

**WWNWS7**  
**IHB, Monaco - 24 to 27 August 2015**

**List of Actions (updated: 7 September 2016)**

Agenda Item	Subject	Status / Due Date	Comments	Action By
<b>From WWNWS4 List of Actions</b>				
WWNWS3 3.3.4B	NAVAREA XV (Chile) and NAVAREA XVI (Peru) to consider contingency planning for the provision of NAVAREA services and include updated information in their Self Assessment submissions to WWNWS4	<b>WWNWS78</b>	Chile and Peru to work on the implementation of the contingency plan <a href="#">Internal contingency plans almost in place, once completed will commence work on external</a>	NAVAREA XV and XVI
WWNWS4 3.2. X	NAVAREA X Self assessment	<b>WWNWS68</b>	WMO to work with PNG representative for Met Warning Services in Area P with oversight from NAVAREA X Coordinator <a href="#">Area P not in operation, NAVAREA X to engage with WMO when appropriate</a>	WMO
<b>WWNWS5 List of Actions</b>				
WWNWS5 4.11	Improve the CD on MSI self-training	<b>WWNWS78</b>	<a href="#">On going</a>	IHB
<b>WWNWS6 List of Actions</b>				
WWNWS6 3.2	NAVAREA XV Self-Assessment	<del>December 2014</del> <b>WWNWS8</b>	NAVAREA XV to transmit cancelation messages and serialise In-Force Bulletin messages <a href="#">On going</a>	NAVAREA XV

WWNWS6 4.6	Joint IMO/IHO/WMO Manual on MSI	<del>December 2014</del> 2015 Complete	NAVAREA Coordinators to provide link to National Coordinators for IHO website for access to relevant MSC and COMSAR. Circs on MSI: <a href="http://www.iho.int/mtg_docs/com_wg/CPRNW/WWNWS_Publications_&amp;_Documents/MSIPubs_Docs.htm">http://www.iho.int/mtg_docs/com_wg/CPRNW/WWNWS_Publications_&amp;_Documents/MSIPubs_Docs.htm</a> Outreach to be proactive rather than reactive; highlight RHC meetings to NAVAREA Coordinators to ensure input; highlight to IRCC and provide NAVAREA Contact list to ensure invited to RHC meetings.	All/IHB
WWNWS6 5.2	Capacity Building	<del>March 2015</del> 2016 WWNWS8	Review IHB document and proposed process, provide input to Regional CB Coordinators on coastal states identified as requiring training and prioritize if possible, copy to Chair, provide link to Regional CB Coordinators: <a href="http://www.iho.int/mtg_docs/com_wg/CBC/CBC_Misc/CBSC_members.pdf">http://www.iho.int/mtg_docs/com_wg/CBC/CBC_Misc/CBSC_members.pdf</a> NAVAREA I noted that cartographic personnel rather than operation MSI personnel were often found attending courses; concerned not training correct people. Chair to discuss situation with DCoord and CBSC secretary. CBSC to invite appropriate attendees and trainers.	All/Chair/IHB
<b>WWNWS7 List of Actions</b>				
WWNWS7 3.2	Self Assessment	<del>WWNWS8</del> Complete	Amend Self Assessment template to include details of requests received by email for in-force navigation warnings	IHB
WWNWS7 3.2- XVII_XVIII	Self Assessment	<del>September 2015</del> Complete	Submit amended list of NAVAREA Coordinator contact details to IMO	IHB

WWNWS7 3.2. <del>XX_XXI</del>	Self Assessment	September 2015 Complete	Up date Warning on the Web graphic to include NAVAREA XX & XXI link: <a href="http://structure.mil.ru/structure/forces/hydrographic/info/notices.htm">http://structure.mil.ru/structure/forces/hydrographic/info/notices.htm</a>	IHB
WWNWS7 3.3.1b	IMO NAVTEX Panel Report	WWNWS8	Chair IMO NAVTEX Panel to investigate central Mediterranean NAVTEX service area boundary to east of Malta and provide feedback to Malta, Greece and NAVAREA III Coordinator	NAVAREA III/NAVTEX Coordinating Panel
WWNWS7 3.3.1b	IMO NAVTEX Panel Report	WWNWS8	To agree and document the service area boundary between Malta and Greece	NAVAREA III
WWNWS7 3.3.2	IMO SafetyNET Panel Report	WWNWS8	IMO to provide guidance on how to include Iridium and other new service providers into MSI guidance documentation, taking into consideration of WWNWS-SC to have separate Iridium MSI guidance documents	IMO
WWNWS7 3.3.4	IOC TOWS-WG Report	1 November 2015	Provide contact details of NAVAREA and METAREA Coordinators to IOC <b>NAVAREA Coordinators list forward to IOC on 3 September</b>	IHB/WMO
WWNWS7 3.3.4	IOC TOWS-WG Report	1 November 2015	Provide details for downloading COMSAR/Circ.51 and future METAREA NCSR/Circ directly by IOC	IMO
WWNWS7 3.3.7	Contingency Planning	WWNWS8	Continue to put contingency plans in-place and to exercise those already agreed; to be highlighted in Self-Assessments reports	All
WWNWS7 3.4.5	WWNWS-SC Report	<del>25 December 2015</del>	<del>Highlight to NCSR3 usage of the Joint Manual by MSI providers to ensure correct terminology and formats are used by National coordinators so that messages are structured and compliant with ECDIS requirements</del>	Chair/IHB
WWNWS7 4.1	MSI Documentation	DRWG14 Complete	Include CB MSI Training course material in agenda for inclusion in the review cycle	IHB
WWNWS7 4.1	MSI Documentation	DRWG14 Complete	Include A.664(16), MSC.306(87) and MSC.305(87) for review in agenda	IHB

WWNWS7 4.1	MSI Documentation	<del>1 November 2015</del> Complete	Provide details of appropriate recipients within national organizations for letter to support future attendance at WWNWS-SC meetings <b>Limited response by NAVAREA Coordinators</b>	Chair/All
WWNWS7 4.1	MSI Documentation	<del>1 January 2016</del> Complete	Draft letter to re-enforce need for attendance at WWNWS-SC and DRWG meetings due to the significant changes that will take place with documentation and GMDSS over the next 4 years	IHB
WWNWS7 4.1	MSI Documentation	<del>NCSR3</del> Complete	Include reference in cover document to IMO of WWNWS-SC and JCOMM ETMSS review process for MSI documentation, note document submitted jointly by IHO and WMO	IHB
WWNWS7 4.2	MSI Documentation	<del>DRWG14</del> Complete	Investigate acknowledging contribution of IHO and WMO to preparation and maintenance of Joint MSI Manual, also investigate publication of French and Spanish versions of MSC.1/Circ.1310/Rev.1	IMO
WWNWS7 4.5	MSI Documentation	<del>DRWG14</del> Complete	Clarify apparent inconsistencies between piracy guidance documents (IAMSAR Manual, MSC.1/Res.87(28) and MSC.1/Circ.1334)	IMO
WWNWS7 4.5	MSI Documentation	<del>WWNWS8</del>	Provide up-date on number of piracy alters issued	Inmarsat
WWNWS7 4.6	MSI Documentation	<del>1 January 2016</del> Complete	Include IMO and WMO crests on front cover of new edition of S-53	IHB
WWNWS7 4.7 & 4.8	MSI Documentation	<del>18 September</del> Complete	Inputs to SafetyNET and NAVTEX Manual	WMO
WWNWS7 4.7 & 4.8	MSI Documentation	<del>7 October</del> Complete	Circulate draft revisions of SafetyNET and NAVTEX manuals for comment	NAVAREA-I
WWNWS7 4.7 & 4.8	MSI Documentation	<del>14 October</del> Complete	Provide comments on drafts	All
WWNWS7 4.7 & 4.8	MSI Documentation	<del>21 October</del> Complete	Final circulation of final drafts of SafetyNET and NAVTEX manuals	NAVAREA-I

WWNWS7 4.7 & 4.8	MSI Documentation	<del>27 November</del> Complete	Submit draft versions of SafetyNET and NAVTEX manuals to IMO NCSR3 from WWNWS-SC	IHB
WWNWS7 4.13	ToRs and RoPs	<del>19 September</del> Complete	Include suggested revisions for comment and include as annex to meeting report	IHB
WWNWS7 5.1/5.2	RHC	<del>IRCC8</del> Complete	Provide NAVAREA Coordinator contact details to RHC chairs and IRCC to ensure appropriate people are invited to RHC meetings	IHB
WWNWS7 5.1/5.2	RHC	<del>23 October</del>	Review proposed annex to National Reports and provide feedback	All
WWNWS7 5.1/5.2	RHC	<del>WWNWS8</del>	Provide Self Assessment reports to RHCs for publication in advance of their meetings	All
WWNWS7 5.1/5.2	CB MSI Training	<del>CBSC8</del>	Clarify correct terminology for title of MSI Training course to ensure appropriate personnel are selected to attend and ensure funds are targeted	IHB
WWNWS7 5.1/5.2	CB MSI Training	<del>CBSC8</del>	Provide chair of WWNWS-SC initial list of requested courses to allow clarification on requirement prior to formal approval and ensure even spread of commitment and management of training resources over year	IHB
WWNWS7 6.1	Next meeting	<del>23 October</del> Complete	<del>Confirm dates and venue of WWNWS8</del>	<del>NAVAREA XIX/Chair/ IHB</del>
WWNWS7 7	Action List	<del>WWNWS8</del>	Keep IHB and the Chair informed of progress with allocated actions	All
WWNWS7 7	WWNWS7 Draft Report	<del>19 September</del> Complete	Draft to be circulated for comment	IHB
WWNWS7 7	WWNWS7 Draft Report	<del>9 October</del> Complete	All to provide comments on draft report	All
WWNWS7 7	WWNWS7 Draft Report	<del>23 October</del> Complete	Publish final report	IHB
WWNWS7 7	Report to IRCC8	<del>31 March</del> Complete	Draft report for review and amendment.	<del>Chair/vice- Chair/IHB</del>