

Actions from the 14th meeting of the Document Review WG

Submitted by IHB

SUMMARY

Executive Summary: This document provides the list of actions agreed at the 14th meeting of the Document Review WG.

Action to be taken: Paragraphs 2-6

Related documents: None

1. The 14th meeting of the Document Review WG was held at the IMO from 8 – 10 March 2016.
2. The meeting commenced with a review of the outcome of NCSR3. The following actions were agreed:
 - a. WMO to provide IMO with contact details of METAREA Coordinators for the publication of a COMSAR circular, once approved by the MSC;
 - b. WMO to provide list of current authorised service providers to chair WWNWS-SC;
 - c. Chair to submit a proposal to NCSR4, if agreed at WWNWS8, to amend COMSAR/Circ.51 title to include Annex 2, List of METAREA Coordinators;
 - d. Chair to engage with US Coast Guard on the development of Performance Standards for new shipborne GMDSS equipment;
 - e. Chair to encourage all WWNWS-SC members to engage with Norway with the development of guidelines for the harmonized display of navigation information received via communications equipment;
 - f. Chair to encourage all WWNWS-SC members to engage with the CG on the GMDSS Modernization Plan;
 - g. Email WWNWS-SC MS to consider attending IMO/ITU EG and IMSO meetings, if no volunteers Chair to approach IHB.
3. Editorial reviews of IMO resolutions A.664(16) (*Performance standards for enhanced group call equipment*), MSC.305(87) (*Guideline on operational procedures for the broadcast of maritime safety information concerning acts of piracy and piracy countermeasure operations*) and MSC.306(87) (*Revised performance standards for enhanced group call (EGC) equipment*), A.1051(27) (*IMO/WMO World-Wide Met-Ocean Information and Warning Service – Guidance Document*), A.705(17), as amended (*Promulgation of Maritime Safety Information*) and A.706(17), as amended (*World-Wide Navigational Warning Service*):

- a. WMO to advise the WWNWS8 on the endorsement process of the proposed amendments to A.1051(27) by JCOMM ETMSS;
 - b. WMO to highlight final proposed amendments to A.1051(27) at WWNWS8 and then subsequently to NCSR4 for approval, statement on WWNWS-SC engagement in review propose to be included in covering document of submission;
 - c. Chair to raise issue of unduly lengthy notification period for MSI documentations amendments entering into force after adoption. Once agreed at WWNWS8, Chair to propose NCSR for amendments to their amendment clauses (chapter for Procedures for amendment)so that all future amendments to MSI documents could enter into force, six months after MSC' s adoption;
 - d. IHB to amend WWNWS-SC membership list to differentiate between IMO, WMO and IMSO representatives and industry expert contributors;
 - e. Chair to raise issue of National Coordinator responsibilities at WWNWS8 and in report to NCSR4, and IMO to look to raise issue in NCSR opening address;
 - f. Chair contact SONSAT to progress review of MSC.305(87) in preparation for discussion at WWNWS8;
 - g. Inmarsat to review MSC.306(87) in preparation to discussion at WWNWS8.
4. Review Standard Formats of message:
- a. Chair to provide up-date brief on Tsunami Warning messages and IOC Working Group on Tsunamis and Other Hazards Related to Sea-Level Warning and Mitigation Systems Working Group (TOWS-WG) meeting outcomes;
 - b. Invite IOC to attend WWNWS8;
5. GMDSS Master Plan, including Annex 7 and Annex 8 and other issues:
- a. IMSO to harmonize details with NAVAREAs and to supply Word version of Annex 5 table of GMDSS Master Plan to Chair for discussion at WWNWS8;
6. Update/progress report on S-124, in light of recent IMO/ITU Expert Group meeting outcomes and GMDSS Modernization discussions at NCSR:
- a. Issues and items regarding in-force and older messages highlighted by S-124 GC to be considered during next review of Joint MSI Manual;
 - b. Chair to invite S-124 CG to report activities and progress to WWNWS-SC meetings to enable wider discussion of relevant items and issues of concern;
7. Review and enhancement of MSI Training Course material
- a. Chair to raise issue of trainees and attendance at MSI Training Courses at WWNWS-SC and CB Regional Coordinators' workshop;
 - b. WMO to consider attendance of METAREA Coordinators at RHCs;
8. Review of RHC National Report MSI Template:
- a. Australia to further develop the template for submission and discussion at WWNWS8 in liaison with IHB;

9. Review of the draft Agenda for WWNWS8:
 - a. Include draft agenda with invitation letter for WWNWS8;
 - b. Provide Iridium and Inmarsat contacts with invitation to WWNWS8;
 - c. Amend RoPs paragraph 1 to read 'expert contributors' and for what they can participate.

10. The Sub-Committee is invited to note the information provided and take action as appropriate.