

Annex D to IRCC CL 1/2010

IRCC2-05

SECOND MEETING OF THE IHO INTER REGIONAL COORDINATION COMMITTEE IHO-IRCC2 New Orleans, USA, 17 - 18 June 2010

MINUTES OF THE FIRST MEETING OF THE IHO INTER REGIONAL COORDINATION
COMMITTEE
IHO-IRCC1
Auditorium Rainier III, Monaco, 05 June 2009

The First Meeting of the IHO Inter Regional Coordination Committee was held in the Auditorium Rainier III (Monaco), on 05 June 2009. Chairs or Representatives from all the Regional Hydrographic Commissions (except RSAHC), Sub-Committees and other bodies were present (see Annex A), as well as numerous observers from IHO Member States and NGIO accredited to the IHO.

1.- Opening of the Meeting

Captain GORZIGLIA, IHB Director and Acting Chairman of the IRCC opened the First Meeting and welcomed IRCC Members and participants at the meeting, stressing the objectives of the Committee, established on the 1st of January 2009 by decision of the XVII I.H. Conference.

The Acting Chairman introduced the Draft Agenda (Doc. IRCC1-01) and Timetable (Doc. IRCC1-03). At the request of the SWPHC Chairman, the outcome of the 4th IEHC was included under item 6 of the Agenda, whose title was changed to "Establishment of the IRCC WP for 2010 in the light of the 4th EIHC and Reports". The Agenda (see **Annex B**) was consequently approved, together with the Timetable.

The Acting Chairman also presented the List of Documents (Doc. IRCC1-04) and provided the participants with administrative details.

2.- Chairman Report

The Acting Chairman provided a general overview of the activities conducted since the XVII IHC and particularly since the establishment of the Committee on 1st January 2009. He reminded that, until the establishment of the future IHO Council, the IRCC would report to the IHO Member States through the IHB and to the IHC.

In answer to a question raised by the NIOHC Chairman, he clarified that the bodies of the IRCC will go on holding their own meetings, independently from the IRCC annual meetings, in accordance with the terms of reference promulgated through IHO CL 115/2007 of 10 December 2007.

3.- Reports from the IRCC Members.

3.1 Reports from RHCs Chairmen.

The Chairmen or Representatives of the RHCs present provided reports of their activities (Doc. IRCC1-08 followed by the abbreviation of each RHC). The Acting Chairman noted that three reports included proposals for the consideration of the Committee. These proposals would then be considered under Item 6 of the Agenda.

It has to be noted that the USCHC withdrew the proposal of its report related with the Regional Hydrographic Commissions, following the withdrawal of a similar proposal submitted to the 4th EIHC.

The following items that do not constitute proposals should also be noted:

3.1.1 During the presentation of the report of the MBSHC, the observer from Iran requested information about the proposal from its country to become the coordinator of a Sub-Area of NAVAREA III - Caspian Sea. The PRNWSC Chair advised Iran that the IMO Legal Committee had concluded that the Caspian Sea was not within the perimeter of the SOLAS Convention and therefore Iran should obtain the agreement of the countries in the region to implement its proposal.

3.1.2 Following a question made by the IRCC Acting Chairman, the Chairman of the BSHC explained the development of a harmonised Re-survey scheme for the whole Baltic based on a declaration of the Helsinki Commission (HELCOM). He stated this Project as a good example of regional co-ordination and that this should be exploited through the IHO Capacity Building Subcommittee. He also informed that the progress of Lithuania to become an IHO Member State has been restrained due to the worldwide economic crisis.

3.1.3 The SWAtHC Chairman stressed that Bolivia and Paraguay have become associate members of the Commission. Bolivia is following the administrative procedures to become an IHO member and has attended the 4th EIHC as an observer.

3.2 Reports from Other Bodies' Chairmen.

The Chairs or Representatives of HCA, WEND, PRNWSC, CBSC, GEBCO Guiding Committee and IAB provided reports of their activities (Doc. IRCC1-09 followed by the abbreviation of each body). The Acting IRCC Chairman noted that three reports included proposals for the consideration of the Committee and also it was decided to consider them under Item 6 of the Agenda.

The following items that do not constitute proposals should also be noted:

3.2.1 The HCA Chairman informed about the offer made by the International Association of Antarctic Tour Operators (IAATO) to embark hydrographic surveyors to collect hydrographic data or to collect data following HCA Guidelines making use of "ships of opportunity". It was also informed that this issue would be the main topic to be discussed at the next Council of Managers of Antarctic Programs (COMNAP) meeting in Punta Arenas, Chile, August 2009, by the HCA representatives that will deliver a short seminar at this event.

3.2.2 During the presentation of the report from the representative from the GEBCO Guiding Committee, the SWPHC Chairman referred to the weakness of the relations between GEBCO and the IHO and proposed that this matter should be discussed under Any Other Business.

4.- Election of Chair and Vice Chair.

The Acting Chairman referred to the IRCC Rules of Procedure and reminded IRCC Members that there was not any specific procedure for the Committee to elect its Chair and Vice-Chair. The Committee firstly considered if the Chair and Vice-Chair should be elected from the members of the IRCC or from any representative of a Member State. After some discussion, the great majority of the IRCC Members agreed that the Chair and Vice-Chair should be a representative from any IHO Member State.

Subsequently and at the proposal of the NSHC Chairman, IGA Gilles BESSERO (SWPHC Chair and Hydrographer of France) was elected Chairman of the IRCC. At the proposal of the representative from the GEBCO Guiding Committee, Captain Abri KAMPFER (WEND Chairman and Hydrographer of South Africa) was elected Vice-Chair.

The elected Chair and Vice-Chair took their positions and the Committee congratulated both on their nomination.

5.- Establishment of IRCC Standing Agenda and the Structure of its Meetings.

The Chair explained that the intention was to set a few basic rules that could provide some guidance on the procedure that the Committee shall consider adopting to improve its effectiveness and efficiency.

The participants considered the proposed text (Doc IRCC1-07 Annex A) and after discussion approved the Standing Agenda and Structure of IRCC Meetings as in **Annex C**. IRCC Bodies were invited to include in their meeting reports a section on issues to be considered by the IRCC.

6.- Establishment of the IRCC WP for 2010

Under this Agenda Item the Committee considered some elements of the working document (Doc. IRCC1-10) prepared in advance of the meeting; the outcomes of the 4th EIHC relevant to the IRCC and the proposals submitted by IRCC bodies to this first meeting.

6.1 Working Document IRCC1-10.

From this document the following two tasks were identified:

TASK IRCC 1/2010 Inter Regional Coordinating Committee (IRCC) Meeting.

Organize, prepare and conduct IRCC2 in 2010. Date and venue to be determined by the Chair at a later date. Action: IRCC Chair + IHB (Ref. IHO WP Task 1.1.16)

TASK IRCC 2/2010 ENC Coverage.

Monitor and advise IRCC on the development of adequate ENC coverage to meet the SOLAS V/19 carriage requirements for ECDIS (Ref. IHO WP Tasks 1.1.17 and 1.1.18)
Action: IRCC WEND Working Group (see § 6.3 - WEND)

6.2 Outcome of the 4th EIHC relevant to the IRCC.

The following tasks were identified:

TASK IRCC 3/2010 Assistance to implement strategic mechanism

Provide advice to IHB to review possible needs for assistance in preparing the annual cycles of the new strategic mechanism aiming at reporting MSs before the end of 2010. (Ref. 4EIHC Dec.6)

Action: IRCC Chair

For subsequent years:

TASK IRCC ???/2011 Strategic Plan Update

Submit proposals to the IHB to update the Strategic Plan, 10 months before the IHC (Ref. 4EIHC Dec.4)

Action: IRCC Chair

TASK IRCC ???/2011 Preparation of Work Program and Budget 2013-2017

Cooperate with the IHB in the preparation of the 2013-2017 IHO Work Programme and Budget to be submitted to the IHC (Assembly) in 2012. (Ref. 4EIHC Dec.5)

Action: IRCC Chair

TASK IRCC ??/2011 and ??/2012 Assistance to implement strategic mechanism

Provide advice to IHB to review the implementation of the new planning mechanism at the end of each annual cycle in early 2011 and 2012. (Ref. 4EIHC Dec.7)

Action: IRCC Chair

6.3 Proposals submitted by IRCC Bodies.

The proposals submitted by IRCC Bodies together with the decision adopted are given below:

EAHC

- a) To hold regular meeting between RHCs to discuss common boundary issues, e.g. ENC overlaps and data harmonisation. - **ENDORSED**. RHCs to invite adjacent RHCs to their meetings.
- b) Drawing experience from the 2005 tsunami devastation, the possibility of setting up of an inter regional Emergency Point of Contact database. - **ENDORSED**. Task to be further developed by EAHC.
- c) Capacity Building - opening of training courses to member States of neighbouring RHCs. - **ENDORSED**. The CBSC Chair to ensure that invitations to attend courses are also sent to adjacent RHCs.

USCHC

In the light of the discussion about the nature of the RHCs within the IHO structure, the IRCC agreed that potential improvements to the existing IHO Technical Resolution T.1.3 should be considered by the IRCC. The USCHC offered to conduct a study and submit a proposal to IRCC members. - **ENDORSED**. USCHC to provide a report for consideration and comments from the IRCC members.

SWPHC

- a) to promote and assist in the development of national hydrographic committees; - **ENDORSED**. Covered by IHO CB Strategy.
- b) to investigate the best way to address INT charts and ENC overlaps between neighbouring Regional Hydrographic Commissions; - **ENDORSED**. Covered by decisions 14 and 15 of the 4th EIHC.
- c) to promote and assist in the development of partnerships with regional maritime related fora and organizations. - **ENDORSED**. Considered a permanent activity of the IHO, the IHB is requested to support this proposal in a long term basis in its Work Programme. Covered by the existing IHO WP, Element 1.2.

MACHC

- a) To recommend neighbouring Regional Hydrographic Commissions (RHCs) to identify common needs of interest and promote joint activities (e.g. the CPRNW MSI training course, which has been delivered in region, to several RHCs, including MACHC, using the same tutors each time. The result is a well proven course, delivered consistently and efficiently. - **ENDORSED**. Same objective of EAHC proposal.
- b) To address the Capacity Building Sub-Committee to approve the support to activities that promotes management capacity development. - **ENDORSED**. CBSC for consideration. The CBSC Chair will note this action for future development.

WEND

- a) To Note the Report. - **The Report was NOTED**.
- b) Consider establishing a dedicated group to monitor and address the ongoing coordination and implementation of the WEND Principles and global ENC coverage. The Terms of Reference and Rules of Procedure developed by WEND-11 are proposed as in Annex D. - **APPROVED** the formation of the IRCC WEND Working Group as proposed. Replace Task Group by Working Group. Composition of the WG to be coordinated by correspondence by the IRCC Vice-Chair.

PRNWSC

The PRNWSC recommends that its name should become the World-Wide Navigational Warning Service Sub-Committee (WWNWS) and that the ToR and RoP should be modified accordingly. – **AGREED**. The IHB is requested to submit the name change and modified ToR and RoP to MSs for adoption through Circular Letter

IAB

- a) The Board proposes that the IRCC adopts the unanimous decision by its members to drop the word “Advisory” from the Board’s title. – **AGREED**. The IHB is requested to submit the change to MSs for adoption through Circular Letter.
- b) The Board proposes that the IRCC adopts the recommendation to establish a mechanism to recover some of the Board’s costs having received positive responses from the letter being issued to the Organisations that already hold Recognition of a Course. – **APPROVED**. The IB (ex-IAB) Chair will send a letter to all institutions running recognized courses to receive their comments and suggestions to implement the proposal.
- c) The Board recommends that the IRCC agrees to the introduction of the Individual Recognition System elements into the M-5 & M-8 Standards. – **APPROVED**. It is a task in progress assigned by the 17th IH Conference.
- d) The Board requests that the IRCC considers the role the IRCC may play in any regional initiatives to develop Recognised training or systems to monitor and assess the competency of Individuals. – **ON HOLD**. More deliberation is required. RHCs shall be consulted by the IB Chair to have their comments and proposals before reporting back to the IRCC.
- e) The Board requests that members of IRCC maintain a closer dialogue with FIG Comm 4 and the Board to encourage new courses. – **ENDORSED**. The existing MOU between IHO and FIG is used as a tool to achieve this proposal.

7.- Any Other Business.

As approved earlier, the relations between GEBCO and IHO were discussed. The representative from the GEBCO Guiding Committee (GGC) stated that the new ToRs and RoPs that have been agreed may help to improve these relations together with a good representation and clear indications from the IHO. It was agreed that Capt. GORZIGLIA (IHB Director and IRCC Secretary) will prepare a report to the IRCC before the next meeting of the GGC and that the IRCC will send a message to the IHO Member States asking support to GEBCO.

8.- Next IRCC Meeting. Venue and Dates.

The Chair invited the Committee to identify the venue and dates for the IRCC2 Meeting by correspondence, if possible jointly with other meeting that could reduce the travel expenses. The IHB is tasked to coordinate this decision.

To facilitate the contact, the IRCC members were asked to check/provide their e-mail addresses to the IHB.

9.- Closure of the Meeting.

The Chair adjourned the meeting at 1350, on June 05, 2009.

Monaco, 16 June 2009

Annexes:

- A: Participating IRCC Members
- B: Agenda
- C: Standing Agenda and Structure of IRCC Meetings
- D: Action List and IRCC 2010 Work Programme Agreed

ANNEX A PARTICIPATING IRCC MEMBERS

RHC Chairs

RHC Name / Abbreviation	Country	Chairperson
Nordic Hydrographic Commission (NHC)	Iceland	Mr. LARUSSON
North Sea Hydrographic Commission (NSHC)	Denmark	Mr. ESKILDSEN
East Asia Hydrographic Commission (EAHC)	Singapore	Mr. OEI
US/Canada Hydrographic Commission (USCHC)	USA	Capt. BARNUM
Mediterranean and Black Seas Hydrographic Commission (MBSHC)	Tunisia	Cap. ESSOUSSI
Baltic Sea Hydrographic Commission (BSHC)	Germany	Dr. JONAS
Eastern Atlantic Hydrographic Commission (EAHC)	Nigeria	Commodore INUSA
South-East Pacific Hydrographic Commission (SEPHC)	Colombia	RAdm. PEÑA
South-West Pacific Hydrographic Commission (SWPHC)	France	IGA BESSERO
MESO American & Caribbean Sea Hydrographic Committee (MACHC)	Brazil	VAdm. PALMER
Southern Africa and Islands Hydrographic Commission (SAIHC)	Mozambique	Represented by Cap KAMPFER (South Africa)
North Indian Ocean Hydrographic Commission (NIOHC)	India	RAdm RAO
South West Atlantic Hydrographic Commission (SWAtHC)	Argentina	RAdm. DI VINCENZO

OTHER Bodies Chairs

Name / Abbreviation	Country	Chairperson
Hydrographic Commission on Antarctica (HCA)	IHB	Capt. GORZIGLIA
World-wide Electronic Navigational Chart Database (WEND)	South Africa	Capt. KAMPFER
Promulgation of Radio Navigational Warnings Sub Committee (PRNWSC)	USA	Mr. DOHERTY
Capacity Building Sub Committee (CBSC)	Latvia	Mr. KRASTINS
GEBCO GUIDING COMMITTEE (GEBCO G.C.)	Canada	Represented by Cdr LUSIANI (Italy)
International Advisory Board (IAB)	UK	Mr. JOHNSTON

ANNEX B AGENDA

- 1.- Opening of the Meeting.
- 2.- Report by the Acting Chairman (CBC Chairman).
- 3.- Report by Members of the IRCC on the present situation of their bodies.
- 4.- Election of Chair and Vice-Chair.
- 5.- Establishment of IRCC Standing Agenda and the Structure of its Meetings.
- 6.- Establishment of the IRCC WP for 2010 in the light of the 4th EIHC and Reports.
- 7.- Any Other Business.
- 8.- Next IRCC Meeting. Venue and Dates.
- 9.- Action List. Dates and Responsibilities
- 10.- Closure of the Meeting.

ANNEX C

STANDING AGENDA AND STRUCTURE OF IRCC MEETINGS

I. STANDING AGENDA OF IRCC MEETINGS

- 1.- Opening of the Meeting and Administrative Arrangements
- 2.- Report by the Chair and pending matters
- 3.- Actions and inputs from IRCC Bodies
- 4.- Inputs from other Bodies affecting IRCC
- 5.- IRCC Work Programme Management
6. Next IRCC Meeting. Venue and Date.
- 7.- Any Other Business
- 8.- Decisions of the IRCC
9. Recommendations of the IRCC for consideration of the IHO Member States.
- 10.- Closure of the Meeting.

II.- STRUCTURE OF IRCC MEETINGS

Day 1. Consideration of Agenda items 1, 2, 3, 4

Day 2. Consideration of Agenda items 5 to 10.

Note: to include Election of Chair and Vice-Chair (when applicable)

ANNEX D

ACTION LIST AND IRCC 2010 WORK PROGRAMME AGREED

ACTION LIST	RESPONSIBLE	DEADLINE
When holding regular meetings, invite adjacent RHCs to discuss ENC overlaps and data harmonisation	RHCs	Permanent
To continue developing the idea of setting up an inter-regional Emergency Point of Contact database, and submit its result to IRCC2.	EAHC	Before IRCC2
To ensure that invitations to attend courses sponsored by the CBSC are sent also to the countries of the adjacent RHCs.	CBSC	Permanent
To conduct a study to improve present IHO Resolution T 1.3 and submit a proposal to IRCC Members for consideration and comments.	USCHC	Before IRCC2
To consider providing support to activities that promotes management capacity development. Report on actions adopted.	CBSC	Before IRCC2
To establish an IRCC WEND Working Group with the ToR and RoP as approved at IRCC1. Composition of the WG to be coordinated by IRCC Vice Chair. Report on progress to IRCC.	IRCC Vice-Chair	Before IRCC2
To send a Circular Letter submitting to IHO MSs the change of name and modification of ToR and RoP of the PRNWSO for adoption. If no objections are received implementation shall start 15 July 2009.	IHB	Before June 15. Objections before 15 July.
To send a Circular Letter submitting to IHO MSs the change of name of the IAB to IB for adoption.	IHB	Before June 30 Objections before July 31
To send a letter to institutions running recognized courses addressing the subject of cost recovering mechanisms. Report outcome to IRCC.	IB Chair	Before IRCC2
To introduce the Individual Recognition Guidelines approved by the IB in M-5 and M-8	IB Chair	Before August 01
To continue deliberations and consult RHCs on any regional initiatives to develop recognised training or systems to monitor and assess the competency of Individuals. Further identify the role the IRCC may play in this matter and report to IRCC2.	IB Chair	Before IRCC2

IRCC 2010 WORK PROGRAMME	RESPONSIBLE	DEADLINE
TASK IRCC1/2010 <u>Inter Regional Coordinating Committee (IRCC) Meeting.</u> Organize, prepare and conduct IRCC2 in 2010. Date and venue to be determined by the Chairman at a later date. (Ref. IHO WP Task 1.1.16)	IRCC Chair + IHB	September 30
TASK IRCC 2/2010 <u>ENC Coverage.</u> Monitor and advise IRCC on the development of adequate ENC coverage to meet the SOLAS V/19 carriage requirements for ECDIS (Ref. IHO WP Tasks 1.1.17 and 1.1.18)	IRCC WEND Working Group	Permanent. Report to IRCC2
TASK IRCC 3/2010 <u>Assistance to implement strategic mechanism.</u> Provide advice to IHB to review possible needs for assistance in preparing the annual cycles of the new strategic mechanism aiming at reporting to MSs. (Ref. 4EIHC Dec.6)	IRCC Chair + IHB	IHB Report to reach MSs before the end of 2010.
TASK IRCC 4/2010 <u>GEBCO / IHO relationship.</u> Prepare a Report to IRCC on the subject. IRCC to consider submitting it to the next GGC meeting and to request MSs support to GEBCO activities.	IRCC Secretary IRCC Chair	August 15 September 15

Updated to 14JUL09