



NAUTICAL CARTOGRAPHY WORKING GROUP (NCWG)

[A Working Group of the Hydrographic Services and Standards Committee (HSSC)]

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NCWG Letter: 07/2016

UKHO ref: HA317/010/031-13
AHS ref: FAA173590

Date 28 July 2016

Dear Colleagues

Subject: Venue for NCWG3

The date of the next NCWG meeting has been fixed for 16-19 May 2017. This is shown on the IHO calendar at http://www.iho.int/mtg_docs/misc_docs/IHO_events.htm and currently marked as 'venue to be decided'.

So far, we have received no offers to host the meeting. Although May 2017 may seem a long time away, actually it is helpful for the host to start planning as soon as possible and some WG members need to apply for travel permissions well in advance.

IHB Monaco remains an option, but because it is shortly after the IH Conference/Assembly, it would ease the load on IHB staff if we could find a different venue. It is therefore timely to remind members about the NCWG2/53 action, restated below, as obtaining local approval may take a little time.

16. Date, duration and venue of next meeting

The date of the next meeting is expected to be May 2017 (after the IHC/General Assembly). No offers were received to host the meeting. Carlo Marchi (IT) stated that Italy may be able to host a meeting in 2018.

Action NCWG2/53: All to consider hosting NCWG meeting in May 2017 and 2018 and offer by 1 September.

The NCWG executive would be grateful to WG Members who have not yet hosted any CSPCWG/NCWG meeting to consider it for 2017. For your information, we have held CSPCWG/NCWG meetings previously in Monaco (6 times), Australia, South Africa, Finland, Rep of Korea, New Zealand and Germany. As stated above, Italy is considering hosting in 2018 (and we would be grateful if Italy could confirm this as soon as possible). If that is so, then it might be better, although not essential, to have a meeting away from Mediterranean Europe in 2017.

Please use the attached response form to **respond by 1 September 2016**, in accordance with action 53.

Yours sincerely,

Jeff Wootton,
Chair NCWG

Annex: Response form

**Nautical Cartography Working Group
Venue for 3rd Meeting**

RESPONSE FORM

*(to be returned to the Chair <jeff.wootton@defence.gov.au>, copy to the Secretary
Andrew.Coleman@ukho.gov.uk and the IHB <adcs@iho.int> by **01 September 2016**)*

1) Are you willing to host the 3rd Nautical Cartography Working Group meeting in week commencing 15 May 2017?

Note: although the actual meeting is set for Tuesday to Friday, it is usual for the hosts, Chair and Secretary to meet at the venue on the Monday to ensure all is ready for the meeting, such as agreeing the seating plan.

YES

NO

Comments :

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Member State:

Name

Date: