# 28th SCUFN MEETING

**Niterói, Brazil, 12-16 October 2015**

# DRAFT AGENDA and TIMETABLE

Notes: 1) Meeting to start at 0900 at the DHN in Niteroi on Monday 12 October 2015

 2) Names of prospective presenters of papers are given in parenthesis.

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| **Monday 12 Oct.** | **SCUFN-28 DAY 1** |
| 0800 | Gathering in hotel lobby |
| 0815 | Transfer to DHN |
| 0845-0900 | Welcome and Registration |
| 0900 | **Welcome address by Director General of DHN** |
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| 0915 | **1. Opening and Administrative Arrangements – Election of Vice-Chair***Doc: SCUFN28-01A List of Documents (Sec.)**SCUFN28-01B List of Participants (Sec.)* *SCUFN28-01C SCUFN Membership and Observers List (Sec.)**SCUFN28-01D Terms of Reference and Rules of Procedure* *SCUFN28-01E Election of Vice-Chair*  |
| 0930 | **2. Approval of Agenda***Docs: SCUFN28-02A****Rev1*** *Agenda and Timetable (Sec.)* |
| 0940 | **3. Matters remaining from Previous Meetings****3.1 Review of Actions from SCUFN-27 and transfer to the relevant agenda items***Doc: SCUFN28-03.1A List of Actions from SCUFN-27 and Status (Secretary)***3.2 Report and recommendations of the SCUFN Generic Term Group***Doc: SCUFN28-03.2A Recommendations from SCUFN Generic Term Group and Actions to be considered by SCUFN (Group Members)***3.3 Final Approval of the report from SCUFN-27***Doc: SCUFN27 Report (Sec.)* |
| **1030** | **Coffee Break** |
| 1050 | **4. Proposals Submitted during Intersessional Period****4.1 From Malaysia, NHC***Doc: SCUFN28-04.1A Proposals (6) from Malaysia, NHC (Sec.)* **4.2 From USA, Schmidt Ocean Institute, Mr Leighton Rolley***Doc: SCUFN28-04.2A Proposal (1) from Mr Leighton Rolley (Sec.)* **4.3 From Brazil, Fluminense Federal University, Mr Filipe Japiassú Leitão***Doc: SCUFN28-04.3A Proposal (1) from Mr Japiassú Leitão (Ana?)* **4.4 From Republic of Korea, KHOA/KCGN***Doc: SCUFN28-04.4A Proposals (3) from ROK, KHOA/KCGN (Han?)* **And Pending Actions on proposals made at SCUFN-27, if any** |
| **1230** | **Lunch Break** |
| 1400 | **4. Proposals Submitted during Intersessional Period (continue)****4.5 From Brazil, DHN***Doc: SCUFN28-04.5A Proposals (11) from Brazil, DHN (Ana?)* **And Pending Actions on proposals made at SCUFN-27, if any** |
| **1530** | **Coffee Break** |
| 1550 | **4. Proposals Submitted during Intersessional Period (continue)****4.5 From Brazil, DHN***Doc: SCUFN28-04.5A Proposals (11) from Brazil, DHN (Ana?)* *SCUFN28-04.5B Report from Brazil, DHN on fracture zones (Ana)* **And Pending Actions on proposals made at SCUFN-27, if any** |
| **1700** | **END OF SESSION DAY 1** |
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| **Tuesday 13 Oct.** | **SCUFN-28 DAY 2** |
| 0800 | Gathering in hotel lobby |
| 0815 | Transfer to DHN |
| 0900 | **5. Liaison with Other Geographical Name Bodies****5.2 Undersea Names Committee of the New Zealand Geographic Board (NZGB)***Docs: SCUFN28-05.2A Existing feature names listed for SCUFN-27 (2014) and SCUFN-28 (2015) (V. Stagpoole)* *SCUFN28-05.2B Dual Names and the Use of "/" for Geographical Names (V. Stagpoole)* *SCUFN28-05.2C Improving the procedure when assessing feature names lists proposed by national geographic names bodies (V. Stagpoole/Sec.)* |
| **1030** | **Coffee Break** |
| 1050 | **5. Liaison with Other Geographical Name Bodies (continue)****5.2 Undersea Names Committee of the New Zealand Geographic Board (NZGB) (continue***Docs: SCUFN28-05.2B Dual Names and the Use of "/" for Geographical Names (V. Stagpoole)* *SCUFN28-05.2C Improving the procedure when assessing feature names lists proposed by national geographic names bodies (V. Stagpoole/Sec.)* |
| **1210**  | **Official Photo and Icebreaker** |
| **1300** | **Lunch Break** |
| 1400 | **4. Proposals Submitted during Intersessional Period (continue)****4.6 From Japan, JHOD/JCGN/JAMSTER***Doc: SCUFN28-04.6A Proposals (28) from Japan, JCGN/JAMSTER (Yas?)* **And Pending Actions on proposals made at SCUFN-27, if any** |
| **1530** | **Coffee Break** |
| 1550 | **4. Proposals Submitted during Intersessional Period (continue)****4.6 From Japan, JHOD/JCGN/JAMSTER***Doc: SCUFN28-04.6A Proposals (28) from Japan, JCGN/JAMSTER (Yas?)* **And Pending Actions on proposals made at SCUFN-27, if any** |
| **1700** | **END OF SESSION DAY 2** |
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| **Wednesday 14 Oct.** | **SCUFN-28 DAY 3** |
| 0800 | Gathering in hotel lobby |
| 0815 | Transfer to DHN |
| 0900 | **4. Proposals Submitted during Intersessional Period (continue)****4.6 From Japan, JHOD/JCGN/JAMSTER***Doc: SCUFN28-04.6A Proposals (28) from Japan, JCGN/JAMSTER (Yas?)* **And Pending Actions on proposals made at SCUFN-27, if any** |
| **1030** | **Coffee Break** |
| 1050 | **4. Proposals Submitted during Intersessional Period (continue)****4.7 From Russian Federation, GINRAS***Doc: SCUFN28-04.7A Proposal (1) from Russian Federation, GINRAS (Xsenya?)***And Pending Actions on proposals made at SCUFN-27, if any** |
| **1230** | **Lunch Break** |
| 1400 | **4. Proposals Submitted during Intersessional Period (continue)****4.8 From China, CCUFN***Doc: SCUFN28-04.8A Proposals (21) from China, CCUFN (Lin?)***And Pending Actions on proposals made at SCUFN-27, if any** |
| **1530** | **Coffee Break** |
| 1550 | **4. Proposals Submitted during Intersessional Period (continue)****4.8 From China, CCUFN***Doc: SCUFN28-04.8A Proposals (21) from China, CCUFN (Lin?)***And Pending Actions on proposals made at SCUFN-27, if any** |
| **1700** | **END OF SESSION DAY 3** |
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| **Thursday 15 Oct.** | **SCUFN-28 DAY 4** |
| 0800 | Gathering in hotel lobby |
| 0815 | Transfer to DHN |
| 0900 | **4. Proposals Submitted during Intersessional Period (continue)****4.8 From China, CCUFN***Doc: SCUFN28-04.8A Proposals (21) from China, CCUFN (Lin?)***And Pending Actions on proposals made at SCUFN-27, if any** |
| **1030** | **Coffee Break** |
| 1050 | **4. Proposals Submitted during Intersessional Period (continue)****4.9 From Sweden, Stockholm University***Doc: SCUFN28-04.9A Proposal (1) from Sweden, SU, Pr. M. Jakobsson (?)* |
| 1200 | **5. Liaison with Other Geographical Name Bodies (continue)****5.1 Advisory Committee on Undersea Features (ACUF) of the US Board on Geographical Names***Doc: SCUFN28-05.1A ACUF Report***5.3 UN Group of Experts on Geographical Names (UNGEGN)***Doc: SCUFN28-05.3A UNGEGN Report* **5.4 Marine Regions***Doc: SCUFN28-05.4A Marine Regions Report*  |
| **1230** | **Ship Visit (to be confirmed)** |
| **1315** | **Lunch Break** |
| 1400 | **6. Standardization of Undersea Feature Names: IHO-IOC Publication B-6***Docs: SCUFN28-06A* *Summary of issues related to B-6 if any (Sec.)* *SCUFN28-06B Development of an S-100 Product Specification for Undersea Feature Names and Registering SCUFN terms in the IHO Registry (Sec.)* *SCUFN28-06C Recommendations from the experimental use of the new interfaces: www.scufnterm.org, www.scufnsubmission.org, www.scufnreview.org (Han?/Sec.)* |
| 1445 | **7. Gazetteer of Undersea Feature Names**7.1 Maintenance of the on-line interface to GEBCO Gazetteer database*Doc: SCUFN28-07.1A Wish-List of Improvements to the On-line Interface of the GEBCO Gazetteer (Secretary)* *SCUFN28-07.1B Comments made by NOAA/NGDC (if available)*7.2 Maintenance of the GEBCO Gazetteer database (including PENDING names)*Doc: SCUFN28-07.2A Upgrade of the Quality of the GEBCO Gazetteer Database (Secretary)* *SCUFN28-07.2B Monitoring of the PENDING names and management of the reserved-specific-list names*7.3 Minor Undersea Features*Doc: SCUFN28-07.3A Status of the SCUFN “Micro Feature Names” issue (Chair)*7.4 Unnamed Seamount in the Pacific Ocean*Doc: SCUFN28-07.4A Unnamed Seamounts in the Pacific Ocean – Current Status (W. Reynoso-Peralta)* |
| **1530** | **Coffee Break** |
| 1550 | **7. Gazetteer of Undersea Feature Names (continue)**7.1 Maintenance of the on-line interface to GEBCO Gazetteer database*Doc: SCUFN28-07.1A Wish-List of Improvements to the On-line Interface of the GEBCO Gazetteer (Secretary)* *SCUFN28-07.1B Comments made by NOAA/NGDC*7.2 Maintenance of the GEBCO Gazetteer database (including PENDING names)*Doc: SCUFN28-07.2A Upgrade of the Quality of the GEBCO Gazetteer Database (Secretary)* *SCUFN28-07.2B Monitoring of the PENDING names and management of the reserved-specific-list names (Sec.)*7.3 Minor Undersea Features*Doc: SCUFN28-07.3A Status of the SCUFN “Micro Feature Names” issue (Chair)*7.4 Unnamed Seamount in the Pacific Ocean*Doc: SCUFN28-07.4A Unnamed Seamounts in the Pacific Ocean – Current Status (W. Reynoso-Peralta)* |
| **1700** | **END OF SESSION DAY 4** |
| **1930 - 2130** | **Cocktail at the Admiral Functional Residence (DHN)** |
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| **Friday 16 Oct.** | **SCUFN-28 DAY 5** |
| 0800 | Gathering in hotel lobby |
| 0815 | Transfer to DHN |
| 0900 | **8. Any Other Business****8.1 Open Discussion on the Promotion of SCUFN Activities (call for submissions, circular letter from parent organizations, publications, etc.)****8.2 Information received from the Secretary of the Antarctic Place-names Committee of the British Antarctic Survey (Sec.)****8.3 Letters received from Geomarine Associates Ltd***Doc: SCUFN28-08.3A Apparently incorrect names in the Gazetteer, 30 Sept. 2014 (Sec.)* *SCUFN28-08.3B Seamounts in the Fogo Seamount Group and one in the Orphan Seamount Group, 21 Nov. 2014 (Sec.)***8.4 Quick review of the draft List of Actions from SCUFN28 (Sec)** |
| **1030** | **Coffee Break** |
| 1050 | **9. Dates and Venues for the Next Meetings**  |
| 1130 | **10. Conclusion** |
| **1215** | **END OF SESSION DAY 5 – END OF SCUFN-28** |
| **1230** | **Lunch Break** |
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| **1330** | **Departure for Optional City Tour of Rio de Janeiro (non-host basis)** |

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