

**13th MEETING OF THE IHO CAPACITY BUILDING SUB-COMMITTEE
IHO-CBSC13
Mexico City, Mexico, 27-29 May 2015**

DRAFT AGENDA AND TIMETABLE

Note: Presenters of papers in parentheses ().

Time	DAY ONE OF CBSC13 – Wednesday 27 May	Action
08h00	Registration	All
09h00	<p>1. a. Opening Remarks Opening of the meeting and welcome.</p> <p>b. Introductions Participants will be invited to introduce themselves.</p> <p>c. Administrative Arrangements <i>Docs: CBSC13-01A List of Documents (IHB)</i> <i>CBSC13-01B rev3 List of Participants (IHB)</i> <i>CBSC13-01C CBSC Membership (IHB)</i> <i>CBSC13-01D ToR and RoP (IHB)</i> <i>CBSC13-01E ToR for the CB Coordinators (IHB)</i></p> <p>Logistic guidance and information. Documents are presented and updated as necessary. The draft ToR for the CB Coordinators is reviewed and approved.</p>	<p>Chair/Host/ IHB</p> <p>All</p> <p>Host/IHB</p>
09h50	<p>2. Approval of Agenda <i>Doc: CBSC13-02 rev3 Agenda and Timetable (IHB)</i></p> <p>Participants are invited to comment the agenda and timetable in case updates are necessary. Agenda is adopted.</p>	Chair
10h00	<p>3. Matters arising from Minutes of CBSC12 Meeting <i>Docs: CBSC13-03A Minutes of CBSC12 (IHB)</i> <i>CBSC13-03B rev1 Status of Action List from CBSC12 (IHB)</i></p> <p>Approval of the CBSC12 Minutes. List of Actions is reviewed and updated.</p>	Chair
10h30	<p>4. Report by the Chair and the IHB <i>Docs: CBSC13-04A Report by the Chair (Chair)</i> <i>CBSC13-04B Report by the IHB (IHB)</i></p> <p>Highlights from the Chair and the IHB on ongoing issues and the future of the IHO Capacity Building.</p>	Chair

Time	DAY ONE OF CBSC13 – Wednesday 27 May (Cont.)	Action
11h00	<p>5. IHO 2014 CBWP</p> <p>5.1 CB Management</p> <p><i>Docs: CBSC13-05.1A Closed 2014 CBWP (IHB)</i> <i>CBSC13-05.1B Updated 2015 CBWP (IHB)</i></p> <ul style="list-style-type: none"> - Coordination of CB activities with ROK and Japan - Joint IHO/IMO/WMO/IOC/IALA/IAEA/FIG CB Coordination Meeting - Assessment of and feedback to the 2014 CBWP and 2015 CBWP 	<p>Chair</p> <p>Chair</p> <p>Chair</p>
11h30	Coffee break	Host
12h00	<p>5.1 CB Management</p> <p>Continuation of item 5.1</p>	<p>Secretary</p> <p>Chair</p>
12h30	<p>5.2 CB Assessment and CB Provision</p> <p><i>Docs: CBSC13-05.2A1 C-55 Status and Developments (IHB)</i> <i>CBSC13-05.2A2 CATZOCs for the C-55 Database (IHB)</i> <i>CBSC13-05.2B NIOHC Report</i> <i>CBSC13-05.2C RSAHC Report</i> <i>CBSC13-05.2D SAIHC Report</i> <i>CBSC13-05.2E MACHC Report</i> <i>CBSC13-05.2F EAHC Report</i> <i>CBSC13-05.2G SEPRHC Report</i> <i>CBSC13-05.2H SWPHC Report</i> <i>CBSC13-05.2I SWAtHC Report</i> <i>CBSC13-05.2J MBSHC Report</i> <i>CBSC13-05.2K EAHC Report</i></p> <ul style="list-style-type: none"> - C-55 Status - High-level visits - Technical visits - Report of courses, workshops and seminars 	<p>Secretary</p> <p>IHB</p> <p>RHC Reps.</p> <p>RHC Reps.</p>
14h00	Group photo followed by lunch break	Host
15h15	<p>5.2 CB Assessment and CB Provision (cont.)</p> <p>Continuation of item 5.2</p>	RHC Reps.
16h00	Coffee break	Host
16h15	<p>5.2 CB Assessment and CB Provision (cont.)</p> <p>Continuation of item 5.2</p>	RHC Reps.

Time	DAY ONE OF CBSC13 – Wednesday 27 May (Cont.)	Action
17h00	END OF DAY ONE	Chair
18h00-21h00	Ice breaker (Tacos Xotepingo)	Host

Time	DAY TWO OF CBSC13 – Thursday 28 May	Action
09h00	<p>5.3 New developments and projects for CB</p> <p><i>Docs: CBSC13-05.3A Risk Assessment (SWPHC)</i> <i>CBSC13-05.3C CB Developments in EAHC (EAHC)</i> <i>CBSC13-05.3D Definition Study for Long Term Project (EAHC)</i> <i>CBSC13-05.3E Strengthening the Hydrographic Capacities in the MACHC (Mexico)</i></p> <p>Reports and presentations on ongoing developments in RHCs:</p> <ul style="list-style-type: none"> a) SWPHC (Risk assessment) b) MACHC (OECS Project) c) EAHC developments d) EAHC Project e) Strengthening the Hydrographic Capabilities in the MACHC 	<p>SWPHC MACHC EAHC EAHC Mexico</p>
11h30	Coffee break	Host
12h00	<p>5.3 New developments and projects for CB</p> <p>Continuation of item 5.3 followed by the analysis and decisions for future actions.</p>	RHC Reps.
13h00	<p>6. Strategic Issues of the CBSC</p> <p><i>Docs: CBSC13-06A IHO Capacity Building Strategy (IHB)</i> <i>CBSC13-06B Proceedings of the EIHC5, Decision 11 (IHB)</i></p> <p>6.1 Revised CB Strategy 6.2. Way Ahead for CB Strategy 6.3 Procurement of Equipment (CBSC12 Action 49)</p> <p>The meeting will discuss the revised IHO CB Strategy and the way ahead for the CB Strategy.</p>	<p>Chair Chair Chair</p>
14h15	Lunch break	Host

Time	DAY TWO OF CBSC13 – Thursday 28 May (Cont.)	Action
15h15	<p>7. Operational issues of the CBSC</p> <p>7.1 Impact of the revised IHO CB Strategy on the Management Plan <i>Doc: CBSC13-07.1 IHO CB Strategy (Chair)</i> Analyse the impact of principles and phases of the IHO CB Strategy in respect to the operational aspects of the Management Plan.</p> <p>7.2 CB Procedures <i>Doc: CBSC13-07.2 Draft CB Procedure 9 on Technical Visits (SAIHC)</i> Review of the current structure of the CB Procedures and the draft CB Procedure 9 on Technical Visits.</p> <p>7.3 CB Management System update <i>Doc: CBSC13-07.3 CB Management System update (IHB)</i> Analyse the issues for the development of the CB Management System</p>	<p>Chair</p> <p>Chair SAIHC</p> <p>Secretary</p>
16h15	Coffee break	Host
16h30	<p>7. Operational issues of the CBSC</p> <p>7.4 Performance Indicators and Statistics <i>Docs: CBSC13-07.4A IHO Strategic Plan 2009 (IHB)</i> <i>CBSC13-07.4B Performance Indicators (Chair)</i> Discussion on the requirements for the Performance Indicators and the establishment of the relevant statistics related to CB.</p> <p>7.5 Review of the 5-year RHC Work Plans <i>Doc: CBSC13-07.5A 5-year CB Work Plan (SWPHC)</i> Discussion on the revision of the 5-year Work Plans of the RHCs (CBSC12 Action 47)</p>	<p>Secretary</p> <p>Chair</p>
17h30	END OF DAY TWO	Chair
18h00-21h00	Social event (roast with Mexican music) in the naval club (no host event)	Host

Time	DAY THREE OF CBSC13 – Friday 29 May	Action
09h00	<p>8. Management Plan <i>Docs: CBSC13-08A CB Fund Report (IHB)</i> <i>CBSC13-08B Draft Management Plan (IHB)</i></p> <p>8.1 Inputs received from RHCs, analysis and decision Analysis and revision of the Management Plan and the CB Fund report.</p>	Chair
11h30	Coffee break	Host

Time	DAY THREE OF CBSC13 – Friday 29 May (Cont.)	Action
12h00	8.1 Inputs received from RHCs, analysis and decision (Cont.) Continuation of item 8.1	Chair
12h30	8.2 Management Plan Update Adoption of the Updated Management Plan.	Chair
13h00	9. Report from the CBSC to the IRCC7 Meeting Preparation of the CBSC Chair report to the IRCC7 Meeting.	Chair
13h45	10. Any other business <i>Docs: CBSC13-10A S-100 Basic Training Course (Rep. of Korea)</i> <i>CBSC13-10B TC65 submission - UN Delivered as One (IHB)</i> <i>CBSC13-10C TC65 submission - Country Maritime Profile (IHB)</i> <i>CBSC13-10D TC65 submission - input to ITCP 2016-2017 (IHB)</i> CBSC discuss any other business.	ROK
14h15	Lunch	Host
15h15	11. Next CBSC Meetings (venue and date) Confirmation of the dates and venue for CBSC14 and for CBSC15. If possible, definition of the dates and venue for CBSC16. Participants expected to offer to host the coming meetings.	Chair
16h00	Coffee break	Host
16h15	12. Review of the List of Actions <i>Doc: CBSC13-12 Draft list of actions from CBSC13 (IHB)</i> CBSC reviews the List of Actions with deadlines and assigned lead. <i>Doc. CBSC13-12</i> will be drafted during the meeting.	Chair
17h00	CLOSURE	Chair