

Actions from the 12th meeting of the Document Review WG

Submitted by IHB

SUMMARY

Executive Summary: This document provides the list of actions agreed at the 12th meeting of the Document Review WG.

Action to be taken: Paragraph 6

Related documents: None

1. The 12th meeting of the Document Review WG was held at the IMO from 8 – 10 July 2014.
2. The meeting commenced with an editorial review of the IMO SafetyNET Manual against IMO resolutions A.705(17), as amended "*Promulgation of Maritime Safety Information*"; and A.706(17), as amended, "*World-Wide Navigational Warning Service*", and the Joint IMO/IHO/WMO Manual of Maritime Safety Information (IHO Publication S-53). The following actions were agreed:
 - a. Request IMO to provide to IHO full Word versions including all figures and graphic, in addition to pdf versions, on completion of IMO approval process for use by DRWG – **IMO**;
 - b. Request IMO ensure hard copy published versions of MSI documents are the same as the MSC circular versions approved by the Member Governments, a number of differences have been identified between MSC.1/Circ.1364 and the hard copy version of the published SafetyNET Manual – **IMO**;
 - c. All reviewed documents are to have 'DRWGxx-date' as part of the file name to aid version control – **All**;
 - d. Request IMO to check if English is only required language for SAR broadcasts and provide document reference details – **IMO**;
 - e. Request IMO confirm appropriateness of inserting comment – (add 'For Chair IMO SafetyNET Panel' to subject line) – after e-mail address – **IMO**; Actioned – e-mail to be changed to NCSR@imo.org;
 - f. Request Inmarsat confirm and validate all figures, tables and sections as indicated in the 'track change' version of IMO SafetyNET Manual – **Inmarsat**;

- g. Distribute reviewed version of IMO SafetyNET Manual to WWNWS-SC members for comment – **IHB**;
- 3. Review and finalization of agenda and programme for WWNWS 6 and IHO/WMO joint sessions:
 - a. Norway to engage with Denmark for possible attendance at WWNWS 6 – **Norway**;
 - b. S-124 progress presentation at WWNWS 6 – **France**;
 - c. IHB to engage and coordinate joint session agenda and programme with WMO – **IHB**;
 - d. IHB to check attendance of manufacturers at WWNWS 6 with host and to confirm what subjects to be covered – **IHB**;
 - e. Remind NAVAREA Coordinators to be prepared to provide comment/analysis on survey results affecting their area – **Chair**;
 - f. Under item covering GMDSS Master Plan, remind NAVAREA Coordinators of need to engage and communicate with National Coordinators with their NAVAREAs and to offer guidance and assistance where requested – **Chair**;
 - g. Provide details of RHC meetings and indicate associated NAVAREA – **IHB**;
- 4. GMDSS Master Plan Annexes 7 & 8:
 - a. Remind those NAVAREA Coordinators, who have not already done so, to provide updates to Annex 8 – **Chair**;
 - b. IMO requested to assist in reminding Member States to provide up-dates for Annex 7, noting to additional and revised information required – **IMO**;
- 5. MSI Training Courses:
 - a. Request CBSC clarify terminology used in 2014 – CBWP and request use of same terminology when referring to MSI Training Course – **IHB**;
 - b. Request CBSC discuss programming of MSI Training Courses to enable instructor resources to be allocated and to achieve a balanced annual requirement – **IHB**;
 - c. IHB requested to publication outstanding MSI Training Course reports on IHO website – **IHB**;
- 6. The Sub-Committee is invited to note the information provided and take action as appropriate.