

ACTION LIST

No	Description of the Activity	Responsible	Deadline
1	Send letter of thanks to the hosts for having hosted the CBSC8 Meeting	Chair	End August
2	Send letter of thanks and acceptance to Brazil/UK for offering to host CBSC9 in 2011.	Chair	End August
3	To prepare and circulate draft minutes to all participants to CBSC8	Chair/Secretary	End July
4	To provide comments to Chair.	ALL	1 st September
5	To issue final version of the CBSC8 Meeting minutes. Secretary to posted in the IHO website. IHB to prepare CL on the subject.	Chair/Secretary	Mid September
6	To establish a Drafting Group to refine the document submitted by the IHB (PROJECT IMPLEMENTATION PLAN AND PAYMENT PROCEDURE	Chairman, South Africa, UK	Mid September
7	To review the CBSC Procedures	Australia, Norway, USA , Germany	September
8	To draft technical specifications for the Management Plan model, Consultancy funds to be requested from the IHB	Norway, Australia, Chairman, IHB	1 st February
9	Prepare list of activities/submissions to propose for inclusion in the IMO ITCP 2012/2013	Chairman, IHB	August 2011
10	To send letters to the RHCs Chairmen informing them of the approval or rejection of their submissions	Chairman	End August
11	To prepare a document proposing a mechanism to obtain the contracted support of CB coordinators to help RHCs to manage CB matters	France, Australia, UK, USA	Before next meeting
12	To investigate the way to include information about a model MSI course to be made available on CD support	USA in liaison with the IHO IB	“
13	CBSC to inform MACHC about the readiness to support Haiti.	Chairman	End August
14	MACHC representative to inform CBSC about further action and needs (request) related to Haiti PAIGH course	MACH	After MACHC Meeting Nov 2010
15	To prepare Agenda, Annotated Agenda, Timetable and List of Documents and circulate them timely to all CBSC9	Chair / Secretary	February 2011
16	Thailand, as Chair of EAHC will invite PNG to attend the Course on technical aspects of maritime boundaries to take place in Thailand November 2010. SWPHC Representative to confirm PNG that CBSC agreed to support PNG participation with up to 1.800 euros. PNG shall contact IHB for the provision of this support.	Thailand, Australia	31JUL2010
17	To participate in the 4 th Joint IMO/IHO/IOC/WMO/IALA CB meeting	Chairman	14-15 October Geneva
18	To update adequately the WEB page CB	Secretary	31 July 2010