

WWNWS7
IHB, Monaco - 24 to 27 August 2015

List of Actions (updated: 11 January 2016)

Agenda Item	Subject	Status / Due Date	Comments	Action By
From WWNWS4 List of Actions				
WWNWS3 3.3.4B	NAVAREA XV (Chile) and NAVAREA XVI (Peru) to consider contingency planning for the provision of NAVAREA services and include updated information in their Self Assessment submissions to WWNWS4	WWNWS78	Chile and Peru to work on the implementation of the contingency plan Internal contingency plans almost in place, once completed will commence work on external	NAVAREA XV and XVI
WWNWS4 3.2. X	NAVAREA X Self assessment	WWNWS68	WMO to work with PNG representative for Met Warning Services in Area P with oversight from NAVAREA X Coordinator Area P not in operation, NAVAREA X to engage with WMO when appropriate	WMO
WWNWS5 List of Actions				
WWNWS5 4.11	Improve the CD on MSI self-training	WWNWS78	On going	IHB
WWNWS6 List of Actions				
WWNWS6 3.2	NAVAREA XV Self-Assessment	December 2014 WWNWS8	NAVAREA XV to transmit cancelation messages and serialise In-Force Bulletin messages On going	NAVAREA XV

WWNWS6 4.6	Joint IMO/IHO/WMO Manual on MSI	December 2014 2015	NAVAREA Coordinators to provide link to National Coordinators for IHO website for access to relevant MSC and COMSAR.Circs on MSI: http://www.iho.int/mtg_docs/com_wg/CPRNW/WWNWS_Publications_&_Documents/MSIPubs_Docs.htm Outreach to be proactive rather than reactive; highlight RHC meetings to NAVAREA Coordinators to ensure input; highlight to IRCC and provide NAVAREA Contact list to ensure invited to RHC meetings.	All/IHB
WWNWS6 5.2	Capacity Building	March 2015 2016	Review IHB document and proposed process, provide input to Regional CB Coordinators on coastal states identified as requiring training and prioritize if possible, copy to Chair, provide link to Regional CB Coordinators: http://www.iho.int/mtg_docs/com_wg/CBC/CBC_Misc/CBSC_members.pdf NAVAREA I noted that cartographic personnel rather than operation MSI personnel were often found attending courses; concerned not training correct people. Chair to discuss situation with DCoord and CBSC secretary. CBSC to invite appropriate attendees and trainers.	All/Chair/IHB
WWNWS7 List of Actions				
WWNWS7 3.2	Self Assessment	WWNWS8 Complete	Amend Self Assessment template to include details of requests received by email for in-force navigation warnings	IHB
WWNWS7 3.2- XVII_XVIII	Self Assessment	September 2015 Complete	Submit amended list of NAVAREA Coordinator contact details to IMO	IHB

WWNWS7 3.2. XX_XXI	Self Assessment	September 2015 Complete	Up date Warning on the Web graphic to include NAVAREA XX & XXI link: http://structure.mil.ru/structure/forces/hydrographic/info/notices.htm	IHB
WWNWS7 3.3.1b	IMO NAVTEX Panel Report	WWNWS8	Chair IMO NAVTEX Panel to investigate central Mediterranean NAVTEX service area boundary to east of Malta and provide feedback to Malta, Greece and NAVAREA III Coordinator	NAVAREA III/NAVTEX Coordinating Panel
WWNWS7 3.3.1b	IMO NAVTEX Panel Report	WWNWS8	To agree and document the service area boundary between Malta and Greece	NAVAREA III
WWNWS7 3.3.2	IMO SafetyNET Panel Report	WWNWS8	IMO to provide guidance on how to include Iridium and other new service providers into MSI guidance documentation, taking into consideration of WWNWS-SC to have separate Iridium MSI guidance documents	IMO
WWNWS7 3.3.4	IOC TOWS-WG Report	1 November 2015	Provide contact details of NAVAREA and METAREA Coordinators to IOC NAVAREA Coordinators list forward to IOC on 3 September	IHB/WMO
WWNWS7 3.3.4	IOC TOWS-WG Report	1 November 2015	Provide details for downloading COMSAR/Circ.51 and future METAREA NCSR/Circ directly by IOC	IMO
WWNWS7 3.3.7	Contingency Planning	WWNWS8	Continue to put contingency plans in-place and to exercise those already agreed; to be highlighted in Self-Assessments reports	All
WWNWS7 3.4.5	WWNWS-SC Report	25 December 2015	Highlight to NCSR3 usage of the Joint Manual by MSI providers to ensure correct terminology and formats are used by National coordinators so that messages are structured and compliant with ECDIS requirements	Chair/IHB
WWNWS7 4.1	MSI Documentation	DRWG14 Complete	Include CB MSI Training course material in agenda for inclusion in the review cycle	IHB
WWNWS7 4.1	MSI Documentation	DRWG14 Complete	Include A.664(16), MSC.306(87) and MSC.305(87) for review in agenda	IHB

WWNWS7 4.1	MSI Documentation	1 November 2015 Complete	Provide details of appropriate recipients within national organizations for letter to support future attendance at WWNWS-SC meetings Limited response by NAVAREA Coordinators	Chair/All
WWNWS7 4.1	MSI Documentation	1 January 2016 Complete	Draft letter to re-enforce need for attendance at WWNWS-SC and DRWG meetings due to the significant changes that will take place with documentation and GMDSS over the next 4 years	IHB
WWNWS7 4.1	MSI Documentation	NCSR3 Complete	Include reference in cover document to IMO of WWNWS-SC and JCOMM ETMSS review process for MSI documentation, note document submitted jointly by IHO and WMO	IHB
WWNWS7 4.2	MSI Documentation	DRWG14 Complete	Investigate acknowledging contribution of IHO and WMO to preparation and maintenance of Joint MSI Manual, also investigate publication of French and Spanish versions of MSC.1/Circ.1310/Rev.1	IMO
WWNWS7 4.5	MSI Documentation	DRWG14 Complete	Clarify apparent inconsistencies between piracy guidance documents (IAMSAR Manual, MSC.1/Res.87(28) and MSC.1/Circ.1334)	IMO
WWNWS7 4.5	MSI Documentation	WWNWS8	Provide up-date on number of piracy alters issued	Inmarsat
WWNWS7 4.6	MSI Documentation	1 January 2016 Complete	Include IMO and WMO crests on front cover of new edition of S-53	IHB
WWNWS7 4.7 & 4.8	MSI Documentation	18 September Complete	Inputs to SafetyNET and NAVTEX Manual	WMO
WWNWS7 4.7 & 4.8	MSI Documentation	7 October Complete	Circulate draft revisions of SafetyNET and NAVTEX manuals for comment	NAVAREA-I
WWNWS7 4.7 & 4.8	MSI Documentation	14 October Complete	Provide comments on drafts	All
WWNWS7 4.7 & 4.8	MSI Documentation	21 October Complete	Final circulation of final drafts of SafetyNET and NAVTEX manuals	NAVAREA-I

WWNWS7 4.7 & 4.8	MSI Documentation	27 November Complete	Submit draft versions of SafetyNET and NAVTEX manuals to IMO NCSR3 from WWNWS-SC	IHB
WWNWS7 4.13	ToRs and RoPs	19 September Complete	Include suggested revisions for comment and include as annex to meeting report	IHB
WWNWS7 5.1/5.2	RHC	IRCC8	Provide NAVAREA Coordinator contact details to RHC chairs and IRCC to ensure appropriate people are invited to RHC meetings	IHB
WWNWS7 5.1/5.2	RHC	23 October	Review proposed annex to National Reports and provide feedback	All
WWNWS7 5.1/5.2	RHC	WWNWS8	Provide Self Assessment reports to RHCs for publication in advance of their meetings	All
WWNWS7 5.1/5.2	CB MSI Training	CBSC8	Clarify correct terminology for title of MSI Training course to ensure appropriate personnel are selected to attend and ensure funds are targeted	IHB
WWNWS7 5.1/5.2	CB MSI Training	CBSC8	Provide chair of WWNWS-SC initial list of requested courses to allow clarification on requirement prior to formal approval and ensure even spread of commitment and management of training resources over year	IHB
WWNWS7 6.1	Next meeting	23 October	Confirm dates and venue of WWNWS8	NAVAREA XIX/Chair/ IHB
WWNWS7 7	Action List	WWNWS8	Keep IHB and the Chair informed of progress with allocated actions	All
WWNWS7 7	WWNWS7 Draft Report	19 September Complete	Draft to be circulated for comment	IHB
WWNWS7 7	WWNWS7 Draft Report	9 October Complete	All to provide comments on draft report	All
WWNWS7 7	WWNWS7 Draft Report	23 October Complete	Publish final report	IHB
WWNWS7 7	Report to IRCC8	31 March	Draft report for review and amendment.	Chair/vice- Chair/IHB

