

**8th IHO CAPACITY BUILDING SUB-COMMITTEE MEETING  
NEW ORLEANS, USA, 14-16 June 2010.**

**STATUS OF ACTIONS SINCE 7<sup>TH</sup> MEETING**

<b>No</b>	<b>Activity</b>	<b>Responsible</b>	<b>Status</b>
1	Send letter of thanks to Rep. of Korea (NORI) for having hosted the CBSC7 Meeting	Chair	DONE
2	Send letter of thanks and acceptance to USA (NAVOCEANO) for offering to host CBSC8 in 2010.	Chair	DONE
3	To prepare and circulate draft minutes to all participants to CBSC7	Chair/Past Chair	DONE
4	To provide comments to Chair.	ALL	DONE
5	To issue final version of the CBSC7 Meeting minutes. Secretary to posted in the IHO website. IHB to prepare CL on the subject.	Chair/Secretary/IHB	DONE
6	To request IHB to investigate possible use of video conferences.	Chair	DONE
7	To provide a French and Spanish version of the PROCS 1+2 approved, indicate submission could be provided in any official language of the IHO and Spanish.	IHB/Secretary	DONE
8	To inform the IHB on the need of using some resources coming from the MOU with RoK for administrative and operational expenses for the management of the projects.	Chair	NOT DONE
9	To ensure continuous contact between CBSC and IMO/IHO/WMO/IOC coordination board aiming at synergy between organizations' programs, and preventing duplication.	Chair + IHB	Permanent DONE and in Progress
10	To correct PROC3 replacing Chair with the Secretariat and post it on the IHO web site as its final version.	Secretary	DONE
11	To review all proposals received for consideration at the next CBSC meeting ensuring compliance with the form provided and propose an updated Draft Management Plan.	Secretary	Received from 4 RHCs
12	To circulate the form "Report of the activity supported by CBF" – PROC5 (1-3) (CL 51/2009)	Chair + IHB	DONE
13	To revise PROC5 Section II (4) and provide new text to Chair.	Germany	DONE
14	To request progress reports from recipients of technical visits on the recommendations made. (Include needs for follow-up visits).	Secretary	DONE. 3 answers received
15	To explore Funding Agencies (i.e. Nippon Foundation) on possibilities to support CAT A or B recognized training courses.	IHB	DONE
16	To request to EAHC for additional info on technical visits planned in 2010.	Chair	DONE.
17	To clarify the possibility to include representative of Fiji in Bursary course UKHO	UK	DONE
18	To write a letter to the relevant RHCs informing the decision adopted by the CBSC 7 with regard to their requests for support from CBFund.	Chair	DONE
19	To prepare the technical specification necessary for the development of a database to administer the Management Plan. And to prepare a draft Management Plan accordingly;	Norway, Australia, Latvia Vice-Chairman Secretary	Action postponed To be discussed at

			the 8 <sup>th</sup> Meeting
20	To find appropriate resources to implement the database	IHB	SEE ABOVE
21	To recommend RHC Chairs to solve regionally needs of on-job Trainings, making use of Bilateral Agreements.	Chair	DONE
21	To send out another call for candidates for cartographic course (Module 1 of UKHO CAT B course) for first quarter 2010, subject to funding availability and in coordination with UKHO.	IHB/UKHO	DONE
23	To circulate updated PROC 4. Chair to instruct when ready to post it in the CBSC section of the IHO website	US/Chair/	DONE
24	To apply PROC4 for all new request for support and provide to the CBSC prior the meetings when the MP is discussed.	Secretary	In progress
25	To provide an article displaying the benefits of Hydrography to be published in Hydro International and/or International Hydrographic Review.	US + AUS	Article prepared
26	To provide a draft simple paper describing the benefits of being an IHO Member, for comments by CBSC within one month.	IHB	DONE
27	To review entree procedure system for updating S-55 included in the IHO website to ensure its operability.	IHB	DONE
28	To request IHB to consider to have as theme for WHD 2010 – “Hydrography supporting Maritime Trade”. Harmonizing this with IMO WMD if possible.	Chair	DONE
39	To define dates for the CBSC8 Meeting.	Chair / USA	DONE
30	To prepare Agenda, Annotated Agenda, Timetable and List of Documents and circulate them timely to all CBSC8	Chair / Secretary	DONE