



ORGANIZACION HIDROGRAFICA INTERNACIONAL

Dossiers del BHI Nos. CBSC-1
S3/0104

CIRCULAR No. 09/2013
1 de Febrero del 2013

UNDECIMA REUNION DEL SUBCOMITE DE CREACION DE CAPACIDADES
(CBSC11) Y
QUINTA REUNION DEL COMITE DE COORDINACION INTER-REGIONAL (IRCC5)

Wollongong, Australia, 30 de Mayo - 04 de Junio del 2013

Referencias: A. Circular No. 99/2012 del 22 de Noviembre - *Resultado de la IRCC4*;
B. Circular No. 105/2012 del 13 de Diciembre - *Informe del CBSC10*.

Estimado(a) Director (a),

1. Tras la amable invitación del Servicio Hidrográfico Australiano (SHA) de organizar la CBSC11 y la IRCC5 en Wollongong, Australia, del 30 de Mayo al 1 de Junio y del 3 al 4 de Junio del 2013 respectivamente, me es grato confirmarles que ambas reuniones se celebrarán, consecutivamente, en las fechas indicadas. La CBSC11 se celebrará en el Servicio Hidrográfico Australiano (SHA) y la IRCC5 en el hotel Novotel de Wollongong Northbeach.
2. El BHI, en consulta con los Presidentes del CBSC y del IRCC, ha empezado a preparar los documentos de las reuniones, que serán incluidos en el sitio Web de la OHI, en el apartado *Committees & WGs*, en sus respectivas secciones, en cuanto estén disponibles. Se les invita a consultar el sitio Web de la OHI regularmente.
3. Se proporciona información general en el Anexo A de esta carta. Quisiera destacar que cada participante es responsable de efectuar sus propias reservas de hotel. En el Anexo B se proporciona un Formulario de Inscripción común que puede ser utilizado por aquellas personas que participen a una o a ambas reuniones.
4. Se invita a los miembros del CBSC y del IRCC, así como los Observadores, que deseen asistir a una o a ambas reuniones, a enviar su Formulario de Inscripción a la organización anfitriona. El punto de contacto principal para la inscripción, y para todo tipo de asistencia en materia de logística, visado y alojamiento, es la Sra. Sarah PIKE, Responsable de las Relaciones Exteriores del Servicio Hidrográfico Australiano. Se la puede contactar en: international.relations@hydro.gov.au o en sarah.pike1@defence.gov.au. Teléfono: +61 2 4223 6523 Fax +61 2 4223 6599.
5. Deberán enviarse las inscripciones al SHA y al BHI, **antes del 01 de Mayo del 2013, lo más tardar**. Esto facilitará la planificación general logística y la preparación de la Lista de Participantes.

En nombre del Comité Directivo
Atentamente,

Mustafa IPTES
Director

Anexo A - Información General (*en Inglés únicamente*);
Anexo B - Formulario de Inscripción (bilingüe Inglés/Español).

**UNDECIMA REUNION DEL SUBCOMITE DE CREACION DE CAPACIDADES
(CBSC11) Y
QUINTA REUNION DEL COMITE DE COORDINACION INTER-REGIONAL (IRCC5)**

Wollongong, Australia, 30 de Mayo - 04 de Junio del 2013

**Información General
(versión inglesa)**

CBSC Venue (30 May- 01 June 2013)

The CBSC meeting will be held in the PP King room at the Australian Hydrographic Office (AHO), 8 Station St, Wollongong.

IRCC Venue (03 June- 04 June 2013)

The venue for the IRCC is the Norfolk Room at the Novotel Wollongong Northbeach Hotel, 2-14 Cliff Rd, Wollongong.

Accommodation

There are a number of hotel and accommodation options available in the Wollongong area within close proximity to the AHO or the Novotel Wollongong Northbeach. The website: www.wollongong.com/accommodation may be of some assistance in researching accommodation options.

Special accommodation rates at the Novotel Wollongong Northbeach (www.novotelnorthbeach.com.au) have been negotiated for the duration of both meetings should delegates wish to stay there. The following options are available :

- Residential View Room @ \$178 AUD per room per night
- Ocean View Room @ \$195 AUD per room per night
- Ocean View Balcony Room @ \$212 AUD per room per night
(quote IRCC Conference when booking)

A buffet breakfast is available daily in Windjammers Restaurant within the hotel at a cost of \$25AUD per person per day. Accommodation should be booked directly with Novotel Wollongong Reservations, using the booking form (attached). The booking form can be faxed to +612 4225 2911 or emailed to h1654-re1@accor.com. Delegates should pay their own account upon check-in and present a credit card or cash deposit to cover any incidental charges.

Transportation to and from Sydney airport

Wollongong is located approximately 75 kilometres south of Sydney. The following transport options are available for travel from Sydney's Kingsford Smith airport to Wollongong:

- Trains regularly depart from the domestic and international terminal to Wolli Creek. Passengers are required to change at Wolli Creek for the Illawarra/South Coast service which departs approximately every hour. A one-way journey costs approximately \$20.20AUD and takes about 90 minutes. Please refer to the CityRail website for current fare and timetable information www.cityrail.info. Passengers can alight from either North Wollongong or Wollongong stations and catch a taxi to local hotels. Wollongong Radio Cabs often have taxis standing by or can be called on +612 4229 9311.
- Shuttle bus transport from the airport and return can be arranged through a local transport company. Please liaise with the contact officer (Sarah Pike at international.relations@hydro.gov.au) advising of date and time of arrival and departure as well as flight numbers. You will be required to pay cash to the driver on the day. The cost is approximately \$60 AUD per person each way. The shuttle bus will drop and collect from your hotel and normally takes 1.5 to 2 hours, depending on the number of passengers.

Daily transport to and from AHO for CBSC

The Novotel Wollongong Northbeach is located approximately 2.5km from the AHO, with other local hotels within approximately 2km of the AHO. Daily transport to the CBSC from hotels can be undertaken in the following ways:

- Delegates can assemble at their hotels each morning and a vehicle from the AHO will ferry delegates from their accommodation to the AHO and back again at the conclusion of each day's proceedings - please liaise with contact officer Sarah Pike to arrange;
- Taxi at delegates' own expense;
- Wollongong City Council operates a free bus service around the CBD with bus stops very close to both the hotel and the AHO. During the week, the bus service runs approximately every 20 minutes. For more information please refer to the website <http://www.wollongong.com/travel-info/free-shuttle-bus.aspx>

Daily transport to Novotel Wollongong Northbeach for IRCC

Delegates who decide to stay at alternative accommodation please liaise with contact officer Sarah Pike to arrange transport to the Novotel Wollongong Northbeach.

Catering arrangements

Morning tea, lunch and afternoon tea will be provided for the duration of the two meetings. If you have special dietary requirements, please advise contact officer Sarah Pike.

General Information for Wollongong

Wollongong is Australia's ninth largest city with a population approaching 200,000. It is located in the heart of the Illawarra region, positioned between a beautiful mountain escarpment and the sea.

June in Wollongong can be rainy and windy, with temperatures ranging from an average low of 9°C to an average high of 17°C.

For more information about Wollongong, including things to do and see during your stay, please refer to the following websites; www.wollongong.com and www.visitwollongong.com.au

Visa requirements

Depending on your nationality, the purpose and duration of your visit, you may require a visa to visit Australia. We urge you to check visa requirements at your earliest convenience. If you require any assistance, or a letter of invitation, please liaise with contact officer, Mrs Sarah Pike (international.relations@hydro.gov.au).

Contact details

The primary point of contact for logistical, visa and accommodation assistance is Mrs Sarah Pike, Manager External Relations, Australian Hydrographic Office international.relations@hydro.gov.au or sarah.pike1@defence.gov.au Ph +61 2 4223 6523 or Fax +61 2 4223 6599.

**ELEVENTH MEETING OF THE CAPACITY BUILDING SUB-COMMITTEE (CBSC11) AND
FIFTH MEETING OF THE INTER-REGIONAL COORDINATION COMMITTEE (IRCC5)
Wollongong, Australia, 30 May-04 June 2013**

**UNDECIMA REUNION DEL SUBCOMITE DE CREACION DE CAPACIDADES
(CBSC11) Y
QUINTA REUNION DEL COMITE DE COORDINACION INTER-REGIONAL (IRCC5)
Wollongong, Australia, 30 de Mayo - 04 de Junio del 2013**

DELEGATES REGISTRATION FORM
(to be returned to IHB <info@iho.int> and <sarah.pike1@defence.gov.au >
by 01 May 2013)

FORMULARIO DE INSCRIPCION DE LOS DELEGADOS
(a devolver al BHI <info@iho.int> y a <sarah.pike1@defence.gov.au >
antes del 01 de Mayo del 2013)

CBSC Members, please indicate Country:
Miembros del CBSC, les rogamos indiquen el país que representan
IRCC Members, please indicate RHC or Body:
Miembros del IRCC, les rogamos indiquen la CHR o el organismo que representan
Observers please indicate Country and/or Organization:
Observadores, les rogamos indiquen el país y/o la Organización que representan

Please indicate with an (x) your participation option: () 10th CBSC () 4th IRCC () Both
Les rogamos indiquen con una (x) su opción de participación: () 11ª CBSC () 5ª IRCC () Ambas

HEAD or MEMBER RESPONSABLE o MIEMBRO					
RANK or TITLE RANGO o TITULO					
SURNAME (Family Name)					
FIRST or PERSONAL NAME APELLIDO(S)					
E-MAIL					
TELEPHONE TELEFONO					
NAME (S) OF ACCOMPANYING PERSON (S) (if any) NOMBRE(S) DE LA(S) PERSONA(S) ACOMPAÑANTE(S) (de haberla(s))					
FLIGHT DETAILS DETALLES DEL VUELO	Arrival Llegada	Date Fecha			
		Time Hora			
		Flight N° Vuelo N°			
	Departure Salida	Date Fecha			
		Time Hora			
		Flight N° Vuelo N°			
ACCOMMODATION (Hotel Name) ALOJAMIENTO (Nombre del hotel)					



WOLLONGONG
NORTHBEACH

IRCC CONFERENCE
2ND JUNE 2013 – 4TH JUNE 2013

Accommodation Room Type	Sunday to Friday Rate Per Room Per Night Single/Twin Share
Residential View Room	\$178.00
Ocean View Rooms	\$195.00
Ocean View Balcony Rooms	\$212.00

**Please note that if the room type selected is not available at the time of booking you will be automatically booked to the next room type available at the prices listed above*

Breakfast Rates: Full Buffet Breakfast is available in Windjammers Restaurant at \$25.00 per person, per day

Accommodation Request:

Surname

First Name(s)

Address

City, State, Postcode

Home Phone

Work Phone

Mobile/Voicemail

Fax Number

Arrival Date: _____

Departure Date: _____

Bedding Type: (please circle)

Double / Twin

(request basis only)

Bankcard

Visa

Mastercard

Amex

Diners

Cheque enclosed (must be received 14 days prior to arrival)

Please note that all Credit Card transactions attract a 1.5% surcharge plus GST

Card Number:

Expiry Date: ____/____

Name on Card

Signature

Comments/Requests:

Guests please note that Check In is from 14.00pm and Check Out is prior to 11.00am. You are welcome to leave luggage with concierge until your accommodation room is available or until the conclusion of their conference.

***** Cancellation Policy *****

Novotel Northbeach requires 48 hours prior notice to cancel booking. Failure to advise the hotel prior to 48 hours will result in the first nights accommodation being charged to your credit card.

FAX DIRECTLY TO NOVOTEL NORTHBEACH

FAX: 02 4225 2911

PH: 02 4224 3111