



SCUFN

IHO-IOC GEBCO Sub-Committee on Undersea Feature Names



FIRST CIRCULAR

The 26th SCUFN, Tokyo, Japan, 2013

The 26th meeting of the GEBCO Sub-Committee for Undersea Feature Names will be hosted by Japan Hydrographic and Oceanographic Department (JHOD). The meeting will be held at the JHOD office in Tokyo, Japan. The address of the meeting place is:

2-5-18 Aomi, Koto-ku, Tokyo 135-0064, Japan
Tel: +81-3-5500-7124
Fax: +81-3-5500-7142
E-mail: ico@jodc.go.jp

Local Organizer

The contact for local arrangements is Ms. Yumiko Fukushima from JHOD.

E-mail: ico@jodc.go.jp
Phone: +81-3-5500-7124

Meeting Program

The meeting will be held from Monday the 23rd to Friday the 27th of September 2013. The meeting will include a reception; date yet to be confirmed. Free lunch will be offered. Second circular will follow with more information for meeting participants.

Meeting Registration

Please register your attendance to the meeting by completing the attached registration form and then emailing to Ms. Yumiko Fukushima at the email address above, **no later than 10th June**. Please include the term “SCUFN-26” to the e-mail title.

Field excursion (Optional)

A field excursion to the 11th March 2011 earthquake-devastated Tohoku area is planned. Participants should pay the travel cost by themselves. The total cost, including accommodations on 27th and 28th nights and the around-trip Shinkan-sen bullet train ticket, will be about 60,000 Japanese Yen (USD 600). Draft itinerary of the excursion is as follows:

- | | |
|----------------------------|--|
| 27 th September | Leave JHOD Office and take Shinkan-sen bullet train for Sendai after the SCUFN meeting is finished in the afternoon. Stay at a hotel in Sendai. |
| 28 th September | See a ROV mapping survey in the tsunami-devastated Kamaishi area to map the debris on the seafloor along the coast. We will probably hire two boats to see the ROV operation. Stay at a hotel in Kamaishi. |
| 29 th September | See other tsunami-devastated area and then visit a world-heritage, the “Chusonji Temple”. Go back to Tokyo by Shinkan-sen bullet train in the evening. Regarding the accommodation on 29 th night, see the information noted below. |

The Kamaishi area is still underway of its recovery. So there are many construction-related peoples are working there. Because of this, we have to fix the number of tour participants well in advance in order to secure hotel rooms. Put a check mark for the excursion on the registration form, and make sure to

send the form by 10th June, if you intend to participate in the excursion.

Passports and Visas

All meeting participants should check well in advance whether you need a visa to enter Japan. It is strongly recommended that you apply for your visa well in advance. If you need a letter of invitation to support your visa application, please contact the local organizer on the email address above. Please provide your full name on your passport, nationality, date of birth, job title and passport number.

Travel to Tokyo

Narita International Airport is located 60 km from the central Tokyo and limousine bus service is available from the airport to major hotels.

<http://www.narita-airport.jp/en/index.html>

<http://www.limousinebus.co.jp/en/>

Haneda International Airport is located 15 km from the central Tokyo and limousine bus service is available from the airport to major hotels.

<http://www.haneda-airport.jp/inter/en/>

<http://www.limousinebus.co.jp/en/>

Accommodation

Meeting participants are expected to arrange their own accommodation.

We have made a block booking (total 30 rooms) at Hotel Grand Pacific LE DAIBA, which is the nearest hotel to the JHOD office, the venue of SCUFN-26. **Please make your reservation no later than 10th June.** When you make a reservation, please use the attached reservation form in order to receive the special rate. We expect all of the meeting participants to make reservations at this hotel.

However, you may stay at any other budget hotels than Hotel Grand Pacific LE DAIBA, although we do not recommend you to choose these ones unless you are well familiar with Tokyo. Since the week SCUFN-26 is to be held is a high season for Japan, you are strongly recommended to make reservation as soon as possible, if you choose this option.

For those who will participate in the field excursion, Hotel Grand Pacific LE DAIBA will keep your luggage (suit case, etc.) in the hotel until 29th September, if you will also stay at the hotel on the night of 29th September. In this case, please put “27th September” in the “check out date (1st)” column, and then put “29th September” in the “check in date (2nd)” column on the hotel reservation form.

In other case, i.e., if you want to stay at another hotel on the 29th September night, you have to reserve a room at a hotel by yourself.

Plug type

The electrical plug is type A, that is, two flat parallel blades. Electricity is 100 V, 50 Hz in the eastern part of Japan, including Tokyo.



Internet

Wireless LAN service is planned in the meeting room.

Climate

Japan has four well-defined seasons: spring, summer, autumn, and winter. Tokyo in September is beginning of autumn, but it may be still hot and humid and weather can be very changeable. The climate in the Tohoku area (destination of the field excursion) is cooler than that of Tokyo.

Map

