

**FIRST MEETING OF THE IHO INTER REGIONAL COORDINATION COMMITTEE
IHO-IRCC1
Auditorium Rainier III, Monaco, 05 June 2009**

ANNOTATED AGENDA

1.- Opening of the Meeting

Captain Gorziglia, IHB Director and Chairman of the IRCC will open the Meeting at 0830 on June 05, 2009 at the conference room in the Auditorium Rainier III, Monaco. The Chairman will welcome IRCC Members and participants to the meeting.

The Chairman will introduce the Draft Agenda (**Doc. IRCC1-01**) and Timetable (**Doc. IRCC1-03**). IRCC Members will be invited to comment and finally adopt both documents.

The Chairman will introduce the List of Documents (**Doc. IRCC1-04**). Participants are expected to have downloaded them from the IHO Web site and have brought them to the meeting.

Finally the Chairman will provide participants with the required administrative details.

2.- Report by the Acting Chairman (CBC Chairman)

The Chairman will provide a general overview of the activities conducted since the XVII IHC and particularly since the establishment of the Committee (**Doc. IRCC1-07**). He will highlight some of the main subjects that require attention under the next agenda items. He will provide some personal views on the objectives and priorities the meeting should address.

3.- Report by Members of the IRCC on the present situation of their bodies.

Under this agenda item it is expected that all Chairmen from the RHCs and from the other bodies forming part of the IRCC will provide a brief report on the present situation of their bodies. The Reports have been compiled under **Doc IRCC1-08**, followed by an indication identifying the body to which the report refers.

Considering that this is the first meeting of the Committee, it has been considered that all shall have the opportunity to address the Committee, and therefore each Chair shall have up to 5 minutes to offer a brief summary of the main experiences had, together with concrete proposals to improve the overall inter regional coordination aiming at a better response from the IHO to the present challenges.

We do not expect that Chairmen will read or repeat what is in the report, but to emphasize the key elements, the discussion of which would be of general benefit. After all presentations the Chairman shall intent to sum-up the different views expressed and shall attempt to offer actions to be included in the 2010 IRCC Work Program or in the Actions List, depending on its nature.

4.- Election of Chairman and Vice Chairman.

The Chairman will refer to the IRCC Rules of Procedure. The Chairman will remind IRCC Members that there is no procedure for the Committee to elect its Chairman and Vice Chairman; therefore the Chairman will propose the procedure that follows. The Committee after amended - if needed - shall approve this procedure before any submission of name is provided for consideration. Once the Committee has accepted the procedure, the Chairman will invite the Committee to propose one of its members to become Chairman.

If just one proposal is received, the Chairman will ask the Committee Members to endorse the proposal. If a simple majority of IRCC Members present supports the proposal, the incumbent Member will be recognized as being elected as Chairman of the IRCC. This shall be done by show hands.

If more than one proposal is submitted, it will be necessary to have a voting. The idea is to have the election by show hands, unless IRCC Members decide to have a secret vote.

IRCC Member present will be requested to show hands after each candidate's name is mentioned. The candidate obtaining more support shall be considered as elected. In case of a tie, a new voting cast shall be made.

In case it is decided to have a secret vote, each IRCC Member present will be provided with a voting paper where only one candidate's name must be indicated. The candidate obtaining the higher cast will be recognized as the elected Chair. In case of a tie, a second voting process will take place. In case a secret vote is preferred, the Chairman in front of all IRCC Members will make the casting of votes.

5.- Establishment of IRCC Standing Agenda and the Structure of its Meetings.

The Chairman will introduce **Doc. IRCC1-07 Annex A** as a working document to help the discussion in the establishment of an IRCC Standing Agenda as well as the Structure of its meetings.

This Item has been proposed as part of the Agenda due to the very different matters each body of the Committee covers. The intention is to set a few basic rules that could provide some guidance on the procedure that the Committee shall consider adopting to improve its effectiveness and efficiency.

If the matter seems to be too complicate or requiring further work, the Chairman might wish to propose the Committee to establish a small WG to study the subject and propose the documentation for later consideration by the Committee, either by correspondence or at the next IRCC Meeting.

6.- Establishment of the IRCC WP for 2010

Under this agenda item it is expected that Members of the Committee will discuss the proposal made by the Chairman as regard to the preliminary 2010 IRCC Work Program (**Doc. IRCC1-10**). The Committee will be invited to establish priorities and assign resources to the activities. This WP shall be provided to the IHB for its inclusion in the general 2010 IHO WP.

7.- Any Other Business.

In case a subject not previously identified is raised for discussion, it shall be considered under this agenda item. Ideally substantial matters should be raised well in advance in order to be prepared to discuss or comment the subject.

8.- Next IRCC Meeting. Venue and Dates.

The Chairman will invite the Committee to identify the venue and dates for the 2nd IRCC Meeting. Consideration should be given that in order to contribute to the IHO WP preparation, meetings should take place in mid June at the latest. Also, whenever possible, meetings should be organized in conjunction with other relevant events.

The Committee will be invited to consider any invitation received (no one at the time of writing this document) and to instruct the Chairman to coordinate well in advance the precise dates of the 2nd Meeting.

9.- Action List. Dates and Responsibilities.

IRCC Members are expected to agree on a List of Actions (**Doc. IRCC1-11**), prepared based on the discussions had during the meeting. This document should clearly identify the Action, the agreed date for its achievement as well as the persons responsible for monitoring or executing the actions.

10.- Closure of the Meeting.

The Chairman will adjourn the meeting at 1330, on June 05, 2009.