**SEVENTH MEETING OF THE IHO INTER-REGIONAL COORDINATION COMMITTEE**

**IHO-IRCC7**

**Mexico City, Mexico, 01-03 June 2015**

**DRAFT LIST OF ACTIONS AGREED AT IRCC7**

(Updated: 21 December 2015)

| **No** | **ACTION (AGENDA ITEM)** | **RESP.** | **DEADLINE** | **STATUS** |
| --- | --- | --- | --- | --- |
| IRCC7/01 | Encourage the approval of pending applications for IHO membership | RHC Chairs | Report to IRCC Chair Dec 2015 | Permanent. |
| IRCC7/02 | Continue to engage pending applicants in their region to encourage the ratification of the IHO Convention | RHC Chairs | Report to IRCC Chair Dec 2015 | Permanent. |
| IRCC7/03 | Consider the participation of stakeholders at the RHC conferences | RHC Chairs | Report to IRCC Chair Dec 2015 | Permanent. |
| IRCC7/04 | Continue to engage suspended Member States (MSs) in their region to encourage their re-admission to the IHO | EAtHC MACHC  MBSHC | Report to IRCC Chair Dec 2015 | Permanent. |
| IRCC7/05 | Provide the IRCC Chair with progress reports on the relevant tasks in the IHO 2015 Work Programme | RHCs and IRCC subsidiary organs | Jan 2016 | Permanent. |
| IRCC7/06 | Provide the IHB with the IRCC Annual Report for 2015. Note: IRCC Chair to compile inputs from Action IRCC7/05 | IRCC Chair | Feb 2016 | Permanent. |
| IRCC7/07 | Provide to the IRCC Chair the estimated values of SPIs and agreed WPIs as of 31 December 2015 and target values for 31 December 2017, complemented by the comments on the difficulties encountered and suggestions for a way forward | RHC Chairs | Jan 2016 | Permanent. |
| IRCC7/08 | Invite GEBCO Guiding Committee / Bathymetric Regional Project Chairs to attend corresponding RHCs meetings, aiming at strengthening collaboration with a priority on improving high resolution shallow water bathymetry at the regional level | RHCs / GEBCO | Report to IRCC Chair Dec 2015 | Permanent. |
| IRCC7/09 | Encourage MSs and representatives of industry and academia to promote and to work together to ensure that the best possible use is made of Satellite Derived Bathymetry | RHC Chairs | Report to IRCC Chair Dec 2015 | Permanent. |
| IRCC7/10 | Organize, prepare, attend IRCC8 | Chair/IHB | IRCC8 | Permanent. |
| IRCC7/11 | Prepare the draft IRCC7 Report and circulate to the IRCC7 Participants | Chair/IHB | Jul 2015 | Permanent. |
| IRCC7/12 | Provide comments to the Chair on the draft IRCC7 Report | IRCC7 Participants | 15 Aug 2015 | Permanent. |
| IRCC7/13 | Upload the IRCC7 Report to the IHO Website | IHB | 22 Aug 2015 | Permanent. |
| IRCC7/14 | Investigate mechanisms for raising external funds | Chair/IHB | IRCC8 | Permanent. |
| IRCC7/15 | Provide material to the IHB to promote the achievements of IRCC bodies | RHC Chairs and subsidiary bodies | Report to IRCC Chair Dec 2015 | Permanent. |
| IRCC7/16 | Take every opportunity to promote the achievements of IRCC bodies | IHB | Report to IRCC Chair Dec 2015 | Permanent. |
| IRCC7/17 | Encourage National Hydrographers to invest in English language training in order to increase the chances of their candidates being selected to Cat A and Cat B training courses delivered in English | RHC Chairs | IRCC8 | Permanent. |
| IRCC7/18 | Facilitate resolution of important inconsistencies between paper charts and ENCs and between ENCs from different producers as identified by the RENCs or otherwise | RHC Chairs | IRCC8 | Permanent. |
| IRCC7/19 | Encourage MSs in their respective regions to use the Risk Assessment methodology to establish Hydrographic Survey priorities | RHC Chairs | IRCC8 | Permanent. |
| IRCC7/20 | provide input to CBSC on how to identify possible sources of funding to support capacity building efforts and programmes across the regions | IRCC Members | CBSC14 | INPUT FROM IRCC MEMBERS ARE EXPECTED |
| IRCC7/21 | identify principles on how to gain access to funding across the regions, compile the input from the IRCC Members and report to IRCC8 | CBSC | IRCC8 |  |
| IRCC7/22 | include the Crowd-Sourced Bathymetry Working Group (CSBWG) in the revised IRCC ToR approved in Decision 1 | IHB | June 2015 | DONE |
| IRCC7/23 | issue a CL seeking Member States approval for the revised IRCC ToR | IHB | July 2015 | DONE  (CL 73/2015)  (CL 86/2015) |
| IRCC7/24 | to seek the consent of member HOs and others that distribute their ENCs through a RENC, to provide CATZOC information to the IHB on their behalf for inclusion in the IHO Publication C-55 | RENCs | July 2015 | DONE  (CL 52/2015)  INPUT FROM RHCs ARE EXPECTED |
| IRCC7/25 | report the results of their consultations with their members to provide CATZOC information to the IHB as soon as permission is received | RENCs | IRCC8 |  |
| IRCC7/26 | report to IRCC on the status of the RHC procedures for selecting their respective representatives to the Council | RHC Chairs | IRCC8 |  |
| IRCC7/27 | To task:  a) New INT Chart Producer Nations to provide first edition INT chart to Regional INT Chart Coordinator (or ICCWG) for review as soon as convenient during the production cycle;  b) INT Chart Coordinators/ICCWGs to manage the review of the first edition INT charts produced by new INT Chart Producer Nations to check their compliance with IHO standards, provide feedback to the Producer and to report progress to the next RHC meeting;  c) All INT Chart Producer Nations to provide first edition and new edition INT charts to Regional INT Chart Coordinator (or ICCWG) 3 months prior to every RHC meeting to enable Regional INT Chart Coordinator (or ICCWG) to validate current INT chart Scheme;  d) All editions of INT charts submitted under action 27 a) and b) to be subsequently transferred to the IHB to be included in the IHB reference collection for internal use; and  e) Member States to provide an update of the list of on-line chart catalogues, either directly or systematically when updating the Yearbook. | RHC Chairs | October 2015 | ONGOING  (CL 64/2015) |
| IRCC7/28 | implement procedures approved by Decision 3 and to report their processes for the review of first edition INT Charts produced by new Producer Nations to IRCC | RHCs | IRCC8 |  |
| IRCC7/29 | include the topic of satellite-derived bathymetry as a standing agenda item for future IRCC meetings | IHB | IRCC8 | Permanent. |
| IRCC7/30 | issue a CL seeking Member States input to the update of C-16 - *National Hydrographic Regulations*, including any regulations covering government rights of access to bathymetric data collected for commercial or scientific purposes | IHB | July 2015 | ONGOING |
| IRCC7/31 | update IHO Publication C-16 - *National Hydrographic Regulations* based on the inputs provided by Member States | IHB | December 2015 | ONGOING |
| IRCC7/32 | invite NZ to report to IRCC on the economic value case for the SW Pacific Risk Assessment project | SWPHC | IRCC8 |  |
| IRCC7/33 | instruct the ICCWG Coordinators to investigate ways to improve communication across the regions and report back to IRCC | RHC Chairs | IRCC8 |  |
| IRCC7/34 | implement the process described in Decision 13 | WWNWS-SC | December 2015 | DONE |
| IRCC7/35 | issue a CL to inform Member States of the intention that WWNWS-SC would, in future, submit proposed revised texts to MSI documents directly to IMO, and invite any adverse comments from Member States | IHB | July 2015 | DONE  (CL 54/2015) |
| IRCC7/36 | report to IRCC on the implementation of the procedures described under Decision 14 | IHB and WWNWS-SC Chair | IRCC8 |  |
| IRCC7/37 | inform the IMO Secretariat of the revised procedure to maintain MSI-related documents described under Decision 14 | IHB | following Action 36 |  |
| IRCC7/38 | review the procedures described under Decision 14 | IRCC | IRCC8 |  |
| IRCC7/39 | review the potential impact of the resource limitations on IHB secretariat support available to the CB activities | IRCC | IRCC8 |  |
| IRCC7/40 | consider proposing an increased contribution from the IHO budget to the CB Fund | IHB | November 2015 | ONGOING |
| IRCC7/41 | consider incorporating hydrography in more comprehensive maritime projects as a way of raising awareness and funds from Donor agencies and to report progress to IRCC | RHCs | IRCC8 |  |
| IRCC7/42 | invite Member States to update C-55 annually including reports of "no changes") | RHCs | July 2015 | INPUT FROM RHCs ARE EXPECTED |
| IRCC7/43 | provide access to the IHB to any of their relevant promotional material on CB and to consider using the posters displayed at the EIHC 5 CB exhibition | RHCs | August 2015 | INPUT FROM RHCs ARE EXPECTED |
| IRCC7/44 | provide:  a) an initial summary report on Technical Visits (TV) within two weeks of the visit; and  b) full reports are expected within three months of completion of a TV | RHC Chairs and CB Co-ordinators | a) Two weeks after the TV  b) Three months after the TV | Permanent. |
| IRCC7/44  bis | provide full reports for those TVs undertaken in 2014 that have not yet been submitted to the IHB | RHC Chairs and CB Co-ordinators | July 2015 | ONGOING |
| IRCC7/45 | to a) develop syllabi for different levels of training courses; and  b) support the CBSC to increase the number of trainers for MSDI through Training for Trainers (TFT) courses | MSDIWG | a) DONE  b) IRCC8 | See doc. IRCC7-08E |
| IRCC7/46 | upload the amended MSDIWG ToR to the website | IHB | June 2015 | DONE |
| IRCC7/47 | request HSSC to consider the technical issues raised in the MSDIWG Report, doc. IRCC7-08E | IRCC Chair | HSSC7 | DONE |
| IRCC7/48 | Consider nominating regional representatives on the MSDIWG | RHCs | December 2015 | INPUT FROM RHCs ARE EXPECTED |
| IRCC7/49 | present examples of best practice MSDI at IRCC8 | MSDIWG | IRCC8 | Task A of the MSDIWG WP |
| IRCC7/50 | review the impact caused by the resource limitations of the IHO secretariat to support the administration of IBSC activities during IRCC8 | IRCC | IRCC8 |  |
| IRCC7/51 | issue a circular letter seeking Member States approval of IHO Publication S-5B | IHB | July 2015 | DONE  (CL 53/2015)  (CL 90/2015) |
| IRCC7/52 | continue supporting GEBCO regional projects and report back to IRCC | RHCs | IRCC8 | Permanent. |
| IRCC7/53 | remind HOs of the standing request to provide GEBCO with access to existing shallow water bathymetric data, at whatever resolution is permissible by the country and to report progress to IRCC | RHC Chairs | IRCC8 |  |
| IRCC7/54 | report on further developments in the Governance and administration of GEBCO to IRCC | IHB and the GGC | IRCC8 |  |
| IRCC7/55 | provide a more detailed description of the purpose and impact of Admiralty Information Overlays (AIO) | UK | IRCC8 | See action WENDWG5/02 |
| IRCC7/56 | provide comments on doc. WENDWG5-04B (Relevance of information overlay services and their status in the global IHO ENC programme) to IRCC | RHCs | IRCC8 | RHC comments are expected via Action WENDWG5/01 |
| IRCC7/57 | issue a CL announcing the use of the RENC Coverage and Overlap Checker on-line tool | IHB | September 2015 | DONE  (CL 58/2015) |
| IRCC7/58 | report to HSSC that there is a need to align IHO S-65 with the WEND Principles and some sections of the WEND Guidelines and that this work might be undertaken by the ENCWG | IRCC Chair | HSSC7 | DONE |
| IRCC7/59 | continue the progressive development of the IHO ENC Catalogue within the IHO GIS Environment and report progress to IRCC | IHB | IRCC8 |  |
| IRCC7/60 | instruct the S-124 CG to liaise with the S-100WG for the development of IHO Publication S-124 - *Navigational Warnings* | WWNWS-SC | August 2015 | DONE |
| IRCC7/61 | report on action IRCC6/35 (*Assess how representative are the performance indicators based solely on the inputs from PRIMAR and IC-ENC, and propose alternatives, if appropriate*) in time for consideration at HSSC7 | WENDWG | 22 September 2015 | DONE |
| IRCC7/62 | consider providing representatives of the IHO at the international meetings listed in doc. IRCC-10B on relations with stakeholders and to inform the IHB | RHCs | as soon as volunteers are identified | INPUT FROM RHCs ARE EXPECTED |
| IRCC7/63 | issue a Circular Letter announcing the establishment of the CSBWG and seeking nominations from Member States | IHB | July 2015 | DONE  (CL 42/2015) |
| IRCC7/64 | liaise with the IHO DCDB Director to facilitate the establishment of the CSBWG | IHB | November 2015 | DONE  5 June 2015 |
| IRCC7/65 | update the IRCC section on the IHO website to include the CSBWG | IHB | June 2015 | DONE |
| IRCC7/66 | review the progress of the CSBWG and its ToR | IRCC | IRCC8 |  |
| IRCC7/67 | prepare a supplement or additional chapter, as appropriate, to C-17-Spatial Data Infrastructures: “*The Marine Dimension” - Guidance for Hydrographic Offices* to provide guidance on mechanisms that can be established to improve national access to bathymetric and related hydrographic data originally collected for commercial or scientific purposes. This work should take into account docs. IRCC7-11B and IRCC7-11E | MSDIWG | IRCC8 |  |
| IRCC7/68 | submit the draft revision to C-17 resulting from the work under Action 67 to IRCC for review and endorsement prior to any formal adoption by Member States | MSDIWG | IRCC8 |  |
| IRCC7/69 | take into consideration the recommendations in doc. IRCC7-11D in implementing the GEBCO work plan and report progress on those recommendations to IRCC | GGC | IRCC8 |  |
| IRCC7/70 | revise the IRCC Work Programme for 2015-2016 based on the decisions and discussions agreed at IRCC7 and circulate the resultant programme for comment together with the draft record of the 7th meeting | IHB | July 2015 | DONE |
| IRCC7/71 | organize IRCC8 over a three-day period | Chair and IHB | IRCC8 |  |
| IRCC7/72 | include the potential impact of the Council meetings on the roles and functions of the IRCC as an agenda item at IRCC8 | Chair and IHB | IRCC8 |  |