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**IRCC CIRCULAR LETTER 01/2009**  
**09 March 2009**

**FIRST MEETING INTER REGIONAL COORDINATION COMMITTEE (IRCC)**

Monaco, 05 June 2009

*Circular Letter addressed to Distribution List in Annex A*

Ref.: IRCC CL 01/2008 dated 29 April 2008.

Dear Chairperson,

1.- As agreed by Decision N°9 of the XVIIth International Hydrographic Conference, the IRCC commenced its activities on the 01 January 2009.

2.- You will recalled that through the IRCC CL in the reference, the IRCC Chairman proposed holding the first meeting of the Committee on the occasion of the 4<sup>th</sup> Extraordinary Hydrographic Conference, following an agenda that in its draft format was also offered.

3.- All replies received gave strong support to the proposal and I would like at this time to confirm that the First Meeting of the Inter Regional Coordination Committee will take place in Monaco, Auditorium Rainier III, on the morning of the 5<sup>th</sup> of June 2009.

4.- The Chairman has started to develop the Agenda and to prepare the documentation for the Meeting. Attached to this CL, you will find the following documents:

- a) IRCC1-01 Draft Agenda
- b) IRCC1-02 Annotated Agenda
- c) IRCC1-03 Timetable
- d) IRCC1-04 List of Documents
- e) IRCC1-07 Chairman's Report ( without Annex A)
- f) INFO IRCC1-A IRCC Terms of Reference and Rules of Procedure

All the above documents have been posted in the IH web site under Committees >>> IRCC >>>> First Meeting >>>> Documents

5.- You will notice that it is expected a brief report from the RHC or appropriate Body of which you are the Chairman. I kindly invite you to send this report no later than **01 May 2009** to the IHB (Captain Bermejo [fbermejo@ihb.mc](mailto:fbermejo@ihb.mc) acting Secretary of the Committee). Captain Bermejo will load reports as they arrive and therefore you are invited to consult from time to time the content of the documents available.

6.- You would have also noticed that under Agenda Item 3, it is expected that each of you would offer a verbal report. This is intended to be a brief summary of the main experiences had together with concrete proposals to improve the overall inter regional coordination aiming at a better response from the IHO to the present challenges. Considering that 20 Chairmen integrate the Committee and the time constrain in this first meeting, I invite you to give especial consideration that interventions must be of no more than 5 minutes each.

7.- As an annex to the Chairman's Report, - when available - you will find a working document for discussion under Agenda Item 5 "Establishment of IRCC Standing Agenda and the Structure of its Meetings". This document is being prepared with the only purpose to help discussion and does not attempt to be prescriptive. The same happens with IRCC1-10 offering a Draft 2010 IRCC Work Program that also must be considered just as a working document to help discussion. Both these documents shall be available before mid April.

8.- Also I would like to take this opportunity to remind you that during this first meeting a Chairman and a Vice Chairman are to be elected, as well as identification of the venue and dates of IRCC2, considering that ideally shall be in mid-June, to facilitate the overall process to establish the annual IHO Work Program.

9.- Finally, attached to this CL you will find a Registration Form (Annex H) that I kindly ask you to fill-in and provide it to Captain Bermejo ( [fbermejo@ihb.mc](mailto:fbermejo@ihb.mc)) no later than 01 May 2009 to prepare the List of Participants (document IRCC1-12) and for planning purposes.

Yours sincerely,



Captain Hugo GORZIGLIA  
IRCC Chairman

Annex A "Distribution List"

Annex B "IRCC1-01 Agenda" (\*)

Annex C "IRCC1-02 Annotated Agenda" (\*)

Annex D "IRCC1-03 Timetable" (\*)

Annex E "IRCC1-04 List of Documents" (\*)

Annex F "IRC C1-07 Chairman's Report" (without Annex A) (\*)

Annex G "INFO IRCC1-A IRCC Terms of Reference and Rules of Procedure" (\*)

Annex H "Registration Form"

(\*) Note: This documents do not indicate the Annex, but only the IRCC reference.

**DISTRIBUTION LIST**

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- 2- North Sea Hydrographic Commission (NSHC)
- 3- East Asia Hydrographic Commission (EAHC)
- 4- US/Canada Hydrographic Commission (USCHC)
- 5- Mediterranean and Black Seas Hydrographic Commission (MBSHC)
- 6- Baltic Sea Hydrographic Commission (BSHC)
- 7- Eastern Atlantic Hydrographic Commission (EAthC)
- 8- South-East Pacific Hydrographic Commission (SEPHC)
- 9- South-West Pacific Hydrographic Commission (SWPHC)
- 10- MESO American & Caribbean Sea Hydrographic Commission (MACHC)
- 11- Southern Africa and Islands Hydrographic Commission (SAIHC)
- 12- North Indian Ocean Hydrographic Commission (NIOHC)
- 13- ROPME Sea Area Hydrographic Commission (RSAHC)
- 14- South West Atlantic Hydrographic Commission (SWAtHC)

**Chairpersons**

- 15- Hydrographic Commission on Antarctica (HCA)
- 16- World-wide Electronic Navigational Chart Database (WEND)
- 17- Promulgation of Radio Navigational Warnings Sub Committee (PRNWSC)
- 18- International Advisory Board (IAB)
- 19- GEBCO GUIDING COMMITTEE (GEBCO G.C.)
- 20- Capacity Building Sub Committee (CBSC)

**Copy to: IHB**

**REGISTRATION FORM**

*[Please send this via e-mail to "Federico Bermejo" <[fbermejo@ihb.mc](mailto:fbermejo@ihb.mc)>  
before 01 May 2009 ]*

**1st IHO-IRCC Meeting**

*Monaco, 5 June 2009*

(Please fill as appropriate)

**As IRCC Member and Chairman of the** .....

(Please indicate which RHC or Body)

I intent to attend the 1<sup>st</sup> IRCC Meeting YES ..... NO .....

If YES find my details below, if NO below are the details of my representative:

**or,**

**I intent to attend the 1<sup>st</sup> IRCC Meeting as OBSERVER from** .....

(Please indicate details) Find my details below:

**Last Name:**

**First Name:**

**Address:**

**E-mail:**

**Fax:**

**Comments (if any):**

**Date:** .....

**Signature:** .....