

INTERNATIONAL HYDROGRAPHIC
ORGANIZATION



ORGANISATION HYDROGRAPHIQUE
INTERNATIONALE

CHART STANDARDIZATION & PAPER CHART WORKING GROUP (CSPCWG)

[A Working Group of the Hydrographic Services and Standards Committee (HSSC)]

Chairman: Peter JONES
Secretary: Andrew HEATH-COLEMAN

UK Hydrographic Office
Admiralty Way, Taunton, Somerset
TA1 2DN, United Kingdom

CSPCWG Letter: 10/2009

UKHO ref: HA317/010/031-06 & HA317/010/034-07

Telephone:
(Chairman) +44 (0) 1823 337900 ext 5035
(Secretary) +44 (0) 1823 337900 ext 3656
Facsimile: +44 (0) 1823 325823
E-mail: peter.jones@ukho.gov.uk
andrew.coleman@ukho.gov.uk

To CSPCWG Members

Date 27 August 2009

Dear Colleagues,

Subject: 6th CSPCWG Meeting, 1-3 December 2009, at the IHB in Monaco

As notified in CSPCWG Letter 04/2008, the 6th CSPCWG meeting will take place over the three days 1-3 December in Monaco. I look forward to our meetings, which are always very productive, providing an opportunity for us to enhance our WG activities and to discuss important issues which cannot readily be progressed by correspondence. The meetings are also always enjoyable gatherings as we take the opportunity to renew acquaintances and perhaps meet new members of our Working Group, who will be most welcome. I encourage you to attend if you possibly can.

I have included at Annex A the currently known status of the Actions from CSPCWG5. I would be grateful if you would review these and advise the Secretary of any updates to actions which are allocated to you, or to the WG in general.

I have included an outline agenda at Annex B, which consists of our standing items, plus a few items we have noted during the year. There is plenty of room for more; I therefore encourage you to propose other interesting topics as soon as possible. Perhaps there are subjects that you are currently reviewing within your own office, which would benefit from input from a wider viewpoint.

Please note that the invitation to submit topics equally applies to those WG members who are unable to attend the meeting, provided they are accompanied by sufficiently detailed explanatory notes. Alternatively, you may consider submitting a report of any activities or issues regarding chart standardization which might be of interest to the group (item 14.1 on Annex B).

We added a new heading 'Lessons learned from Marine Incidents' to the agenda last year. We thought this might allow an exchange of experiences that might be for the mutual benefit of chart producing HOs,

although in the event few issues were raised. However, I have left it on the agenda (standing item 12) as I believe any such experiences could well bring benefit when shared with colleagues who may one day experience similar issues. See also Action 31 from our last meeting.

I have also included at Annex C the 'Instructions for Submission of Proposals to HSSC and HSSC Subsidiary Bodies'. It would be helpful if you could use this as a guide for your submissions.

We will arrange to post meeting documents on the IHO website: go to <http://www.iho-ohi.net> and follow the links: Committees & WG/HSSC/CSPCWG/Meetings.

IHB has tentatively booked 15 rooms at The Forum Hotel from 30 November to 3 December (4 nights) for the participants. The price is:

100 Euros for a single room, breakfast included

110 Euros for a double room, breakfast included

Please contact IHB (Mireille MOLLET email: info@ihb.mc) to make your booking.

In conclusion, the sequence of events requiring your action is:

As soon as possible

Book your hotel room through IHB

Not later than 13 October (but preferably earlier):

- Propose agenda items for discussion
- Inform Andrew and Michel Huet at the IHB as soon as possible whether you will be attending or not (please use Annex D)
- Papers (eg Explanatory notes) to be provided to the Secretary. This will provide time to distribute papers.

Not later than 10 November:

- Comments on papers and any follow-up proposals.

The meeting starts on **Tuesday 3 December in the conference room at the IHB**. Please arrive at 0900.

Yours sincerely,



Peter G.B. Jones,
Chairman

Annex A: Status of CSPCWG5 actions

Annex B: Draft agenda for CSPCWG6

Annex C: Recommended format for Submission of Proposals to CSPCWG6

Annex D: CSPCWG6 Meeting Response Form

STATUS OF ACTIONS
from 5th CSPCWG MEETING
Sydney, 18-21 November 2008

(Updated 27 August 2009)

No	Action	Delegate	Status
1	Secretary to produce draft report of CSPCWG 5 by end December 2008, for participants to approve.	Sec	Completed
2	INT1 producers to amend term for K31 to 'Foul ground, not dangerous to surface navigation, but to be avoided by vessels anchoring, trawling, etc (eg remains of wreck, cleared platform) at next new edition of INT1. <i>INT1 producers have noted for next NE.</i>	INT1 producers	Action closed
3	Secretary to communicate with HDWG to make them aware of the issues regarding the use of the term 'Foul'. <i>Letter sent 24/08/09</i>	Sec	Completed
4	AU to review TSMAD progress with the issue of Fouls and keep CSPCWG informed. <i>Letter at 3 above copied to AU(J Wootton)</i>	AU	
5	All WG members to report to Chairman any substantive discussion or progress about a combined INT1/S-52 symbol document. (Chairman to keep Chairman DIPWG informed).	All WG	
6	Secretary to amend CSPCWG5-04.1B to change 'WEND' to 'CHRIS' as having tasked CSPCWG (both bullets of paragraph 8 of document 5-04.1B) and arrange for rev1 to be posted on IHO website.	Sec	Completed
7	Secretary to ask Chairman TSMAD to advise when to correct M-4 regarding CATZOC categories. <i>S-57 supplement No 2</i>	Sec	Completed
8	IHB to amend the TOR on the IHO website by replacing references to CHRIS and CSMWG by HSSC and DIPWG respectively (from 1/1/09).	IHB	Completed
9	Secretary to make changes to CSPCWG Procedures, based on recommendations from CSPCWG 5-06A rev1.	Sec	Completed
10	Secretary to draft specification for pipeline tunnel entrance, and include in WG letter. <i>CSPCWG Letter 7/09</i>	Sec	Completed
11	Secretary to draft revised specification B-381 (Bridges), including some examples and include in WG letter. <i>CSPCWG Letter 7/09</i>	Sec	Completed
12	All WG members to provide small graphics of particularly good examples of chart depiction of bridges to Secretary by end January 2009.	All WG	Time expired
13	Secretary to draft a revised specification for a B-445.12 (wave energy devices) and include in WG Letter. <i>CSPCWG Letter 7/09</i>	Sec	Completed
14	Secretary to draft a revised specification for B-418 (unsurveyed areas) and include in WG Letter. <i>CSPCWG Letter 7/09</i>	Sec	Completed
15	M Huet to check that the latest version of IALA paper (The Establishment of AIS as an Aid to Navigation – Edition 1.3) has been sent to IHB for comment and circulate the paper to relevant WGs.	IHB	Completed

No	Action	Delegate	Status
16	Secretary to include draft specification for 'platform with superstructure removed' in WG Letter. CSPCWG Letter 7/09	Sec	Completed
17	Secretary to draft a revision to B-447.4 (Shellfish beds) and include in a WG letter. CSPCWG Letter 7/09	Sec	Completed
18	WG members to submit pictures for inclusion in M-4 when they feel they might clarify text which could otherwise be confusing or reduce the need for lengthy descriptions. NB: Action 18 will be retained until the next CSPCWG meeting, after which it will be considered 'business as usual' and the action closed.	All WG	
19	The INT1 subWG to examine which chart symbols in M-4 and the three official INT1s are significantly different and seek ways of reducing the differences. Sec email 9/06/09 refers	INT1 producers	In progress
20	Meeting participants to respond to CSPCWG Letter 14/2008 (on draft B-600) by 9 January 2009, taking account of the discussion.	Participants	Completed
21	FR to prepare a short introductory passage about data acquisition activities for inclusion in B-610 (copy to Secretary for inclusion in Round 2).	FR	Completed
22	Secretary to supply a copy of the draft B-600 to the Chairman of the ENC Updating WG (Jean-Luc.Deniel@shom.fr). The Chairman of the EUWG is now Yves Le Franc, who already has a copy of the draft B-600.	Sec	Completed
23	Secretary to amend draft B-480 to B-489 in accordance with the advice of the meeting. CSPCWG Ltr 02/2008 refers	Sec	Completed
24	IHB to progress the reformat of M-11 Part B.	IHB	In progress
25	Sec/Chairman to draft IHO CL to the effect that, in preparing a new edition of M-15, the question had arisen of its continuing value, and that the CSPCWG consider it to be obsolete and should be discontinued, and TR K1.1 should be cancelled. CL105-08 issued by IHB 15 December 2008, for Member State response by 1 March 2009. MS have approved discontinuation of M-15 and deletion of TR K1.1 (CL 23-09 refers).	Sec/Chair	Completed by IHB
26	Secretary to include MRCC in revision of M-4 section B-480, and draw the attention of MS in covering draft IHO CL. CSPCWG Ltr 02/2008 refers (see draft B-492)	Sec	Completed
27	INT1 subWG to consider: <ul style="list-style-type: none"> o how to highlight the INT abbreviations within section V. o whether to rearrange section letters consequent on deletion of G, O and W. Sec email 9/06/09 refers	INT subWG	In progress
28	WG members to study their own publications to see if clarifications of the term 'recommended' are, or could be, expressed in their publications and advise the rest of the WG (through the Secretary) of their findings, by end February 2009.	All WG	Time expired (none received)
29	INT1 subWG to consider inputs regarding the term 'recommended' from WG members and consider further for the next round of INT1 new editions. Sec email 9/06/09 refers	INT1 subWG	Action falls because of nil response above
30	INT1 subWG to review FR's suggested list of terms and develop the idea of a glossary/index in lieu of G & O, including how to deal with vacant sections G, O and W. Sec email 9/06/09 refers	INT1 subWG	In progress

No	Action	Delegate	Status
31	<p>WG members are encouraged to actively review their own national sources and bring to the attention of the WG (or whichever is the appropriate body) issues arising out of marine incidents for consideration. (Using the Chairman or Secretary of CSPCWG as point of contact.)</p> <p>NB: Action 31 will be retained until the next CSPCWG meeting, after which it will be considered 'business as usual' and the action closed.</p>	All WG	
32	<p>Chairman to construct updated report to CBC (IRCC) Chairman Letter to CBC Chairman sent 3/03/2009</p>	Chair	Completed
33	<p>Secretary to draft WG letter regarding the use of abbreviation FFI. CSPCWG Letter 7/09</p>	Sec	Completed
34	<p>Secretary to provide UKHO internal guidance details and examples of suppressed cables and pipelines to meeting participants. Email 7/01/09</p>	Sec	Completed
35	<p>Chairman to determine date and venue for CSPCWG 6 in 2009. CSPCWG Letter 4/09 refers (1-3 Dec in Monaco)</p>	Chair	Completed
36	<p>All WG members to make early bids for travel budget; advise Chairman if any difficulties.</p>	All WG	
37	<p>All members to note agenda items for CSPCWG 6 throughout the year (and forward to Secretary as they arise).</p>	All WG	

Draft Agenda for 6th CSPCWG MEETING
Monaco, 1-3 December 2009

Please assemble at 0900, for 0915 start. Close by approximately 1700.

- 1. Welcome, Introductions and Administrative Arrangements**
- 2. Approval of Agenda**
- 3. Status of Actions from CSPCWG5**
- 4. Relationship with HSSC**
 - 4.1. Notes from HSSC 1 **(Chair)**
 - 4.2. Report from DIPWG **(Vice Chair)**
 - 4.3. Report from TSMAD **(Vice Chair)**
 - 4.4. Report from EUWG **(FR)**
- 5. Terms of Reference**
- 6. CSPCWG procedures**
- 7. CSPCWG work plan**
 - 7.1. Summary of progress **(Sec)**
- 8. Chart content:**
 - 8.1. Wrecks and other obstructions – use of danger circle **(US)**
 - 8.2. Foul Ground/area **(AU and Sec HDWG)**
 - 8.3. AIS:
 - 8.3.1. Aid to navigation symbols **(JP paper to MSC, SE paper to NHC)**
 - 8.3.2. Danish trials experience **(DK)**
 - 8.4. Chart graticule degree figures **(UK)**
 - 8.5. Supplementary graduation **(UK)**
 - 8.6. Small craft symbols **(UK)**
 - 8.7. Chart Accuracy notes **(UK)**
 - 8.8. Depiction of sectors at oscillating lights **(CA)** [see CA NM 5/4116/09, 6/4116/09]
- 9. S-4**
 - 9.1. B-600 progress **(Chair)**
 - 9.2. Maintenance regime: comparison paper charts with ENC **(UK)**
 - 9.3. Representation of swathe surveys on Source Diagrams **(UK)**
- 10. Other CSPCWG publications**
 - 10.1. S-11 Part A
 - 10.2. S-49 revision report **(DE)**
- 11. INT 1 / 2 / 3**
 - 11.1. Report of subWG on INT1 **(Sec)**
 - 11.2. Use of INT1 numbers, eg in databases **(UK)**
- 12. Lessons learned from Marine Incidents**
- 13. Review of Actions and Work Plan**
 - 13.1. Actions
 - 13.2. New items for Work Plan
 - 13.3. Priorities
 - 13.4. Timescales for tasks

14. Any Other Business

14.1. Reports from non-attendees

14.2. Items to bring to attention of HSSC

14.3. INF papers:

14.3.1. CATZOC implementation by UKHO (**UK**)

15. Date, duration and venue of next meeting

Paper for Consideration by CSPCWG

[Short descriptive title]

Submitted by:	MS or Organisation
Executive Summary:	Brief summary outlining the intention of the paper.
Related Documents:	Any relevant documents and references to the extent that they are known to the originator.
Related Projects:	Any related projects that may impact upon considerations

Introduction / Background

An introduction and any relevant background.

Analysis / Discussion

An analysis and/or discussion of the issues involved.

In analysing the issues, the following should be considered and addressed as appropriate:

is the subject addressed by the paper within the scope of IHO objectives?

is the subject of the paper within the scope of an item of the current IHO work programme?

do adequate industry standards exist?

do the benefits justify the proposed action?

are there any potential cost impacts on the maritime industry, Member States or other involved parties?

Conclusions

Any conclusions that may be drawn from the analysis/discussion.

Recommendations

Any resultant recommendations.

Justification and Impacts

Justification for any proposed action or recommendations. This should include:

identifying the benefits which would accrue from any proposed action;

identifying any resource implications resulting from the recommendations, such as the number of working group sessions, expertise, need for expert consultants, funding, etc;

identifying which HSSC working group(s) are essential to completing any proposed new work items;

the date when any proposed new work item is expected to be completed;

the proposed priority (high, medium or low);

any related activities that may impact on a proposed work item or decision.

Action required of CSPCWG

The CSPCWG is invited to:

- a. endorse
- b. agree
- c. note
- etc.

CSPCWG6 MEETING RESPONSE FORM

(Please return to CSPCWG Vice-Chairman and Secretary as soon as possible,
not later than 13 October)

andrew.coleman@ukho.gov.uk

		Yes	No
1	Do you plan to attend CSPCWG6 in Monaco?		
2	Will you be staying in the Forum Hotel? (If you are making alternative accommodation arrangements, please provide contact details below).		

4. Title(s) of any additional agenda item(s) you wish to propose:

Please provide Explanatory Notes (ENs) for agenda items already allocated to you as lead and for any additional items you are proposing for the agenda. Preferably format the EN as Annex C, especially if it constitutes a new work item for the CSPCWG. ENs should be submitted by 13 October. Papers submitted after that date will be taken at the discretion of the Chairman depending on time available, and usually be numbered as 'INF' papers.

5. Any further comments:

Name.....

Member State.....