

## **S-124 CORRESPONDENCE GROUP (S-124 CG)**

### **Terms of Reference**

Ref:

- A. 5<sup>th</sup> WWNWS-SC Meeting (Monaco, October 2013)
- B. 5<sup>th</sup> HSSC Meeting (Shanghai, November 2013)
- C. 6<sup>th</sup> WWNWS-SC Meeting (Wellington, New Zealand 2014)

#### **1. Objective**

To develop an S-100 Product Specification and its component Feature and Portrayal Catalogues for Navigational Warnings (NW) to improve dissemination and integration within bridge systems and shore systems via a digital format. The Product Specification is expected to contribute to the technical infrastructure of the e-navigation as designed by IMO and to the modernization of the Global Maritime Distress and Safety Systems (GMDSS). The identifier of this Product Specification is S-124 (ref. B).

#### **2. Authority**

The S-124 CG is a subsidiary of the World-Wide Navigational Warning Service Sub-Committee (WWNWS-SC) of IRCC.

#### **3. Procedures**

a. The CG shall:

- identify a work program, including expected time frame
- review the needs and requirements
- model NW in compliance with S-100 standard and emerging e-navigation architecture
- model NW in compliance with the guidance provided in the Joint IMO/IHO/WMO manual on Maritime Safety Information
- test to demonstrate the solution of S-100 modeling
- propose the S-124 product specification and associated documents

b. The CG works primarily by correspondence. Papers and information material will be posted on a specific S-100 section of the IHO WWNWS-SC web-site, on behalf of the CG leader.

c. The CG should liaise with the S-100 WG of the HSSC (ref. B).

d. The CG will liaise with other international and IHO bodies, as appropriate.

e. Recommendations or decisions of the CG should generally be made by consensus. If votes are required on issues or to endorse proposals, only Member States (MS) may cast a vote. Votes shall be on the basis of one vote per MS represented.

f. The CG submits its recommendations or decisions and a report at least annually, or as appropriate, to WWNWS-SC for approval. The WWNWS-SC will provide information updates to HSSC as considered appropriate.

g. The final draft of the product specification should be submitted by WWNWS-SC to HSSC for endorsement.

#### **4. Composition**

a. Membership of the CG is open to all IHO Member States wishing to participate.

- b. Accredited Non-Governmental International Organizations Observers may participate in CG activities.
- c. Expert Contributor membership is open to entities and organizations that can provide a relevant and constructive contribution to the work of the WG.
- d. Expert Contributors shall seek approval of membership from the leader.
- e. Expert Contributor membership may be withdrawn in the event that a majority of the MS represented in the CG agrees that an Expert Contributor's continued participation is irrelevant or unconstructive to the work of the CG.
- f. The leader of the CG is appointed by the WWNWS-SC and renewed at the annual WWNWS-SC meeting. At the creation of the CG, the leader is a representative from France.