

IMO/IHO HARMONIZATION GROUP ON
DATA MODELLING
Agenda item 1

HGDM 2/1
16 July 2018
ENGLISH ONLY

PROVISIONAL AGENDA

**for the second meeting of IMO/IHO Harmonization Group on Data Modelling (HGDM),
to be held at IMO Headquarters, 4 Albert Embankment, London, SE1 7SR,
from Monday, 29 October to Friday, 2 November 2018**

The meeting commences at 9.30 a.m. on Monday, 29 October 2018

Opening of the meeting

- 1 Adoption of the agenda
- 2 Consideration of the reports of NCSR 5 and MSC 99 and any related matters emanating from IMO meetings
- 3 Consideration of reports on developments emanating from IHO meetings
- 4 Draft Guidance on the definition and harmonization of the format and structure of maritime services within a Maritime Service Portfolio, including associated templates
- 5 Consideration of descriptions of maritime services from domain coordinating bodies
- 6 Consideration of the role of the Organization in exercising its leadership in the harmonization of digitalized maritime services
- 7 Development of a preliminary flow chart for the harmonization of maritime services
- 8 Consideration of the expected additional workload for the Sub-Committee and the Secretariat
- 9 Any other business
- 10 Report to NCSR 6 and IHO

Closing of the meeting

Notes:

- 1 Documents should be received in the IMO Secretariat as follows:
 - .1 by **Friday, 28 September 2018**; and

.2 by **Friday, 19 October 2018**, commenting on those referred to in subparagraph .1 above and for submissions of descriptions of maritime services from domain coordinating bodies.

2 All documents should include a brief summary.

3 The following word-processing format should be observed in order to standardize the presentation of documents:

- font: Arial;
- font size: 11 pt;
- justification: full;
- margins: 2 cm top, 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents; and

To facilitate processing, documents should be submitted in Microsoft Word, preferably by email to: ncsr@imo.org.
