.00 (if purchased online € 5.00) (<https://www.amt.genova.it/amt/trasporto-multimodale/volabus/english-version/>).

To reach the hotels **by car**, follow “Principe Railway station” directions. Both the hotels are located in front of Principe train station.

5. VISA

Any visa requirement is to be checked well in advance. To check if you need an Italian visa, visit <http://vistoperitalia.esteri.it/home/en>.

6. PLUGS AND VOLTAGE

In Italy, the power sockets are of type F and L. The standard voltage is 230 V and the standard frequency is 50 Hz



7. SOCIAL EVENTS

Rear Admiral Luigi SINAPI, Director of the Italian Hydrographic Office, will welcome guests for an ice-breaking cocktail at 19h00 at the Terrace of the Grand Hotel Savoia:

- on Tuesday 28 May 2019, for the **CBSC17** participants;
- on Sunday 2 June 2019 for the **IRCC11** participants.

On Tuesday 4 June 2019, all **IRCC11** participants are invited to a dinner offered by the IIM on board an Italian Navy Ship (TBC) or at another heritage location in Genoa.



8. CONTACT POINT

IIM PoC is **CDR Stefano COSSU, Head of the Public Information Office.**
(e-mail: stefano.cossu@marina.difesa.it , phone: +39 010 244225).

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Delegate Registration Form

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Formulaire d'inscription des délégués

Please send the completed Registration Form for CBSC17/IRCC11 Meetings to “Istituto Idrografico della Marina”, Genoa (Italy), via e-mail, **not later than 1 April 2019**:

to: maridrografico.ure@marina.difesa.it

cc: stefano.cossu@marina.difesa.it

lorella_lombardo@marina.difesa.it

daniela_ferraro@marina.difesa.it

REGISTRATION FORM

Member State	
Organization	
Attending CBSC17 / IRCC11 or Both	

1. **Contact Details**

Head/Member of delegation	
Rank or Title	
Name	
Surname	
Position / Job title / Role	
Nationality	
Mobile phone	
Fax	
E-mail	
Special Dietary (if any)	
Accompanied by	(name and surname)

2. **Travel Details** (For administrative purpose only). Participants are expected to make their own travel arrangements.

Your arrival in Genova	Date	
	Flight Number	
	Airline	
	Time of Arrival	

Your departure from Genova	Date	
	Flight Number	
	Airline	
	Time of Departure	

3. **Hotel Information** (For administrative purpose only). Participants are expected to make their own accommodation arrangements at the suggested hotels.

Hotel at which booking has been made	Savoia Hotel	Yes/No
	Continental Hotel	Yes/No
	Other	(Name)

4. **Passport information** (to be filled also for accompanying family members).

Name & Surname _____	Name & Surname _____
Passport No. _____	Passport No. _____
Date of Issue _____	Date of Issue _____
Place of Issue _____	Place of Issue _____
Valid Up to _____	Valid Up to _____
Issuing Authority _____	Issuing Authority _____

Signature

Date