

5th Crowd-Source Bathymetry Working Group (CSBWG5) Meeting IHO, Monaco – 5-6 December 2017

Day 1 – Tuesday, 5 December

0800-0830 **Registration**

0830-1000 **Welcome**

1. Welcome and opening remarks by the Vice-Chair and Dr Mathias Jonas (IHO SG)
2. Domestic and administrative arrangements (**Secretary**)
3. Introduction of participants, apologies and approval of agenda (**vice-Chair**)
4. Approval CSBWG4 Report and Review of Actions (**Secretary**)
5. Report to IRCC9 and outcomes from IRCC9 (**vice-Chair**)

1000-1015 Coffee **Break**

1015-1100 **Updates of Current Projects**

1. Introduction
2. IHO DCDB development (**Rosenberg/Reed**)
 - a. RosePoint
 - b. Fugro
3. TeamSurv (**Thornton**)
4. SealD (**Himschoot**)
5. AORA-CSA Workshop (**Flier**)

1100-1230 **Review of the initial draft CSB Guidance Document (B-12) - (**Editor**)**

Provide overview of current status of B-12, including guidance for each chapter lead as necessary:

1. Introduction
2. Overview of System and Sensor
3. Metadata
4. Data Collection
5. Uncertainty
6. Data Contribution
7. DCDB
8. Legal Considerations
9. Annexes and Appendices; and Lists
10. Fact Sheet

1230-1330 **Lunch** (external, no facilities in Secretariat)

1330-1630 **Breakout Session #1**

Each chapter lead to take draft v3.12 and progress incorporation of feedback comments

and input into each section, via breakout sessions, to develop final draft version. (Coffee Break @1500)

1630-1700 **Wrap Up**

IHO reception

Day 2 – Wednesday, 6 December

0830-0930 **Morning Update**

Group discussion about status of sections, what sections require more focus on Day 2, advice from editor on the best way to proceed, etc.

0930-1230 **Breakout Session #2**

Continue work on finalizing B-12 as required.

1015-1030 **Coffee Break**

1230-1330 **Lunch** (external, no facilities in Secretariat)

1330-1500 **Afternoon Update and Discussion**

1. Document update
 - a. Where are we in the document? What information and work is still needed? What group decisions need to be made?
2. Review of CSBGD development timeline and milestones – IRCC10, Council2.
3. Discussion on potential future developments of:
 - a. Web layout of document.
 - i. In the web version, each section to be represented by an Executive Summary
 - b. Environmental impact guidance
 - i. Initial considerations and review of other organizational guidance.
 - c. Participation incentives
 - d. Outreach efforts
 - e. Downstream guidelines
 - i. Should we address “What does the end-user need to make use of the data”

1500-1530 **Coffee Break**

1530-1700 **Wrap Up**

1. Review of ToRs and RoPs
2. Any other business
3. Date and venue of next meeting – CSBWG6 – and intersessional activities
4. Review of Action List for CSBWG5 and draft agenda for CSBWG6
5. Discussion on outstanding issues and post-meeting expectations
6. Closing remarks by Vice-Chair