

LIST OF ACTIONS – Updated 6 August 2018

Agenda Item	Subject	Status/Date	Comments	Action
Continuous				
-	NF Programme Management Report	On going	Inform IHO and IOC secretariats as soon as the date for accepting UNH applications is known	Manager NF-UNH Programme
-	Participation at IHO RHC meetings	On going	Published and maintain list of RHC meetings on the GEBCO website	Secretary/BODC
-	Participation at IHO RHC meetings	On going	Attendees representing GEBCO at meetings to provide short report for publication on GEBCO website	All/BODC
GGC34				
1.7	GGC33 List of Actions	On going	IOC to provide and maintain list of regional IOC meetings for consideration of GEBCO representation	IOC/BODC
1.7	GGC33 List of Actions	GGC35	Investigate whether IOC regional meetings can be included in IHO calendar	Secretary
1.7	GGC33 List of Actions	31 Dec	Develop standard GEBCO presentation for use at IOC regional meetings	IOC/BODC
1.8	IRCC9 Report	GGC35 Complete	Provide Word version of latest draft B-7 to the Chair of TSCOM	Secretary
1.8	IRCC9 Report	GGC35 Complete	Extract relevant sections from former B-7 for inclusion in B-11	Chair TSCOM/Secretary
1.8	IRCC9 Report	GGC35 Complete	Circulate proposed items for comment and feedback from GGC	Secretary
1.8	IRCC9 Report	GGC35 Complete	Provide marked-up copy of B-7 for BODC to ensure all items/information are captured on the GEBCO website	Secretary/BODC
2.3	Finance Report	29 Dec Complete	Clear negative balance in NF Special Projects Fund from Forum Fund	IHO
2.6	SCUFN Report	On-going Complete	Initiate search for member state nominations to fill future vacancies in GGC and SCFUN to ensure continuity and liaise to achieve the best possible geographical spread of appointees	IHO/IOC
2.6	SCUFN Report	29 Dec	Investigate the proposal to provide supporting	Chair SCUFN

			bathymetry for naming proposals and develop an appropriate procedure in liaison with the IHO and vice-Chair	
2.7	TSCOM Report	GGC35	Approach Scripps to invite them to participate with GEBCO	Vice-Chair
2.7	TSCOM Report	On going	Invited new participants to join the gebco_folk email contact list to maintain their engagement and keep them informed of GEBCO activities	Chairs TSCOM-SCRUM/Symposium conveners
3	NF Programmes	GGC35	Clarify relationship between IHO-IOC GEBCO and NF and status of Ocean Mapping programme graduates	Chair
3	NF Programmes	29 Dec	Send Thank You letter to NF to express thanks for their on-going support to the GEBCO Project	Chair
4.1	IHO RHC meetings	On going	Inform Chair SCRUM of ability to represent GEBCO at RHC meetings to update list	All/Chair SCRUM
4.1	IHO RHC meetings	On going Complete	Maintain list on BODC GEBCO website	Secretary/BODC
4.1	IHO RHC meetings	On going	Provide list of appropriate regional meetings at which GEBCO should be represented (See 1.7 above)	IOC/BODC
4.1	IHO RHC meetings	On going Complete	Make most recent generic GEBCO presentation available for general use	Secretary/BODC
4.1	IHO RHC meetings	On going	Provide suitable material for inclusion in generic GEBCO presentation	IOC
4.2	GEBCO engagement	On going	Identify organizations and conferences at which GEBCO should be represented; provide brief comments on attendance to the BODC to keep the community informed of the awareness actions/activities being undertaken	All/BODC
5.1	IHO Publications	GGC35 Complete	Provide draft version of former B-7 to Chair of TSCOM	Secretary
5.1	IHO Publications	GGC35 Complete	Circulate proposed items for inclusion in B-11 for comment and feedback (See 1.8 above)	Chair TSCOM/All
5.3	IHO Resolutions	GGC35 Complete	Provide draft IHO resolutions to CSBWG for comment and feedback to the Chairs of TSCOM-SCRUM for further consideration	Secretary
6	Seabed 2030	IRCC10/IOC EC51 Complete	Inform IHO and IOC of formal establishment of the Seabed 2030 Project	Chair

6	Seabed 2030	27 Apr Complete	Manage Seabed 2030 Project until Project Director formally employed	Establishment Team
7.1	Seabed 2030	27 Apr	Develop the correct communications strategy and messages to raise the profile and awareness of the GEBCO project	Chair OWG
7.1	Seabed 2030	27 Apr	Develop GEBCO communications strategy	Chair OWG/IOC
7.1	Seabed 2030	27 Apr	Develop tasks and associated resources to support expanded GEBCO communications requirements	Chair OWG
7.1	Seabed 2030	29 Dec	Develop strategy, tasks and initial members of a new SC to oversee communications activities	Outreach Project Team
7.1	Seabed 2030	27 Apr	Develop identified immediate outreach/communication priorities	Outreach Project Team
7.1	Seabed 2030	2 Mar	Develop short strategy document to provide guidance of how to take forward the identified tasks	Outreach Project Team
7.1	Seabed 2030	29 Dec	Develop the ToRs and RoPs for new SC	Chairs SCRUM-OWG/Secretary
7.1	Seabed 2030	29 Dec	Clarify role of DCDB in Seabed 2030 governance and operational structure	RDACCs/GDACC/DCDB Director
7.2	Work Plans and Funding	GGC35	Discuss the management and transfer of IOC funds to support individual tasks as identified by the GGC	IHO/IOC
7.2	Work Plans and Funding	GGC35	Support the enhancement of the BODC GEBCO website, particularly items identified during the IOC consultation exercise	IOC/BODC
7.2	Work Plans and Budgets	24 Nov Complete	Provide Word versions of Work Plans and Budgets to Chairs TSCOM/SCRUM/SCUFN/OutreachWG for revision, reflecting discussions and decisions of GGC34	Secretary
7.2	Work Plans and Budgets	15 Dec Complete	Provide revised Work Plans and Budgets and spread sheet for inclusion in final GGC34 meeting report	Chairs TSCOM/SCRUM/SCUFN/OutreachWG
9.1	GGC Membership	29 Dec Complete	Clarify future of IHO members whose initial terms end in 2018	Chair
9.1	GGC Membership	GGC35	Invite the Head of IOC Project Office for IODE to	Chair/IOC

			become an ex-officio member of the GGC	
10.1	GGC35	6 Apr Complete	Circulate an initial letter of invitation and post on the website.	JK/Secretary
10.1	GGC36	27 Apr	Investigate hosting and advise Sec of proposed dates for circulation to GGC	CAN/Secretary
11	AOB	29 Dec	Send letter from the GGC to encourage coastal states to give RENCs permission to extract x,y,z point data from ENC's to support the GEBCO Project	Chair
12	Action List	GGC35	Keep IHO and the Chair and vice-Chair informed of progress with allocated actions	All
12	GGC34 Draft Report	24 Nov Complete	Draft to be circulated for comment	Secretary
12	GGC34 Draft Report	8 Dec Complete	All to provide comments on draft report	All
12	GGC34 Final Report	15 Dec Complete	Publish final report	Secretary
12	Report to IRCC10/IOC-EC51	6 Apr/4 May Complete	Draft report for review and amendment.	Chair/vice-Chair/Sec