

Second Circular

Forum for Future Ocean Floor Mapping

A GEBCO-Nippon Foundation Forum

15 – 17 June 2016
Principality of Monaco

From: David M. Clark, FORUM Organizing Committee, NOAA/NCEI Broadway, Boulder, Colorado, 80302, USA Email: David.M.Clark@noaa.gov; Tel +1 303-443-2396; Fax +1 303-497-6386

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The contact for general Forum information is David Clark (address above).

For venue information the contact is Karin van Doorn: Telephone +31 6 55 696 200, Email: ks.vandoorn53@gmail.com.

The local representative is David Wyatt from the International Hydrographic Bureau, Telephone: +377 93 10 81 00, Telefax: + 377 93 10 81 40. Email: adso@iho.int

1. Forum Registration

It is critical that you register to attend to the Forum with David Clark at the address above. Since it is a “*by invitation only*” event, we need this information for logistics, programme and agenda planning. Attached to this email is the registration form (it is an electronic fillable form) if you have not completed and returned it.

There will be an on-site check-in desk in the reception area (for badge and Forum materials) at the following times:

Sunday June 12, 10:00 – 14:00 Novotel Monte Carlo Hotel lobby
Monday June 13, 10:00 – 14:00 Novotel Monte Carlo Hotel lobby
Tuesday June 14, 09:00 – 17:00 Novotel Monte Carlo Hotel lobby
Wednesday June 15, 08.15 - 08:45 Monaco Oceanographic Museum Lobby
Thursday June 16, 08.00– 17:00 Novotel Hotel Forum Conference Room

2. Practical information

A. Venues addresses

a. Novotel Monte Carlo

6 Bld Princesse Charlotte
98000MONACO - MONACO
Tel (+377)99998300 - Fax (+377)99998310
Email H5275@accor.com

<http://www.novotel.com/gb/hotel-5275-novotel-monte-carlo/index.shtml>

b. Monaco Oceanographic Museum

Av. St-Martin. MC 98000 Monaco
Tel: + 377 93 15 36 00

<http://www.oceano.mc/en>

- c. Monaco Yacht Club
Quai Louis II, 98 000 Monaco
Tel. +377 93 10 63 00
<http://www.yacht-club-monaco.mc/en/home-en/>
- B. Forum Icebreaker - Tuesday, June 14 from 18:00 – 21:00, at the Novotel Monte Carlo Hotel Terrace, 7th floor.
- C. Meals – All meals at the Novotel Monte Carlo Hotel will be served in the restaurant on LEVEL 1
 - a. Breakfast from 06:30 to 10.00
 - b. Lunch – See Forum Agenda
 - c. Dinners
 - i. Thursday, June 16, at 19.00 - Prearranged (sit-down) dinner Novotel Monte Carlo Hotel
 - ii. Friday, June 17, at 19.00 - Dinner Novotel Monte Carlo Hotel with meal ticket included in your registration materials
 - iii. If you have a special diet please inform the waiters.
- D. Novotel Monte Carlo Hotel check in time 12:00. Check out time: 12:00
- E. Suggested dress code
 - a. Monaco Oceanographic Museum - Business formal
 - b. Monaco Yacht Club - Cocktail attire/Lounge suit
 - c. Day 2 and Day 3 Forum events – Business casual
 - d. Military uniforms and traditional National dress welcomed for all events.
- F. Accompanying persons. All Forum events (icebreakers, June 15th activities at the Monaco Oceanographic Museum, Gala Dinner at the Monaco Yacht Club and dinners in the hotel restaurant) are open to accompanying persons with the exception of the Panels and Workshop sessions on June 16 & 17 due to space considerations. Please send the names of the accompanying persons to David Clark if not previously sent.
- G. Name badge. Name badges must be worn to be admitted to all Forum activities.
- H. Electrical power: The standard 2-wire plug used in Class II, ungrounded, applications is popularly known as the Europlug, which is described in CEE 7/16.
- I. Currency: Monaco uses the Euro (€) as its sole currency.
- J. Novotel Hotel Conference room for the Forum Plenary sessions are on LEVEL 0.
- K. Novotel Hotel Workshop sessions are in 3 rooms in Conference room Level 0 and 1 Workshop session room on LEVEL 2.
- L. Forum Poster session will be held during the Tea/Coffee breaks in front of the conference room on LEVEL 0 of the Novotel Hotel

- M. Prayer Room on LEVEL 3 of the Novotel Hotel from Monday June 13 to Friday June 17.
- N. Novotel Hotel swimming pool is free for hotel guests as well as the fitness area.
- O. Look for more information and Forum agenda changes on the Novotel Hotel Monitors.
- P. Nippon Foundation/GEBCO scholars will received separate information for the Scholars Day and associated events.
- Q. As the Forum falls over Ramadan, we are making a plan with the hotel to ensure that there is a break fast meal for our Muslim participants after 9pm. We have requested that Novotel provides a vegetarian meal (prepared with no alcohol). Please advise Dave Clark if you wish to be included in this group celebrating Ramadan. There is a prayer room available at the Novotel Hotel (see M above), but there are no prayer facilities at the Oceanographic Museum for the opening day and so you will need to organize yourselves for travelers prayers.

3. Forum Web Site

The Forum has implemented a web site and a multi-platform Application using the PowerVote software. We strongly encourage you to login to the application and begin interacting with the application before the Forum.

This app was created to enhance your Ocean Floor Mapping Forum experience, by giving easy access to all the event information while taking part in the live polls and asking questions.

VIA THE APP YOU CAN...

- Obtain some general details about the Agenda and all the information attached for the event.
- Get to know more about our Speakers (Biography) and see the list of attendees to see who will be at the event and start networking with the in-app messages.
- Give your opinion during the Live Polls questions. Remember to submit your answers.
- Use the “Ask a Question” button to submit your comments/questions. You can vote up your favorite questions.

DOWNLOAD THE EVENT APPLICATION

- Connect to the Wi-Fi.
- With your laptop, iPhone, smartphone or Blackberry via the web browser go to: <http://gebcoforum.powervote.com/ffofm/> and enter the passcode: **mapthegaps**
- Login with your email and a password you create.
- Follow the instructions below to create a shortcut on your device.
- Click on the icon on your home screen to access the app

4. Passports and visas

Anyone wishing to enter into Principality of Monaco is required to pass through French territory; therefore a French visa is required if your country not excepted.



Those wishing to enter into and stay in Principality of Monaco must hold a valid passport, or travel document, bearing the stamps, visas and authorisations enabling them to enter and stay in France, in particular in the department of the Alps Maritime. Please note that there is heightened security at airports and border crossings. Allow extra time when you travel.

5. Local Travel Information

A shuttle bus will provide transportation from the Novotel Monte Carlo Hotel to the Monaco Oceanographic Museum and to the Monaco Yacht Club on June 15.

Wednesday, 15 June – All attendees are encouraged to come to the Novotel Hotel

08:00 - Departure by bus from Novotel Monte Carlo Hotel to Monaco Oceanographic Museum

16:45 - Departure by bus from Monaco Oceanographic Museum to Novotel Monte Carlo Hotel

19:00 - Departure by bus from Novotel Monte Carlo Hotel to Monaco Yacht Club

22:00 - Departure by bus to Novotel Monte Carlo Hotel from Monaco Yacht Club

22:30 - Departure by bus to Novotel Monte Carlo Hotel from Monaco Yacht Club

Travelling from Nice Airport to Monaco.

Prices given below are approximate and may be subject to change.

Bus service

The following regular NICE AIRPORT Express (Aéroport de Nice COTE D'AZUR) N° 110 , bus service between Nice Airport and Monaco, departs from Nice Airport (Terminal 1 + 2) every 1/2 hour between 8.45 and 22.00. This service, which travels to Monaco via the motorway (autoroute), takes approximately 45 minutes and costs 20 Euros per one way ticket. The service from Monaco to Nice Airport starts with the first bus departing at 06:45 then runs every 1/2 hour until 19:50. There are several pick-up/drop-off points in Monaco, which include: Allées Lumière (in front of the Park Palace), Place Sainte Dévote, Place d'Armes, Fontvieille (outside the Marriott Hotel) (ex-Ramada) and **Monte-Carlo (Casino), the drop-off and pick-up nearest the Novotel.** Participants should tell the driver at which hotel they are staying and he will confirm the name of the drop-off point. To get to the Novotel, walk up and along Boulevard Princesse Charlotte to reach Novotel Monte Carlo Hotel (8 minutes and ~500 m according to Google)



For further information [http://en.nice.aeroport.fr/Passengers/Directions-and-parking/Getting-to-the-airport/Buses-Shuttles/Search-for-a-service/\(ville\)/48056#result-tarif](http://en.nice.aeroport.fr/Passengers/Directions-and-parking/Getting-to-the-airport/Buses-Shuttles/Search-for-a-service/(ville)/48056#result-tarif)

Taxi service

An all hours taxis service is available at Nice Airport. The journey between Nice Airport and Monaco takes approximately 1 hour, and costs approximately 95 Euros.

Taxi + Train

A slightly less costly option is to take a taxi to the main Nice train station (in French "La gare Nice-Ville"), where there is a regular train service to Monaco and beyond. Trains 'run' regularly between Nice and Menton. All stop at Nice-Riquier, Villefranche, Beaulieu, Monaco and Carnolés; stops at Eze, Cap d'Ail and Roquebrune are less frequent. As strikes, delays and cancellation are not unusual, it is recommend downloading the SNCF TER app, which will provide up to date train times, note the app is in French. Turning left out of the Monte-Carlo exit of the train station, it is a short walk, 5 minutes, along Boulevard Princesse Charlotte to the Novotel.

Regular Helicopter Service from Nice Airport to Monaco

There is a regular helicopter service, run by MONACAIR, between Nice Airport and Monaco. The journey takes 6 minutes and costs 135 euros one way. This price includes minibus transfer between the Monaco Heli Airport, and your hotel (in the Monaco area). Tickets can be bought upon arrival at Nice Airport from the Monacair desk, which is situated in the arrivals hall of the airport.

6. Other Information

The 56ème Festival de Télévision de Monte-Carlo 2016 is being held 12-16 June. Created in 1961 by Prince Rainier III of Monaco, who wished to "encourage a new art form, in the service of peace and understanding between men."

<http://www.tvfestival.com/>

There will be information available for tours and other activities for accompanying persons at the Forum hospitality desk and the Novotel Hotel concierge.

I look forward to seeing you in Monaco!

Best regards,



David Clark
Ocean Floor Mapping Forum Organizing Committee