

8th IHO CAPACITY BUILDING SUB-COMMITTEE MEETING NEW ORLEANS, USA, 14-16 June 2010.

The Eighth meeting of the IHO CBSC was held at the WESTIN Hotel, in New Orleans, USA, from 14 to 16 June, under the chairmanship of Mr. KRASTINS, Latvia.

Participants from Australia, Brazil, China, France, Germany, Korea, Japan, Mozambique, Norway, Peru, South Africa, Thailand, UK and USA attended the meeting, as well as a representative from PAIGH. The IHB was represented by Captain GORZIGLIA and Captain BERMEJO (CBSC Secretary).

Representatives of CARIS and ESRI attended the meeting and made presentations.

The List of participants is provided in **Annex A**.

1. Opening – Welcome - Approval of the Agenda and Timetable - List of Documents - Administrative Arrangements

The Chairman opened the meeting after the words of welcome of the US Navy Hydrographer, RAdm WHITE, thanking the hosts on the organization of the meeting and welcomed the participants attending for the first time a CBSC meeting.

The Chairman introduced the Draft Agenda (**Doc. CBSC8-1**) and Timetable (**Doc. CBSC8-3**) which were approved. He also introduced the List of Documents (**Doc. CBSC8-4**).

The Vice-Chairman and host of the meeting, Cdr CONNON explained the administrative arrangements.

2.- Minutes of the Seventh IHO CBSC Meeting

The Secretary of the CBSC introduced **doc. CBSC8-5/1**, (Report of the 7th CBSC Meeting) which was unanimously endorsed by the members without any further comment.

3.- Review of List of Actions from the Seventh Meeting

The Secretary tabled document **CBSC8-5/2** providing the status of the actions agreed at the 7th Meeting. The Subcommittee noted that most of the actions listed had been completed. Decisions taken regarding the pending actions are included in the “8th Meeting Action List” (see **Annex E**).

4.- Capacity Building Work Programme. Chairman’s Report and Summary of activities since CBSC7

The Chairman provided a report about the activities carried out since the last meeting. (**Doc. CBSC8-07/1**). These activities are summarized as follows:

4.1 CB Management. (Doc. CBSC8-07/2 and Doc. CBSC8-08/1)

CB Fund (Doc. CBSC8-7/2)

Capt. Gorziglia reported on the status and experiences gained administering the Capacity Building Fund. He referred to the advice provided by the IHO Auditor concerning the management and control of the disbursement. Also he referred to the status of the available resources and offered proposals for activities for which no interest has been shown to implement them.

Coordination of CB activities with other organizations and countries (Doc. CBSC8-08/1)

The Chairman informed of the joint activities of the IHO with other organizations, such as the IMO, the IOC, the WMO and IALA. He stressed the common projects IHO/IMO developed since 2008 and the progress of the future activities included by the IMO in its Integrated Technical Cooperation Programme. It was agreed that the RHCs should be consulted to obtain their input in the submission of IHO projects to the IMO ITCP.

He also thanked the Republic of Korea and Japan for their contribution to the Capacity Building efforts. The representative of the Republic of Korea confirmed that it is up to the IHB to make the best possible use of the resources provided through the MOU without a special need to report beforehand the allocation of their contribution in the CBWP, avoiding bureaucracy.

The Chairman finally mentioned the cooperation with PAIGH, particularly directed to support Haiti with joint activities co-funded by both, the PAIGH and the CBSC.

4.2 Capacity Building Assessment. (Doc. CBSC8-08/2)

Technical visits

The Chairman informed that, as decided during the last meeting the Secretary had sent out letters to the countries visited in the period 2003-2009, requesting progress reports on proposals and suggestions. Unfortunately, from the 33 letters sent, only 3 responses had been received at the IHB. The Chairman concluded that this lack of interest was very concerning and proposed the CBSC to address a request to the IRCC to strongly remind the Chairmen of Regional Hydrographic Commissions to carry out an adequate monitoring of these visits and to provide the technical reports and follow-up required. The progress of this matter will indicate the convenience of continuing to fund such activity.

C-55 Status (Doc. CBSC8-08/3).

A document on the status of the IHO data base C-55 was presented at the meeting

4.3 Capacity Building Provision. (Doc. CBSC8-08/4)

RHC's representatives provided reports on the CB activities in their regions, making emphasis on the experiences gained. Full reports were submitted by MACHC, SAIHC, SWAtHC, SWPHC and France.

The Sub-Committee took note of the complexity and time consuming associated with the organization and implementation of the projects approved by the CBSC. Even in cases like the UKHO, which has special staff devoted full time to carry out such tasks, the efforts are significant and the results subject to several unexpected parameters.

The CBSC agreed that the IHB should not be involved in the organization of the events and that the full responsibility should fall on the Regional Hydrographic Commissions. Ideally, a CB Coordinator should be appointed in the RHCs to take care of the development and organization of the projects. A small working group (France, Australia, UK, USA) was therefore tasked to prepare a specification to receive a consultancy or employ Regional CB Coordinator, in order to provide support in strategically important regions in order to prepare submissions of project proposals, administer the execution of regional activities and keep control of the follow-up.

The CBSC discussed a document submitted by the IHB "Project Implementation Plan and Payment Procedure" intended to achieve a better management of the projects, and decided to establish a Draft Group, formed by the Chairman, South Africa and UK to refine the document and produce a new draft before 1st September 2010.

4.4 Analysis & Decisions on pending activities. (Doc. CBSC8-10)

Capt. Gorziglia reported on the activities of the 2010 Work Programme, making emphasis on those activities not yet implemented. **Doc. CBSC8-10.**

The Sub-Committee decided to withdraw or postpone some activities for which no information had been received in the last two years. An updated CBWP2010 was agreed (See **Annex B**).

5. Management Plan. (Doc. CBSC8-09) and Work Programme

The CBSC considered the following documents

- Management Plan (new items for 2011)
- Work Plan (Adoption of WP2011).

5.1 Inputs received by RHCs. (Doc. CBSC8-09)

The following RHCs had submitted projects to be funded by the CBSC: MACHC, SAIHC, EAHC and SWAtHC. These projects had followed the procedures established by the CBSC and formed the basis of the first document mentioned in item 5 above. The CBSC studied and discussed all the submissions and adopted the Preliminary CBWP-2011. (**Annex C**).

5.2 Management Plan updating.

At the last meeting it was decided to develop Technical Specifications to transfer both historical records and actual MP to a web based database. The Task Group on Development of Database could not progress this matter, but the representative from NSHC & NHC (Norway) submitted a draft document related to the construction of a data base for the CBSC Management Plan (See **Annex D**). It was decided to continue examining this subject.

5.3 CB Procedures

The CBSC agreed that the “Procedures for submission of Projects” required a revision to make them less complicated and easier to use. A Drafting Group formed by Australia, Norway, USA and Germany was tasked to produce a revised version by September 2010.

6. Report from the CBSC to the IRCC2.

The Chairman prepared the CBSC report to the 2nd Meeting of the IRCC. This Committee was to meet the following days after the closure of CBSC8 and included a summary of the activities carried out, future plans and status of the implementation of the IRCC recommendations to the CBSC at the 1st IRCC meeting.

7. Any other business.

7.1 Captain Gorziglia provided information on the Haiti Donors Meeting which will be organized as part of the next MACHC Meeting, in support of this country. Also he provided background information of the two visits that the IHB paid to Haiti in 2008 and 2009.

The representative of PAIGH and the French CBSC member informed the CBSC about the request for support received from the authorities of Haiti. Besides the support that USA has already started, the CBSC agreed on its readiness to consider at any time the request of support to related projects that may be submitted by MACHC, such as the organization of a **Basic Hydrography and Nautical Charting Workshop** It was agreed to communicate this decision to the Chairman of MACHC (RHC to which Haiti

pertains) and request from MACHC a report on the specific projects to be supported. The next MACHC meeting in November should address this topic.

7.2 For the first time the CBSC has been approached by two companies from the hydrographic industry sector offering to present Capacity Building projects carried out and to share experiences gained. The Chairman and Vice-Chairman having discussed this matter decided to have an Open Session where the representatives of CARIS and ESRI could give their presentations to the CBSC members. The Sub-Committee appreciated both presentations and agreed that contributions from this sector were valuable and in line with the Sub-Committee objectives.

8. Date and place of the 9th CBSC Meeting

It was agreed to hold the 9th CBSC Meeting in Niteroi, Brazil, along the 3rd IRCC meeting, from 23 to 25 May 2011.

9. List of Actions agreed.

The Sub-Committee adopted the Action List as in Annex E.

10 Closure.

The meeting closed at 1130 on 16 June 2010.

ANNEXES:

Annex A. List of Participants

Annex B. Updated CBWP- 2010

Annex C. Adopted Preliminary CBWP-2011

Annex D. Draft Specifications for the MPDB

Annex E. CBSC8 Action List