

**17<sup>th</sup> MEETING OF THE IHO CAPACITY BUILDING SUB-COMMITTEE**  
**IHO-CBSC17**  
**Genoa, Italy, 29-31 May 2019**

**REPORT**

**1. Opening Remarks, Introductions and Administrative Arrangements**

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**2. Approval of Agenda**

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**3. Matters arising from Minutes of CBSC16 Meeting**

Decision 1: to approve the Minutes and list of actions from CBSC16.

**4. Reports by the Chair and the IHO Secretariat**

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**5. Regional Assessment of CB Activities**

**5.1 Reports of the Regional Hydrographic Commissions (RHC)**

Action 1: MBSHC CB Coordinator to amend the report (doc. CBSC17-05.1B) in coordination with and taking into consideration the contributions from France, Italy, Norway and Spain (deadline: June 2019).

Decision 2: to note the value and effectiveness of preceding SWPHC meetings with CB related workshops.

Decision 3: to note SWPHC's commitment in carrying forward hydrographic, nautical cartographic and capacity building activities in close alignment with IHO objectives and goals

Decision 4: to note the reports under agenda item 5.1

**5.2 Update and closure of the 2018 CBWP**

Decision 5: to approve and close the 2018 CBWP.

**6. Regional or other projects for CB**

Action 2: Japan to provide additional information to the CB Coordinators on the Japan International Cooperation Agency (JICA) programme (deadline: June 2019).

Action 3: CB Coordinators to consider extra-programmes in their work plans and invite countries in their regions to respond to the questionnaire presented in doc. CBSC17-06I (deadline: July 2019).

Decision 6: to note reports and presentations under agenda item 6 and the efforts of the CB Coordinators in identifying and coordinating regional and national projects that contribute to the IHO CB Programme.

**7. Outcomes of the 2<sup>nd</sup> meeting of the IHO Council and the Strategic Issues of the CBSC**

Decision 7: to create a drafting group composed of New Zealand, Nigeria, Norway, Republic of Korea, United States, Chair (lead), Vice-Chair and Secretary, to draft a proposal on the way ahead with performance indicators in the scope of the revision of the IHO Strategic Plan.

Action 4: Draft Group to draft a proposal on the way ahead with performance indicators in the scope of the revision of the IHO Strategic Plan (deadline: August 2019).

## **8. Operational issues of the CBSC**

### **8.1 Draft CB Procedures 9**

Decision 8: to adopt the amendments proposed in doc. CBSC17-08.1, including the time frames of two weeks for the interim report (mainly for the recommendations) and two months for the final report.

Decision 9: New Zealand to be part of the Drafting Group and to support the development of a draft template for the implementation visits to be incorporated in a future revision of the CB Procedure 9 (deadline: June 2019).

Action 5: Drafting Group on Procedure 9 to incorporate the time frames of two weeks for the interim report (mainly for the recommendations) and two months for the final report (deadline: August 2019).

Action 6: Drafting Group to further develop the CB Procedure 9 including a template for implementation visits and report back to CBSC (deadline: CBSC18).

Action 7: Secretary to publish the amended Proc 9 in the IHO website when received from the Drafting Group (deadline: August 2019).

### **8.2 CB Management System update**

Decision 10: to acknowledge the work done by the Republic of Korea on the development of the CB Management System (CBMS) to support the work of the CBSC.

### **8.3 C-55 Status and Developments**

Action 8: CB Coordinators to engage with Member States and the Primary Charting Authorities to update C-55 regularly (Permanent).

Action 9: Secretariat to separate the survey reports from C-55 in three areas: shallower than 200m (without inland waters), deeper than 200m (without inland waters) and inland waters (all depths).

Decision 11: to endorse the use of CATZOC to generate inputs to C-55 as presented in the paper from UK and France (doc. [CBSC16-08.3B](#)) as the short-term solution to improve consistency in C-55.

Decision 12: to approve the continuation of the C-55RPT under the existing Terms of Reference.

Action 10: CBSC Chair to request the IRCC to invite the RHCs to encourage Member States to use CATZOC to generate the input for C-55 in a consistent and harmonized way (reference doc. [CBSC16-08.3B](#)) (deadline: IRCC11).

Action 11: C-55RPT to propose and define the scope for future work using CATZOC in a GIS environment and the differentiation of uses as the future of C-55, engaging with the DQWG (deadline: CBSC18).

Action 12: Chair to investigate with the HSSC/DQWG and RHCs the way forward based on the findings of the C-55RPT (deadline: IRCC12 and HSSC12).

### **8.4 Performance Indicators and Statistics**

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### **8.5 National Hydrographic (Coordinating) Committee (NHC/NHCC)**

Action 13: CB Coordinators to reach National Hydrographic Committee (NHC) legal documents, terms of reference and guidance documents for the establishment and operation of a NHC and inform the Secretary (deadline: November 2019).

Action 14: Secretary to report the best practices and guidance for the establishment and operation of a NHC to the CBSC (deadline: CBSC18).

### **8.6 Review of the 3-year RHC Work Plans 2018-2020**

Decision 13: to note the reports under agenda item 8.

## **9. CB Management**

### **9.1 Update of the 2019 CBWP**

### **9.2 Finance Report**

Decision 14: to change activity A-08 of the 2019 CBWP from a TV to a HV/TV.

Action 15: EAHC CB Coordinator to liaise with the IHO Secretariat to coordinate any possible follow on visit to Cambodia (deadline: October 2019).

Decision 15: to approve an extraordinary TV to Iran for 2019 as activity P-12 of the 2019 CBWP.

Decision 16: to remove P23, P27, P29, P-30 from 2019 CBWP

Decision 17: to cancel the following activities from the 2019 CBWP: P-05 (2 600 €), P-06 (2 600 €), P-13 (2 400 €), P-17 (2 400 €), P-18 (24 876 €), P-19 (18 200 €) and P-34 (23 050 €), a total of 76 126 €.

Decision 18: to approve the 2019 Updated CBWP (Annex NNN)

Action 16: Secretary implement Decisions CBSC17/14, 15, 16 and 17 (deadline: June 2019).

Decision 19: to approve the Finance Report (doc. CBSC17-09.2).

### **9.3 Management Plan**

Action 17: SEPRHC CB Coordinator to review costs of the MSI workshop, submitted to 2020 (deadline: June 2019).

Action 18: SEPRHC CB Coordinator to coordinate the MSI workshop with the WWNWS-SC Chair and consider the offer from Spain to provide an instructor (deadline: June 2019).

Action 19: SAIHC to consider combining the TV to Madagascar and to Comoros and report to the CBSC Chair and Secretary (deadline: June 2019).

Action 20: NIOHC to consider inviting Somalia to request a needs assessment visit to the IMO regarding SOLAS Chapter V (deadline: June 2019).

Decision 20: to approve the CB Management Plan for 2020 with the possibility of amendments from Actions CBSC17/17 and 19.

Action 21: Secretary to amend the CB Management Plan for 2020 pending the information provided from Actions CBSC17/17 and 19 (deadline: June 2019).

Action 22: CB Coordinators to contact Member States in their regions to report national efforts that contribute to the CB Programme (including an estimation of the financial value) to the Secretary (deadline: December 2019, Permanent).

Action 23: Secretary to compile the inputs from Action CBSC17/22 and report back to the CBSC (deadline: CBSC18, Permanent).

Action 24: Chair to investigate the possibility of a formal proposal to increase the share of the annual contributions of the IHO Member States in order to increase the annual input from the IHO Budget in a stable and sustainable way (deadline: IRCC11).

Decision 21: to establish a Project Team on Outreach with Norway (lead), Nigeria, Republic of Korea, South Africa, Chair, Vice-Chair and Secretary to define the way ahead for the outreach of CB activities in order to increase the visibility of work done and the achievements.

Action 25: CB Members to gather photographs and other promotional material and forward them to the Secretary (deadline: CBSC18).

Action 26: Project Team on Outreach (PTOutreach) to draft the way ahead for promoting and increasing the visibility of work done and the achievements .

Action 27: IHO Secretariat to issue a circular letter on the outcomes of CBSC17, including an invitation to Member States to consider participating in existing activities in other RHCs with their own resources (deadline: June 2019).

#### **9.4 Adoption of the 2020 CBWP**

Decision 22: to approve the 2020 CBWP.

Action 28: Secretary to publish the 2020 CBWP (deadline: June 2019).

#### **10. Report from the CBSC to the IRCC11 Meeting**

Action 29: Chair to report the key aspects of CB to the IRCC (deadline: IRCC11).

#### **11. Any other business**

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#### **12. Next CBSC Meetings (venue and date)**

Decision 23: to hold the next meetings as follows:

CBSC18: 27-29 May 2020 in Gdansk, Poland (pending confirmation)

CBSC19: 14-16 June 2021 in Monaco, with the CB/IBSC Stakeholders Seminar on 17-18 June

CBSC20: May / June 2022 – Ecuador (pending confirmation)

CBSC21: May/June 2023 - Japan (pending confirmation)

Action 30: Chair to address Ecuador to consider having the CBSC20 meeting in 2022 (deadline: June 2019).

Action 31: Chair to address Japan to consider having the CBSC21 meeting in 2023 (deadline: June 2019).

#### **13. Review of the List of Actions**

Decision 24: to approve the draft list of actions and decisions (doc. CBSC17-13).

#### **14. Closure**

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