

**LIST OF ACTIONS** – Updated 27 June 2017

Agenda Item	Subject	Status/Date	Comments	Action
Continuous				
6.1	Standard Constituent List	On going	Add additional data and upload to website for further comment.	All
6.5	Compare tidal predictions	On-going	Provide additional datasets for analysis, with constituents used, to IHO for uploading to web page	All
6.5	Compare tidal predictions	On-going	Provide reports of analysis to USA/GBR/NOR and IHO for wider discussion and comments	All
6.3	Inventory of tide gauges	On going	Contact national representative attending RHC meetings to raise awareness of inventory and encourage input and updating of information	All
6.3	Inventory of tide gauges	On going	Regularly check entries and provide up-dates and amendments to IHO as necessary	All
6.4	Study of long term data sets	On going	Circulate to TWCWG national reports on studies into sea level rise and trends	All
6.9	Actual Tides On-line Link	On going	Check and provide up-dates and amendments to the information provided to ensure content is current and all links work	All
-	TWCWG reports	On going	Provide input to Chair for 6 monthly reports to IHO	All
TWCWG2				
5	S-100 based Product Specification	TWCWG3	Provide S-104 and S-111 test datasets to IHO for uploading to the website	All
5	S-100 based Product Specification	28 Jul	Check current S-100 registry list of vertical datums to ensure all national vertical datums are included, provide details to Chair, for submission to S-100WG, of any additional datums, which require to be added,	All
5.1	S-104	TWCWG3	Encode Water Level data in the Surface Current encoding HDF5	CAN
5.1	S-104	HSSC9	Submit proposed definition for 'steady' water level state for consideration and inclusion in S-100 registry and HD	AUS/Chair
5.1	S-104 Product Specification	28 Jul	Provide feedback on draft S-104 Product Specification document	All

5.2	S-111 Product Specification	28 Jul	Create an amended page structure on the TWCWG page to allow uploading of datasets, results of testing and converter/validator tools and notes	IHO
5.2	S-111 Product Specification	28 Jul	Provide S-111 validator tool for upload on TWCWG web page	CAN
6.1	Standard Constituent List	On-going	Assist in generating amended values in coordination with GBR	GBR/FRA
6.1	Standard Constituent List	On-going	Provide updates to constituents to 7 decimals to email detailed on list front cover page of the list	All
6.1	<del>Standard Constituent List</del>	<del>19 May</del> Complete	<del>Amend front cover page and upload current revised list to web page</del>	IHO
6.2	Standard digital Tide Tables	29 Sep	Provide feedback to USA on current draft	All
6.2	Standard digital Tide Tables	29 Dec	Circulate revised draft for comment and prepare final version for discussion at TWCWG3	USA
6.5	Compare tidal predictions	28 Jul	Collate reports of previous analysis and pass to IHO for uploading to web page	USA/GBR
6.5	<del>Compare tidal predictions</del>	<del>28 Jul</del> Complete	<del>Investigate amending the current Tidal Data Sets page to enable tidal constituents to be uploaded</del>	IHO
7.2	IHO Charting Specifications	29 Sep	Provide comments on current specifications to Chair	All
7.2	IHO Charting Specifications	29 Dec	Circulate consolidated comments in preparation for discussion at TWCWG3	Chair
8.1	IOC/GLOSS Programme	TWCWG3	Provide short bulletin brief on completion of meeting to IHO and prepare more comprehensive report for TWCWG3	USA
9.1	Capacity Building	26 May	Review contents of Tides, Water Level and Currents course material and provide comments, amendments and feedback to ZAF and AUS	All
9.1	Capacity Building	TWCWG3	Collated material into comprehensive modular course	ZAF/AUS
9.1	Capacity Building	CBSC15	Liaise with CBSC, Regional CB Coordinators and IHO on appropriate student profiles for attendance on course	ZAF/AUS
9.1	Capacity Building	28 Jul	Provide completed course material for translation into French and Spanish	ZAF/AUS
9.1	Capacity Building	TWCWG3	Translate course material into French and Spanish	FRA/USA/BRA
13	TWCWG3	13 Oct	Circulate an initial letter of invitation and post on the website.	CHL/IHO

14	Action List	TWCWG2	Keep IHB and the Chair and vice-Chair informed of progress with allocated actions	All
15	<del>TWCWG2 Draft Report</del>	<del>26 May Complete</del>	<del>Draft to be circulated for comment</del>	IHO
15	<del>TWCWG2 Draft Report</del>	<del>16 Jun Complete</del>	<del>All to provide comments on draft report</del>	All
15	TWCWG2 Final Report	23 Jun Complete	Publish final report	IHO
15	Report to HSSC9	8 Sep	Draft report for review and amendment.	Chair/vice-Chair/IHO