

**15<sup>th</sup> MEETING OF THE IHO CAPACITY BUILDING SUB-COMMITTEE  
IHO-CBSC15  
Paramaribo, Suriname, 7-9 June 2017**

**LIST OF ACTIONS  
(Updated 7 February 2018)**

| <b>N.</b> | <b>Action (Agenda item)</b>  | <b>Responsible</b>        | <b>Deadline</b>                          | <b>Status</b> |
|-----------|--|---------------------------|--|---------------|
| 1.        | to write to the CB Coordinators the history of cooperation with the IMO (papers) and the actions requested for interacting with their maritime authorities (4) | Secretary                 | June 2017                                | DONE          |
| 2.        | to provide the FAMOS documents and references for the CBSC Members (5)   | Chair                     | done during the meeting                  | DONE          |
| 3.        | to upload the FAMOS documents and references to the IHO website (5)  | Secretary                 | June 2017                                | DONE          |
| 4.        | to report the outcomes of the Nautical Cartography events taking place during the 2017 International Cartographic Conference (ICC) to CBSC (5)                 | USCHC                     | CBSC16                                   |               |
| 5.        | to consider inviting Panama for the SEPRHC13 meeting (5)   | SEPRHC                    | July 2017                                | DONE          |
| 6.        | to consider having a permanent CB Coordinator in the region (5)  | SEPRHC                    | August 2017                              | DONE          |
| 7.        | to update the 2017 CBWP to reflect Decision 2 (5)  | Secretary                 | June 2017                                | DONE          |
| 8.        | to provide presentations about the HydroMAOC to the Secretary (6)  | France                    | June 2017                                | DONE          |
| 9.        | to upload the HydroMAOC presentations to the CB web pages (6)  | Secretary                 | June 2017                                | DONE          |
| 10.       | to consider inviting Member States from other regions to attend the TFT course in 2019 (6)   | EAHC/TRDC                 | when appropriate                         |               |
| 11.       | to update C-55 of the OECS Members and of the OTs, including the CATZOC shapefiles and report back to the CBSC (6)   | UK                        | CBSC16                                   |               |
| 12.       | to expand the information about the OECS, CME and Overseas Territories Seabed Mapping Programme to the CBSC15 (6)  | UK                        | done, doc. CBSC15-06G                    | DONE          |
| 13.       | to draft an amended version of the Strategy in line with Decision 13 (7)   | France, Norway UK and USA | done during the meeting, doc. CBSC15-07D | DONE          |
| 14.       | to address the outcomes of the meeting regarding A-1 Decision 16 on PRO-2 and  | Chair                     | IRCC9                                    | DONE          |

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|-----------|---|---|-------------------------|---------------|
|           | the proposed line of action during IRCC (7)   |   |                         |               |
| 15.       | to promote the delivery of the MSI content via e-learning in all RHCs in need (7)   | CB Coordinators                         | permanent               |               |
| 16.       | to get feedback from the recent visiting teams and liaise with Norway and UK to submit a draft Procedure 9 to CBSC16 considering the need for self-assessment prior to the visit, reference to the IMSAS questionnaire, development of checklists and the access of the existing knowledge in the Secretariat by the Project Leader (8) | Vice-Chair and Secretary                | CBSC16                  | ONGOING       |
| 17.       | to investigate the use of the CIS and the CBMS to provide the existing knowledge on the countries to be visited for the Project Leader prior to the visit (8)   | Secretary                               | CBSC16                  | ONGOING       |
| 18.       | to provide the assessment on the status of CB Phases (Procedure 11) to the Secretary (8)  | CB Coordinators (that not have done so) | October 2017            | ONGOING       |
| 19.       | to improve the format of the certificate model in Procedure 12 before publishing it (8)   | Secretary                               | July 2017               | DONE          |
| 20.       | to publish the CB Procedures 10, 11 and 12 after completion of Action CBSC15/19 (8)   | Secretary                               | July 2017               | DONE          |
| 21.       | to prepare a draft revised Procedure 4 taking into account the existence of the NHC in the countries to be supported and submit to CBSC (8)   | Secretary                               | CBSC16                  | ONGOING       |
| 22.       | to publish the 2017 CBWP in the IHO website (9)   | Secretary                               | July 2017               | DONE          |
| 23.       | to remove the first two EAHC projects as requested by its CB Coordinator (9)  | Secretary                               | done during the meeting | DONE          |
| 24.       | to provide evidence to the CBSC that a Technical Visit to Timor Leste is necessary in 2018 (9)  | EAHC CB Coordinator                     | October 2017            |               |
| 25.       | to investigate the possibility to merge the MSDI Workshops accepted for 2018 (9)  | RSAHC and NIOHC CB Coordinators         | October 2017            |               |
| 26.       | to report to IRCC that despite the MSDI courses provided by Industry in recent years no instructors from Hydrographic   | Chair                                   | IRCC9                   | DONE          |

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|-----------|--|--------------------|-----------------|---------------|
|           | Services are available to deliver MSDI trainings (9)   |                    |                 |               |
| 27.       | to publish the Adopted 2018 CBWP in Annex D (9)  | Secretary          | July 2017       | DONE          |
| 28.       | to prepare a report to the IRCC9 considering the points discussed under agenda item 10 (10)  | Chair              | IRCC9           | DONE          |
| 29.       | to write a letter of acknowledgment to Nigeria for the contribution of Mr. Olumide Omotoso and invite for the continuation of the support as a Member of the CBSC (12) | IHO Secretariat    | July 2017       | DONE          |