

**ROOM RESERVATION FORM  
CBSC14**



**Armed Forces Officers Club and Hotel Abu Dhabi, United Arab Emirates**

New                       Amendment                       Cancellation

**CBSC14 (BAYANAT) 24-26 May 2016**

**To Reserve Your Room, Mail or Fax to:**

**Attn: Reservation Department and Sales Department**

**Tel: +971 2 441 5900**

**Fax: +971 2 441 5339**

**Email: [reservation@afoc.mil.ae](mailto:reservation@afoc.mil.ae) or [sales@afoc.mil.ae](mailto:sales@afoc.mil.ae)**

PLEASE SEND THIS FORM BY FAX OR EMAIL DIRECTLY TO THE HOTEL ON OR BEFORE **30 April 2016**

Guest Name \_\_\_\_\_  
Surname \_\_\_\_\_ First Name \_\_\_\_\_

Company \_\_\_\_\_

Business Address \_\_\_\_\_

Tel No. \_\_\_\_\_ Fax No \_\_\_\_\_ Email: \_\_\_\_\_

Arrival Date \_\_\_\_\_ Flight No \_\_\_\_\_ Time: \_\_\_\_\_

Departure Date \_\_\_\_\_ Flight No \_\_\_\_\_ Time: \_\_\_\_\_

No of Room (s) \_\_\_\_\_ No. of Guest (s) \_\_\_\_\_

Room Category	Single Room Rate		Double Room Rate
Standard Room	AED 522.00 net		AED 580.00 net
<b>Special Request</b> (Subject to Availability)	King Bed ( )	Twin Bed ( )	Non-Smoking ( )

*\*Above room rates are inclusive of 10% service charge and 6% tourism fee, buffet breakfast @ Al Bathna Restaurant & internet*

**Airport Pick-Up Arrangement** (If Requested): \_\_\_\_\_

**Abu Dhabi International Airport : AED 100.00 Net per way**

**Cancellation Policy** Cancellation or a reduction in the number of nights stay received after 30<sup>th</sup> April 2016 will be subject to a charge equivalent to 100% of original reserved stay.

**No Show Policy** No shows will result in a late cancellation charge equivalent to full duration of stay.

**Credit Card Guarantee** Please provide the credit card details to secure the room reservation.

**Credit Card Type** VISA ( )      MASTER CARD ( )      DINNERS ( )      AMEX ( )

For AMEX please provide the I/D No: \_\_\_\_\_

**Credit Card No** \_\_\_\_\_ **Expiry Date** \_\_\_\_\_

**Hotel Check-In/Check-Out Policy**

- Please be informed that the official check-in time is 14:00hrs and check out time is 12:00hrs
- In the event of early check-in before 12:00hrs, a full-day surcharge will be applicable for a guaranteed check-in.
- Early check in and late check out are subject to availability. Additional charges will apply.
- Any flight changes must be advised at least 24 hours prior to arrival.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_