

**16th MEETING OF THE IHO CAPACITY BUILDING SUB-COMMITTEE
IHO-CBSC16
Goa, India, 30 May - 1 June 2018**

DRAFT LIST OF ACTIONS AND DECISIONS

1. Opening remarks, introductions and administration

Decision 1: to endorse the revised CBSC ToR and RoP.(doc. *CBSC16-01D*)

2. Approval of Agenda

Decision 2: Agenda was adopted as amended (doc. *CBSC16-02 rev.1*).

3. Matters arising from Minutes of CBSC14 Meeting

Decision 3: to approve the CBSC15 Report (doc. *CBSC16-03A*) and Action List, as updated by the CBSC16 (doc. *CBSC16-03B*).

4. Reports by the Chair and the IHO Secretariat

Action 1: Chair to bring the IMO issues to the IRCC and request to encourage MSs to engage with their delegations in the IMO to provide support to the IMO Member States that are not IHO Members to comply with SOLAS Chapter V (deadline: IRCC10)

Decision 4: to note the reports under agenda item 4 (docs. *CBSC16-04A* and *CBSC16-04B*)

5. Regional Assessment of CB Activities

5.1 Reports of the Regional Hydrographic Commissions (RHC)

Action 2: USA to liaise with the IHO Secretariat for the preparation of the call for candidates to the Chart Adequacy Workshop in 2019 via CL (deadline: September 2018).

Action 3: Secretariat to issue a CL calling for candidates to the Chart Adequacy Workshop in 2019 in accordance with the information provided by USA (deadline: after Action 2).

Decision 5: to note the value and effectiveness of preceding SWPHC meetings with CB related workshops.

Decision 6: to note SWPHC's commitment in carrying forward hydrographic, nautical cartographic and capacity building activities in close alignment with IHO objectives and goals.

Decision 7: to note the reports under agenda item 5.1 (Reports from the RHCs, docs. *CBSC16-05.1A* to *M*).

5.2 Update and closure of the 2017 CBWP

Decision 8: to approve the closed 2017 CBWP (doc. *CBSC16-05.2*).

6. Regional projects for CB

Action 4: ROK to liaise with Malaysia and UKHO to consider the possibility to release the TFT training material and to report back to CBSC (deadline: November 2018).

Decision 9: to acknowledge the CB work done in the EAHC in the past 15 years.

Decision 10: not to endorse the proposal for a dedicated person devoted to the EAHC in the IHO Secretariat.

Action 5: Chair to address the need for resources for Capacity Building (resource mobilization officer) to allow for the comprehensive projects of CB (deadline: IRCC10).

7. Outcomes of the 1st meeting of the IHO Council and the Strategic Issues of the CBSC

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8. Operational issues of the CBSC

8.1 Draft CB Procedures 9

Action 6: RHC CB Coordinators review draft CB Proc 9 and identify areas that could be simplified and provide input to the Secretary and the Vice-Chair for the TV and HV (deadline: October 2018).

Action 7: Vice-Chair and Secretary to compile the inputs and provide a new draft to the CBSC for adoption during CBSC17 (deadline: December 2018).

Decision 11: to have one single report for each country visited by an IHO visiting team.

8.2 CB Management System update

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8.3 C-55 Status and Developments

Decision 12: CBSC to review C-55 as indicated in doc. CBSC16-08.3B.

Decision 13: to establish a C-55 Review Project Team (C-55RPT).

Decision 14: to consider introducing CATZOC information as an interim solution as an indicator for survey adequacy.

Action 8: Chair to invite the IRCC to support the use of CATZOC information as an interim solution as an indicator for survey adequacy and to encourage Member States, via RHCs, to provide CATZOC information for C-55, directly or via RENCs (deadline: IRCC10).

Action 9: Chair to encourage IRCC to invite the IHO Secretary to make the IHO GIS and CIS available to Member States (deadline: IRCC10).

Decision 15: to approve the ToR/RoP of the C-55RPT and appoint Norway (Evert Flier), UK (Jeff Bryant) and France (Vincent Lamarre) as Chair, Vice-Chair and Secretary, respectively.

8.4 Performance Indicators and Statistics

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8.5 National Hydrographic (Coordinating) Committee (NHC/NHCC)

Action 10: Secretary to compile legislation and related documents for NHC, best cases, uses, benefits, stakeholders and distribute to the CBSC (deadline: August 2018).

Action 11: CBSC Members to provide comments and feedback to the Secretary (deadline: November 2018).

Action 12: Secretary to compile inputs and comments from CBSC Members and provide a draft guiding document to CBSC (deadline: CBSC17).

8.6 Review of the 3-year RHC Work Plans 2018-2020

Decision 16: to note the reports under agenda item 8 (docs.)

9. CB Management

9.1 Update of the 2018 CBWP

Decision 17: to add 3 010 Euros in activity P-07 of the 2018 CBWP to allow the participation of 2 members from RSAHC in the Phase 1 Skills training to be conducted in India, later in 2018.

Decision 18: to approve the extraordinary proposal for a high-level visit to Angola in 2018.

Decision 19: to adopt the 2018 CBWP (as off 1 June 2018).

9.2 Finance Report

Decision 20: to approve the Finance Report (doc. *CBSC16-09.2*).

Decision 21: to transfer the 2018 CBWP surplus to be used in the 2019 CBWP.

9.3 Management Plan

Decision 22: to approve the 2019 CB Management Plan (doc. *CBSC16-09.3*).

Action 13: Secretary to develop the 2019 CBWP considering the 2019 CB Management Plan (done during the meeting).

9.4 Adoption of the 2019 CBWP

Decision 23: to approve the 2019 CBWP (doc. *CBSC16-09.4A*).

10. Report from the CBSC to the IRCC10 Meeting

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11. Any other business

Action 14: Chair to request to the IRCC to task MSDIWG to consider developing basic MSDI training material in order to allow RHCs to deliver trainings with their own personnel (deadline: IRCC10).

Action 15: CB Coordinators to consider making training material available via the IHO website (permanent).

Action 16: CBSC Members to provide input for the organization of the CB/IBSC stakeholders' seminar (deadline: August 2018).

Action 17: Chair to write to the RSAHC Chair raising awareness of the importance of having a permanent and operational CB Coordinator (deadline: July 2018).

12. Next CBSC Meetings (venue and date)

Decision 24: to adopt the dates for future meetings of the CBSC as below:

- a) CBSC17: 29 – 31 May in Italy (venue TBD)
- b) CBSC18: May / June 2020 – Gdynia, Poland
- c) CBSC19: May / June 2021 – Galapagos, Ecuador
- d) CBSC20: May / June 2022 – Japan (to be confirmed)

13. Review of the List of Actions

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14. Closure

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