

**FIRST MEETING OF THE IHO INTER REGIONAL COORDINATION COMMITTEE
IHO-IRCC1
Auditorium Rainier III, Monaco, 05 June 2009**

**PROPOSED IRCC STANDING AGENDA AND STRUCTURE OF ITS
MEETINGS.**

I. STANDING AGENDA OF IRCC MEETINGS

- 1.- Opening of the Meeting and Administrative Arrangements
- 2.- Report by the Chairman and pending matters
- 3.- Reports from the IRCC Members
- 4.- IRCC Work Programme Management
- 5.- Proposals submitted by the IRCC members.
- 6.- Decisions of the IRCC
- 7.- Recommendations of the IRCC for consideration of the IHO Member States.
8. Next IRCC Meeting. Venue and Date
9. Any Other Business.
- 10.- Closure of the Meeting.

II.- STRUCTURE OF IRCC MEETINGS

Day 1. Consideration of Agenda items 1, 2, 3, 4 and 5

Day 2. Consideration of Agenda items 6 to 10.
Note: to include Election of Chairman and Vice-Chairman (when applicable)

III. REPORT FORMAT TO BE SUBMITTED TO THE IRCC

Name of the body

1. Chairman:
Vice Chairman:
Secretary
2. Membership:
3. Statutes:
4. Last Meeting:
5. Main Items under consideration: present and future.
6. Work Programme and Conclusions
6. Proposals
7. Information about the venue and date of next meeting