

**LIST OF ACTIONS** – Updated 16 October 2019

| No.    | Agenda Item | Subject                   | Status/Date                 | Comments                                                                                                                                                                                                                                                                           | Action     |
|--------|-------------|---------------------------|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
|        | -           | IHO website               | On going                    | Check IHO website for documents and information                                                                                                                                                                                                                                    | All        |
|        | -           | AOB                       | On going                    | Circulate presentations, articles and papers on CSB to ensure consistent harmonized message is provided at events to advertise CSB                                                                                                                                                 | All        |
|        | -           | AOB                       | On going                    | Identify opportunities to highlight CSB and its uses                                                                                                                                                                                                                               | All        |
|        | -           | AOB                       | On going                    | Develop display on CSB for IHO entrance – <a href="#">major IHO refurbishment commencing in mid-2019, includes main entrance and reception areas</a>                                                                                                                               | IHO        |
| CSBWG5 |             |                           |                             |                                                                                                                                                                                                                                                                                    |            |
|        | 5           | Environmental issues      | <del>CSBWG7</del><br>CSBWG8 | Report on literature review covering impact of SBES use with respect to impact of human induced sound into the water column – <a href="#">on going, further work to be undertaken through separate contract, to be harmonized with ARHC investigations; update at next meeting</a> | Vice-Chair |
| CSBWG6 |             |                           |                             |                                                                                                                                                                                                                                                                                    |            |
|        | 2.2         | Presentations - DCDB      | <del>CSBWG7</del><br>CSBWG8 | Investigate how to handle S-102 format and gridded datasets for inclusion in the DCDB – <a href="#">on going, under investigation by new data manager, update at next meeting</a>                                                                                                  | NOAA-NCEI  |
|        | 2.2         | Presentations - DCDB      | <del>CSBWG7</del><br>CSBWG8 | Progress further updating of the IHO DCDB homepage – <a href="#">ongoing, priority to be raised and included as part of the outreach strategy, progress update at next meeting</a>                                                                                                 | NOAA-NCEI  |
|        | 2.3         | Presentations - RosePoint | <del>CSBWG7</del><br>CSBWG8 | discuss with RosePoint on how to make the anonymous feature more obvious and to include ship type as well as offsets and heading data – <a href="#">on going, hindered by lack of focal point at NOAA NOS, update at next meeting</a>                                              | NOSS-NCEI  |

|        |      |                                             |                              |                                                                                                                                                                                                                                |                 |
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|        | 2.3  | Presentations - RosePoint                   | CSBWG7<br>CSBWG8             | Investigate need for more regular meetings to move forward the inclusion of bathymetric data gathering within the VOS scheme – <a href="#">lack of NOAA NOS-VOS lead has stalled project, update on future at next meeting</a> | NOAA-OCS        |
|        | 9.1b | <del>Presentation—ONE Data Technology</del> | CSBWG7<br>CSBWG8<br>Complete | <del>Provide details on how to contribute data to the DCDB—on-going</del>                                                                                                                                                      | NOAA-NCEI       |
| CSBWG7 |      |                                             |                              |                                                                                                                                                                                                                                |                 |
| 1      | 1.4  | Review of List of Action2                   | 16-Mar<br>Complete           | <del>Investigate gaining read access for CSBWG to Seabed 2030-wiki</del>                                                                                                                                                       | IHO             |
| 2      | 1.3  | Agenda                                      | CSBWG8                       | Revise the CSBWG webpage objectives to reflect the revised ToRs <a href="#">New IHO website under construction, target launch 1 January 2020, all WG home pages modified and reduced descriptions</a>                          | Chair/IHO       |
| 3      | 3.1  | <del>B-12</del>                             | 5-April<br>Complete          | <del>Amend new paragraph 3.1 to read ‘will’ rather than ‘are’ in reference to the proposed list of supporting Member States</del>                                                                                              | IHO             |
| 4      | 3.2  | B-12                                        | CSBWG8                       | Consider methods to capture user community feedback gained from use of the publication                                                                                                                                         | All             |
| 5      | 3.2  | B-12                                        | CSBWG8                       | Develop CSB processing section for B-11 <a href="#">Determined that B-11 is not an appropriate host, discuss hosting on DCDB webpage at next meeting</a>                                                                       | Chair/CAN       |
| 6      | 3.3  | B-12                                        | IRCC11<br>IRCC12             | Demonstrate e-publication version as an example for other IHO publications <a href="#">Demonstration of proposed final version at next meeting</a>                                                                             | Chair           |
| 7      | 3.3  | B-12                                        | IRCC11CSBWG8                 | Provide final adopted version for conversion to agreed format <a href="#">Proposed format provided by CCOM-JHC for consideration at CSBWG8</a>                                                                                 | IHO/CCOM-JHC    |
| 8      | 4.1  | <del>Outreach Strategy</del>                | 7-June<br>Complete           | <del>Develop proposal for NOAA SBIR—<a href="#">Reconsider in future to follow NOAA process</a></del>                                                                                                                          | NOAA-OCS/GMATEK |
| 9      | 4.2  | <del>Outreach Strategy</del>                | 31-May<br>Complete           | <del>Investigate presence at Genoa Charter Yacht Show to promote CSB</del>                                                                                                                                                     | ITA             |

|    |     |                   |                      |                                                                                                                                                                                                                                                                               |                      |
|----|-----|-------------------|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 10 | 4.2 | Outreach Strategy | 29 Mar<br>Complete   | Investigate presence at Miami Seatrade Cruise Global and Miami Boat Show to promote CSB<br>NOAA attended, FLIR Systems attending<br>CSBWG8                                                                                                                                    | NOAA-OCS             |
| 11 | 4.2 | Outreach Strategy | CSBWG8               | Investigate interest for Open CPN to attend next meeting<br>On going, update at next meeting                                                                                                                                                                                  | Chair                |
| 12 | 4.2 | Outreach Strategy | 29 Mar<br>Complete   | Draft letter, for signature by SG IHO, to support ongoing engagement with PGS and generate draft generic letter, for SG IHO signature, acknowledging companies interest in joining the efforts made by other sector leaders to promote the CSB initiative within their sector | Chair/NOR/IHO        |
| 13 | 4.2 | Outreach Strategy | CSBWG8               | Engage with Seabed 2030 to highlight contributions and provide recognition of involvement<br>On going, re-engage with Director Seabed 2030 when in post                                                                                                                       | Chair                |
| 14 | 4.2 | Outreach Strategy | CSBWG8               | Review Norwegian recommendations to help improve texts and indicate other HO support for the approach taken by Norway                                                                                                                                                         | ALL                  |
| 15 | 4.3 | CSB Presentation  | RSAHC8<br>Complete   | Update presentation contents to reflect feedback from WG and make it available via the CSBWG page on the IHO website                                                                                                                                                          | Chair/IHO            |
| 16 | 4.4 | Outreach Strategy | CSBWG8<br>Complete   | Invite Chair DQWG for next meeting                                                                                                                                                                                                                                            | Chair                |
| 17 | 4.4 | Outreach Strategy | CSBWG8<br>Complete   | Review list of RHC meetings for CSB representation                                                                                                                                                                                                                            | Chair/vice-Chair/IHO |
| 18 | 4.4 | Outreach Strategy | CSBWG8               | Invite Seabed 2030 Director and deputy Director to next meeting with aim of having a period focused on outreach strategies and external engagement<br>On going, discussions with acting Director, awaiting new Director to take up position                                   | Chair                |
| 19 | 7.1 | AOB               | CSBWG8<br>Complete   | Include S-100 topic in agenda for next meeting                                                                                                                                                                                                                                | Chair/IHO            |
| 20 | 7.2 | CSBWG8            | 26 April<br>Complete | Circulate an initial letter of invitation                                                                                                                                                                                                                                     | IHO                  |
| 21 | 7.3 | Action List       | CSBWG8               | Keep Chair and IHO informed of progress with allocated actions                                                                                                                                                                                                                | All                  |

|  |     |                             |                               |                                                    |       |
|--|-----|-----------------------------|-------------------------------|----------------------------------------------------|-------|
|  | 7.3 | CSBWG7 Draft Report         | <del>22 Feb</del><br>Complete | <del>Draft to be circulated for comment</del>      | IHO   |
|  | 7.3 | CSBWG7 Draft Report         | <del>8 Mar</del><br>Complete  | <del>All to provide comments on draft report</del> | All   |
|  | 7.3 | CSBWG7 Final Report         | <del>16 Mar</del><br>Complete | <del>Publish final report</del>                    | IHO   |
|  | 7.3 | <del>Report to IRCC11</del> | <del>5 Apr</del><br>Complete  | <del>Provide outline draft to Chair</del>          | IHO   |
|  | 7.3 | Report to IRCC11            | <del>26 Apr</del><br>Complete | Submit report to IRCC11                            | Chair |