

**SECOND MEETING OF THE IHO INTER REGIONAL COORDINATION COMMITTEE
IHO-IRCC2**

New Orleans, USA, 17 – 18 June 2010

DRAFT ANNOTATED AGENDA

(Based on IRCC2-01)

1.- Opening of the Meeting and Administrative Arrangements

IRCC2-01 Draft Agenda

IRCC2-02 Annotated Agenda

IRCC2-03 Timetable

IRCC2-04 List of Documents

Chair welcomes IRCC Members and participants to the meeting.

Round of introduction for the benefit of participants attending IRCC for the first time.

Chair thanks the Host and invite Host to welcome the meeting.

Host welcomes the meeting.

Host and/or Secretary handle any Administrative Arrangements

Chair introduces the Draft Agenda (*IRCC2-01*) and Timetable (*IRCC2-03*) and invites comments from IRCC Members.

Committee adopts the Agenda.

Secretary introduces the List of Documents (*IRCC2-04*).

Committee members indicate any last minute inputs to be considered.

2.- Report by the Chair and pending matters

Chair recalls the objectives of IRCC and provides a general overview of events and activities since IRCC1 which are relevant to the Committee within the scope of the IRCC Work Programme.

General news of interest for IRCC

- ...

IHO news of interest for IRCC

- *status of Member States' Agreement to the Amendments to the Convention*

- *status of Membership Applications*

- *progress in establishing an Artic Regional Hydrographic Commission*

- *status of Hydrographic Surveying and Nautical Charting World Wide (CL 75/2009 of 12 November 2009 and CL 02/2010 of 6 January 2010)*

- *guidance for the preparation and maintenance of International chart schemes (CL 23/2010 of 3 March 2010)*

- status of the International Hydrographic Review (CL 40/2009 of 16 June 2009, Resolution 6/2009, IHB Letter of 5 July 2009 to RHC's Chairs)

- ...

Comments on activities related with IHO WP 2010 Programme 3

Note: most, if not all, tasks to be reviewed in more details under agenda item 3

Status report on the IRCC WP as agreed at IRCC1

TASK IRCC1/2010 Inter Regional Coordinating Committee (IRCC) Meeting
Organize, prepare and conduct IRCC2 in 2010.

Date and venue to be determined by the Chairman at a later date.

Done (E-mail from IRCC Secretary of 3 December 2009, IRCC CL 01/2010 of 8 March 2010 and IHO CL 25/2010 of 9 March 2010)

TASK IRCC 2/2010 ENC Coverage

Monitor and advise IRCC on the development of adequate ENC coverage to meet the SOLAS V/19 carriage requirements for ECDIS

Vice-Chair reports on setting up the WEND WG.

Action from IRCC1	IRCC Vice-Chair	Before IRCC2
To establish an IRCC WEND Working Group with the ToR and RoP as approved at IRCC1. Composition of the WG to be coordinated by IRCC Vice Chair. Report on progress to IRCC.		

Letter FOF/HYD/R/320/19/2 of 11 December 2009

Letter FOF/HYD/R/320/19/2 of 30 March 2010

Letter FOF/HYD/R/320/19/2 of 19 May 2010

Confirmation of Chair and follow on activities to be discussed under agenda item 3 / Wend WG

Chair reports on RENC-to-RENC cooperation issues

TASK IRCC 3/2010 Assistance to implement strategic mechanism

Provide advice to IHB to review possible needs for assistance in preparing the annual cycles of the new strategic mechanism aiming at reporting to MSs.

Nothing to report.

TASK IRCC 4/2010 GEBCO / IHO relationship.

Prepare a Report to IRCC on the subject. IRCC to consider submitting it to the next GGC meeting and to request MSs support to GEBCO activities.

Chair reports on submitting a report to the XXVI GGC meeting

Outcome to be discussed under agenda item 3 / Gebco

3.- Actions and inputs from IRCC Bodies

Chairs of IRCC Bodies invited to report briefly on the activities of their bodies and introduce recommendations or other items relevant for IRCC consideration in accordance with the rules of procedures (i.e.: Recommendations of a Sub-Committee shall be submitted to its Committee for consideration.) as well as with the principles agreed at IRCC1 (i.e.: IRCC Bodies were invited to

include in their meeting reports a section on issues to be considered by the IRCC.) and with the Action List of IRCC1.

Regional Hydrographic Commissions

All RHCs

Action from IRCC1 When holding regular meetings, invite adjacent RHCs to discuss ENC overlaps and data harmonisation	RHCs	Permanent
--	------	-----------

NHC: 54th Meeting - Reykjavík, Iceland (13-15 April 2010)
(Minutes of the meeting not yet available)

NSHC: no meeting since IRCC1

MBSHC: 16th Meeting - Odessa, Ukraine (22-24 September 2009)
(Minutes of the meeting available)

Items of interest for IRCC:

MBSHC 16 Decision 2

MBSHC Chairman to study the procedure and guidelines for developing a disaster action plan as described in annex B of IHB Circular Letter 89/2005 and to provide input to the next IRCC meeting
MBSHC 16 Recommendation 4

MBSHC Chairman is required to highlight in the standard meeting report the items that he would like to refer to the IRCC as recommended by the 1st meeting of the IRCC in June 2009

BSHC: 14th Meeting - Copenhagen, Denmark (15-17 September 2009)
(Minutes of the meeting available)

Items of interest for IRCC:

B2 Co-operation within the IRCC

The Chairman provided a report of the first IRCC meeting (see EN). The Commission stressed the importance of an active role of the IRCC and the input from Member States. The Commission decided to put IRCC matters on the standing agenda of BSHC Conferences and to evaluate under the Agenda Item "IRCC" the development of and the co-operation with the IRCC at the 15th BSHC Conference.
Action items 1 and 2

USCHC: 33rd Meeting - Ottawa (CHS), Canada (17-18 May 2010)

Action from IRCC1 To conduct a study to improve present IHO Resolution T 1.3 and submit a proposal to IRCC Members for consideration and comments.	USCHC	Before IRCC2
--	-------	--------------

(Minutes of the meeting not yet available)

EAHC: 10th Conference - Singapore (15-17 October 2009)

Action from IRCC1 To continue developing the idea of setting up an inter-regional Emergency Point of Contact database, and submit its result to IRCC2.	EAHC	Before IRCC2
--	------	--------------

(Minutes of the meeting available)

Items of interest for IRCC:

INTER-REGIONAL HYDROGRAPHIC ISSUES

56 Singapore shared the 3 proposals of possible cooperation:

- Regular meetings between RHCs to discuss common boundary issues, eg. ENC overlaps and harmonisation
- Establishment of an Emergency Point of Contact (POC)
- Capacity Building

57 Australia as representative of the SWPHC, presented an overview of the Commission. The presentation appears as Annex 9.

58 The Meeting noted that Australia had bilateral discussion with ROK and Japan on the issue of ENC overlaps. There was a need for further discussion with its immediate neighbours.

59 The Meeting agreed the following:

- a) The presence of neighbouring RHCs would be beneficial, especially in ENC coverage and harmonisation development. This could be carried out through conference calls or meetings as needed.
- b) To have a list of Emergency POC list to facilitate a faster response during an emergency. The list appears as Annex 10.
- c) The Chair (EAHC) would inform SWPHC of the availability of relevant courses and vacancies. This offer would be reciprocated.

EAtHC: no meeting since IRCC1

SEPHC: no meeting since IRCC1

SWPHC: no meeting since IRCC1

MACHC: 10th Meeting - Bridgetown, Barbados (3-6 November 2009)

(Minutes of the meeting available)

IRCC2-08-MACHC

IRCC is invited to note the content of the report.

Chair to invite MACHC representative to comment on the following items of interest for IRCC from the minutes of the 10th meeting:

Action 10-19

MACHC CB-chair to establish Correspondence Group (CG) to consider the Venezuela proposal to increase the financial means of the CB by the sales/royalties of the INT paper charts and the corresponding ENCs. Report to the next plenary Conference for decision making and correspond with the chair of IHO CBCS and IRCC as solutions might be of interest to other Regional Hydrographic Commissions. (members of CG: BR, NL, UK and VE).

Action 10-49

The Commission will address to IRCC the subject of the HSSC proposal on ToR and RoP for Regional Charts Coordinators, particularly in regard to have one coordinator for both, the INT Charts and the ENCs.

SAIHC: 7th Meeting - Saint Denis, La Réunion, (14-17 September 2009).

(Minutes of the meeting available)

IRCC2-08-SAIHC

IRCC is invited to:

1. Note the content of this report
2. Advise on Guidelines for a Marine Disaster Action Plan for RHCs (IHO CL 89/2005.)

NIOHC: 10th Meeting - Dhaka, Bangladesh (23-24 February 2010)
 (Minutes of the meeting available)
 Items of interest for IRCC: none

RSAHC: 3rd Meeting - IHB, Monaco (8-9 June 2009)
 (Minutes of the meeting available)
 IRCC2-08-RSAHC
 IRCC is invited to note the content of the report.

SWAtHC: 4th Meeting - Buenos Aires, Argentina - 25-26 March 2010
 (Minutes of the meeting available)
 IRCC2-08-SWAtHC
 IRCC is invited to note the content of the report.

Hydrographic Commission on Antarctica
 9th Meeting - Simon's Town, Cape Town, South Africa (12-14 October 2009)
 (Minutes of the meeting available)
 IRCC2-09-HCA
 IRCC is invited to:

1. Note the content of this report
2. Advise on the proposal in Annex A of the report.

World-Wide Navigational Warning Service Sub-Committee (WWNWS)

Action from IRCC1 To send a Circular Letter submitting to IHO MSs the change of name and modification of ToR and RoP of the PRNWSC for adoption. If no objections are received implementation shall start 15 July 2009.	IHB DONE CL 38/2009 16 June 2009 CL 46/2009 3 July 2009	Before June 15. Objections before 15 July.
---	--	--

WWNWS1 IHB, Monaco (18 - 21 August 2009)
 (Minutes of the meeting available)
 Items of interest for IRCC:
 The template for MSI reports to RHC meetings is included in the meeting report at Annex J.
 IRCC2-09-WWNWS
 IRCC is invited to note the content of the report.

Capacity Building Sub-Committee (CBSC)

Action from IRCC1 To ensure that invitations to attend courses sponsored by the CBSC are sent also to the countries of the adjacent RHCs.	CBSC	Permanent
Action from IRCC1 To consider providing support to activities that promotes management capacity development. Report on actions adopted.	CBSC	Before IRCC2

CBSC 8 - New Orleans, USA (14 - 16 June 2010)
 Output to be reported by CBSC Chair at the meeting.

WEND WG

Work by correspondence to be reported at the meeting
Committee to confirm Chair and select Vice-Chair

FIG-IHO-ICA International Board on Standards of Competence for Hydrographic Surveyors and Nautical Cartographers (IBSC)

Action from IRCC1 To send a Circular Letter submitting to IHO MSs the change of name of the IAB to IB for adoption.	IHB DONE CL 49/2009 9 July 2009 CL 54/2009 3 August 2009	Before June 30 Objections before July 31
Action from IRCC1 To send a letter to institutions running recognized courses addressing the subject of cost recovering mechanisms. Report outcome to IRCC.	IB Chair	Before IRCC2
Action from IRCC1 To introduce the Individual Recognition Guidelines approved by the IB in M-5 and M-8	IB Chair	Before August 01
Action from IRCC1 To continue deliberations and consult RHCs on any regional initiatives to develop recognised training or systems to monitor and assess the competency of Individuals. Further identify the role the IRCC may play in this matter and report to IRCC2.	IB Chair	Before IRCC2

IB 33 - Port of Spain, Trinidad and Tobago (1-5 March, 2010)
(Minutes of the meeting not yet available)

GEBCO and DCDB

GGCXXVI, Brest France, 1-2 October 2009
(Minutes of the meeting available)

Items of interest for IRCC:

8. IRCC MEETING

The Chairman noted that the first IRCC meeting had been held in June 2009 immediately after the Extraordinary Hydrographic Conference. Cdr Lusiani had attended on GEBCO's behalf and presented an oral report (a written report from the Chairman (Annex 4) had been presented later). Cdr Lusiani regretted that he had been unable to be present in Brest. Captain Gorziglia reported that the Chairman of each Regional Hydrographic Commission, as well as Cdr Lusiani for GEBCO, had made a presentation. An important decision had been the adoption of a new definition of 'hydrography'; it now included not just oceans but lakes and rivers. It was confirmed that the definition still included deep-water bathymetry.

Capt Gorziglia noted that the Chairman IRCC, M. Bessero, had tabled a Working Paper (Annex 5) in which he made specific suggestions regarding ways to improve relations between the IHO and GEBCO. These comprised GEBCO reporting annually to each RHC Chair on the situation in the relevant region, getting the RHC Chairs to report to GEBCO after each RHC meeting on recent or planned bathymetric campaigns and any requirements for non-navigational bathymetric products, and considering or encouraging the adaptation of on-going or new IBC projects to match the areas of a single RHC.

In the following discussion it was made clear that there was unlikely ever to be a match between the RHC areas, chosen using one set of criteria, and the IBC areas, chosen on the basis of other criteria.

Dr Falconer pointed out that if all 14 RHCs met once a year it would be impossible for GEBCO to attend so many meetings. He asked whether one person could produce an annual summary of GEBCO's activities for all the RHCs. Ms Taylor suggested that in addition GEBCO could occasionally be represented at specific RHC meetings. Mr Jacobs said that it would be more appropriate to involve BODC since they updated the digital grid. Ms Taylor thought that the IHO DCDB should be involved as well.

Mr Travin said this appeared to be yet another communication problem. He preferred that GEBCO should be invited to each RHC meeting as a matter of course and IOC would try to help with travel funds because it had an interest in obtaining shallow-water data acquired by Hydrographic Offices. Finally, he suggested that a special attempt was made to advertise GEBCO at the next IOC Executive Council meeting in 2010 [Action: Chairman].

Dr Brown commented that he was concerned about the resources that would be needed to report to all 14 RHCs. He thought that this was best done annually at the IRCC meeting.

Related issues:

Request for shallow water bathymetric data (CL 90/2009 of 17 December 2009)

Expected output: list of potential items for further discussion during the meeting:

- INT chart coverage

<i>Date</i>	<i>Scheduled</i>	<i>Published</i>	<i>Not stated</i>
<i>31 Dec 2008</i>	<i>1 835</i>	<i>1 109</i>	<i>Region A</i>
<i>31 Dec 2009</i>	<i>1 858</i>	<i>1 131</i>	<i>Region A</i>

- ENC coverage

See tasks of IHO WP 2010:

3.1.18 RHCs to work for completion of adequate ENC coverage by 31DEC2010

3.1.19 RHCs to work for completion of adequate ENC coverage schemes by 31DEC2010

- Implementation of regional charting authority responsibility (including bathymetric data sharing practice) (discussion of HCA proposal to amend A-402.1 in S-4).

- Disaster response (iaw IHO CL 89/2005 of 6 September 2005 and lessons learned from recent experiences [Samoa, Haiti, Chili, etc.]

Committee to review past experience and decide accordingly

- RHC-GEBCO interactions (including provision of shallow water bathymetry)

- Capacity building (including participation of non Member States in IHO activities - see IHO WP 2010 Tasks 3.2.1 to 3.2.7)

- Status of IHO Publications: C-55 (IHO WP Task 3.4.2)

- Contribution to the IH Review

- IHO WP Task 3.1.20 RHCs and the Hydrographic Industrial Sector

- ...

Committee to discuss best way forward.
Committee to set up drafting group(s) if appropriate.
Secretary to identify inputs for IRCC Action List and WP.
Chair to sum up and implement outcome accordingly.

4.- Inputs from other Bodies affecting IRCC

Potential items:

Co-operation with IMO:

- input to and from MSC87 (CL 34/2010 of 25 May 2010)
- input to and from TC60 (1-3/06/10)
- input to NAV56
- ...

Co-operation with the Association of Caribbean States (ACS) (CL 71/2009 of 28 October 2009)

Co-operation with the European Commission (CL 14/2008 of 14 February 2008)

5.- IRCC Work Programme Management

Chair to table a draft proposal based on the outcome of the previous items.
Connection with the IHO WP for 2011 to be reviewed.

Tasks already identified at IRCC1:

TASK IRCC ???/2011 Strategic Plan Update

Submit proposals to the IHB to update the Strategic Plan, 10 months before the IHC (Ref. 4EIHC Dec.4)

Action: IRCC Chair

TASK IRCC ???/2011 Preparation of Work Program and Budget 2013-2017

Cooperate with the IHB in the preparation of the 2013-2017 IHO Work Programme and Budget to be submitted to the IHC (Assembly) in 2012. (Ref. 4EIHC Dec.5)

Action: IRCC Chair

TASK IRCC ??/2011 and ??/2012 Assistance to implement strategic mechanism

Provide advice to IHB to review the implementation of the new planning mechanism at the end of each annual cycle in early 2011 and 2012. (Ref. 4EIHC Dec.7)

Action: IRCC Chair

6.- Next IRCC Meeting. Venue and Date

The Chair will invite the Committee to identify the venue and dates for IRCC3.

Consideration should be given that in order to contribute to the IHO WP preparation, meetings should take place in mid June 2011 at the latest. Also, whenever possible, meetings should be organized in conjunction with other relevant events (possible connection with WHD 2011?).

Committee to consider any invitation received or offered at the meeting and to decide accordingly or instruct the Chair for further investigation.

E-mail from W. Cavaleiro dated 22 March 2010: "DHN-BR offers to be an alternative to host the IRCC 3, in Niteroi, Rio de Janeiro."

List of relevant events in 2011:

9th International Symposium on Marine Navigation and Safety of Sea Transportation (15-17 June - Gdynia - Poland)

26th Session of the IOC Assembly (15-29 June - Paris - France)

...

7.- Any Other Business

Possible items:

- preparation of WHD 2011

8.- Decisions of the IRCC

Draft to be prepared by Chair and Secretary during the meeting.

9.- Recommendations of the IRCC for consideration of the IHO Member States

Draft to be prepared by Chair and Secretary during the meeting.

10.- Closure of the Meeting