

**16<sup>th</sup> MEETING OF THE IHO CAPACITY BUILDING SUB-COMMITTEE**  
**IHO-CBSC16**  
**Goa, India, 30 May - 1 June 2018**

**LIST OF ACTIONS**

<b>N.</b>	<b>Action (Agenda item)</b>	<b>Responsible</b>	<b>Deadline</b>	<b>Status</b>
1.	bring the IMO issues to the IRCC and request to encourage Member States to engage with their delegations in the IMO to provide support to the IMO Member States that are not IHO Members to comply with SOLAS Chapter V	Chair	IRCC10	
2.	liaise with the IHO Secretariat for the preparation of the call for candidates to the Chart Adequacy Workshop in 2019 via CL (5.1d)	USA	September 2018	
3.	issue a CL calling for candidates to the Chart Adequacy Workshop in 2019 in accordance with the information provided by USA (5.1d)	Secretariat	after action 2	
4.	liaise with Malaysia and UKHO to consider the possibility to release the TFT training material and to report back to CBSC (6e)	ROK	November 2018	
5.	address the need for resources for Capacity Building (resource mobilization officer) to allow for the comprehensive projects of CB (6f)	Chair	IRCC10	
6.	review draft CB Procedure 9 and identify areas that could be simplified and provide input to the Secretary and the Vice-Chair for the technical and high-level visits (8.1)	CB Coordinators	October 2018	
7.	compile the inputs to draft CB Procedure 9 and provide a new draft to the CBSC for adoption during CBSC17 (8.1)	Vice-Chair and Secretary	December 2018	
8.	invite the IRCC to support the use of CATZOC information as an interim solution as an indicator for survey adequacy and to encourage Member States, via RHCs, to provide CATZOC information for C-55, directly or via RENCs (8.3)	Chair	IRCC10	
9.	encourage IRCC to invite the IHO Secretariat to make the IHO GIS and CIS available to Member States (8.3)	Chair	IRCC10	
10.	compile legislation and related documents for NHC, best cases, uses, benefits, stakeholders and distribute to the CBSC on legislation for NHC, according to Actions 10 and 11 (8.5)	Secretary	August 2018	

N.	Action (Agenda item)	Responsible	Deadline	Status
11.	provide comments and feedback to the Secretary on legislation for NHC, according to Action 10 (8.5)	CBSC Members	November 2018	
12.	compile inputs and comments from CBSC Members and provide a draft guiding document to CBSC (8.5)	Secretary	CBSC17	
13.	develop the 2019 CBWP considering the 2019 CB Management Plan (9.3)	Secretary	During the meeting	
14.	request to the IRCC to task MSDIWG to consider developing basic MSDI training material in order to allow RHCs to deliver trainings with their own personnel (11)	Chair	IRCC10	
15.	consider making training material available via the IHO website (11)	CB Coordinators	Permanent	
16.	provide input for the organization of the CB/IBSC stakeholders' seminar (11)	CBSC Members	August 2018	
17.	write to the RSAHC Chair raising awareness of the importance of having a permanent and operational CB Coordinator (11)	Chair	July 2018	